



**MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD
ON THURSDAY 25TH APRIL 2024 AT STOW YOUTH CENTRE, FOSSEWAY,
STOW ON THE WOLD GL54 1DW AT 7.00 PM**

PRESENT: Cllrs B Eddolls (Chairman), J Scarsbrook (Vice Chairman), S Clarke, J Davies, V Goddard, J Piper, M Stracey, A Tighe, A White and S Winter

ALSO IN ATTENDANCE: Mrs C Evans, Clerk/RFO of Council, Ms E Sajewicz, Deputy Clerk, District Councillor Dilys Neill, and 4 members of the public

1. APOLOGIES FOR ABSENCE

Cllr V Davies.

2. CHAIRMAN'S ANNOUNCEMENTS

None.

3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

Members were reminded to declare any interests that may arise during the meeting.

4. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF COUNCIL MEETING HELD ON 28TH MARCH 2024

Cllr Piper's attendance at a meeting of St Edward's Hall Trustees to be added.

RESOLVED that subject to the above addition, the Chairman should sign the minutes as a true and accurate record. **Motion carried.**

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

Members of the public were given the opportunity to speak at the appropriate time during the course of the meeting.

6. CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF COUNCIL MEETING HELD ON 28TH MARCH 2024

The clerk reported that Friends of Swell School had sent a letter of appreciation for the grant from Council.

7. POLICE REPORT

The Police report had been circulated to all members and is available on Council's website under NEWS.

8. REPORT FROM COUNTY CLLR MARK MACKENZIE-CHARRINGTON, COTSWOLD DIVISION

Cllr MacKenzie-Charrington's report had been circulated to all members and placed on Council's website under NEWS. Cllr MacKenzie-Charrington was not present and had sent his apologies.

9. REPORT FROM WARD DISTRICT CLLR DILYS NEILL

Cllr Neill's report had been circulated to all members and placed on Council's website under NEWS. Cllr Neill highlighted the planned visit by CDC officers to discuss the public toilet building.

She had suggested a working group to look at the potential for a museum in Stow. Cllr Clarke expressed interest in being part of it.

Cllr Neill said there was a new head of planning at CDC and it was hoped to arrange a planning roadshow for July/autumn.

Cllr Neill was thanked for her report.



10. TO RECEIVE A VISIT FROM THE ORGANISERS OF TOFFS AND TOTTIES TO DISCUSS THE EVENT DUE TO TAKE PLACE ON 6TH JULY 2024

Two representatives of Toffs & Totties Charity Ride were present to discuss the implications of Stow Motor Show being on the same date. It was agreed that it would not be possible for Toffs & Totties to go into the Square at the same time as the Motor Show's road closure. It was agreed to put them in touch with the Motor Club to see if the bikes could be accommodated on the field. Toffs & Totties said their date for 2025 would be the first Saturday in July.

11. TO CONSIDER A GRANT APPLICATION FROM THE COMMUNITY LAND TRUST FOR £1500 TOWARDS THE COST OF ADVERTISING AND GENERAL EXPENSES

Cllr Eddolls declared an interest as a member of the CLT board and did not take part in the discussion or the vote.

The CLT Secretary was present and gave an update about a piece of land that had been offered to the CLT on a long lease. It would be free of charge but there would be costs for legal and planning work. The grant would enable the CLT to do a publicity drive.

RESOLVED that the grant application is approved. **Motion carried.**

12. TO CONSIDER CORRESPONDENCE FROM A RESIDENT WHO SUSTAINED AN INJURY ON THE QEII FIELD ON 15TH APRIL 2024

a) TO NOTE THAT BHIB INSURANCE HAS BEEN NOTIFIED OF THE INCIDENT

Members noted.

b) TO CONSIDER RECOMPENSE FOR REPLACEMENT WELLINGTON BOOTS AS A GESTURE OF GOODWILL

Three motions were proposed and seconded, but none received a majority.

13. TO CONSIDER THE EXAMINERS REPORT REGARDING THE NEIGHBOURHOOD PLAN

a) TO DECIDE ON WHETHER TO ACCEPT THE RECOMMENDATIONS

Members noted there is no right of appeal, so Council has to decide whether to accept the recommended amendments or abandon the Neighbourhood Plan. Members agreed that there is still worthwhile content in the Neighbourhood Plan and Design Code, and noted that once it is adopted, Council will be entitled to 25% of Community Infrastructure Levy (CIL) contributions rather than 15%.

RESOLVED to accept the examiner's recommendations. **Motion carried.**

b) IF RECOMMENDATIONS ARE ACCEPTED, TO DECIDE ON WHETHER TO ENGAGE NEIL HOMER TO MAKE CHANGES TO THE NEIGHBOURHOOD PLAN

RESOLVED that Council engage Neil Homer to make the changes. **Motion carried.**

c) TO AGREE WHO WILL SPEAK ON BEHALF OF COUNCIL AT THE ANNUAL TOWN MEETING REGARDING THE NEIGHBOURHOOD PLAN

RESOLVED that Cllr Eddolls to speak. **Motion carried.**

Cllr Neill asked what Council would like her to say was the aspiration for Stow. The response was that Council's response to the Local Plan Update consultation highlighted the paucity of development sites in Stow.

14. KING'S PORTRAIT

a) TO NOTE THAT COUNCIL HAS RECEIVED A FRAMED PORTRAIT OF THE KING, TO BE DISPLAYED IN A PUBLIC BUILDING

Members noted.

b) TO AGREE THAT THE PORTRAIT SHOULD BE GIVEN ON LOAN TO ST EDWARD'S HALL TO BE DISPLAYED UNTIL COUNCIL HAVE SUITABLE PUBLIC OFFICES

RESOLVED that the portrait be offered on loan to St Edward's Hall. **Motion carried.**

15. TO ACCEPT THE RENEWAL QUOTE FROM CLEAR AFFINITY INSURANCE, OF £1932.42. EFFECTIVE 1ST JUNE 2024. THIS IS THE FINAL YEAR OF A 3-YEAR FIXED PRICE.

RESOLVED to accept the quotation. **Motion carried.**



- 16. TO REVIEW AND APPROVE THE FOLLOWING POLICIES AND PROCEDURES.**
- a) **DISCIPLINARY PROCEDURE**
RESOLVED to approve. **Motion carried.**
 - b) **COMPLAINTS PROCEDURE**
RESOLVED to approve. **Motion carried.**
- 17. TO NOTE THAT COUNCIL HAS RECEIVED £466.73 FROM A CIL LIABILITY, TAKING THE TOTAL TO £8721.27 OF AVAILABLE FUNDS**
Members noted.
- 18. TO NOTE THAT THE CIL REPORTING TO COTSWOLD DISTRICT COUNCIL FOR THE FINANCIAL YEAR 2023-2024 HAS BEEN COMPLETED**
Members noted.
- 19. TO NOTE THAT FIRST INSTALMENT OF THE PRECEPT HAS ARRIVED AND FOR COUNCIL TO AGREE TO MOVE ALL FUNDS OVER AND ABOVE THE £85,000 FSCS COMPENSATION SCHEME LIMIT FROM THE LLOYDS ACCOUNT TO THE CCLA ACCOUNT**
RESOLVED funds be moved as described. **Motion carried.**
- 20. TO RECEIVE BRIEF REPORTS FROM THE CHAIRMAN OF EACH OF THE FOLLOWING COMMITTEES:**
- a) **BURIAL BOARD**
Cllr Tighe reported that the planned Burial Board meeting had been cancelled because responses from the Diocese were still awaited regarding the Church Walk wall, and regarding Council's suggestion for estate fencing to match existing near the North Door, instead of the yew tree hedge proposed by the Diocese.
 - b) **FINANCE & GENERAL PURPOSE COMMITTEE**
 - i) **TO APPROVE BANK RECONCILIATIONS TO 31ST MARCH 2024**
Resolved approved an amount of £24,906.76 when all outstanding cheques had been drawn. **Motion Carried.**
 - ii) **TO REPORT BALANCE IN CCLA ACCOUNT AS OF 31ST MARCH 2024**
Clerk reported that there was £267,291.48 in the account.
 - iii) **TO APPROVE EXPENDITURE FOR MARCH 2024**
RESOLVED expenditure approved for a gross amount of £17,613.23. For details see Appendix 1 on page 450. **Motion carried.**
 - iv) **FOR THE COUNCIL TO NOTE THE ACTUAL QUARTERLY INCOME AND EXPENDITURE COMPARED TO BUDGET AS AT 30TH MARCH 2024**
Members noted.
 - c) **PARKS & SQUARE COMMITTEE**
Cllr Tighe reported that the committee had voted to hire Christmas tree lamp post motif decorations for 4 years.
A budget of £2,000 had been approved for internal painting of the pavilion with fire retardant paint.
It had been decided that the Beacon Lighting event on 6th June will not incorporate National Fish & Chip Day, but picnics will be encouraged and a bugler has been booked to play.



d) PLANNING, TRAFFIC & PARKING COMMITTEE

Members were informed that the GCC parking strategy review would be discussed at next month's Council meeting.

e) NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

Nothing to add.

f) STAFFING COMMITTEE

The Chairman said the Clerk's role was being readvertised.

21. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Cllr Clarke had attended a Zoom meeting of the Community Land Trust.

Cllr J Davies said a Social Club AGM had been held but she had been unable to attend.

Cllr Piper had attended her first meeting of the Almshouse Charity.

The Chairman spoke of it being the Clerk's last meeting, and read out a poem he had written to mark the occasion, see Appendix 2.

22. DATE OF NEXT MEETING – Thursday 30th May 2024 at 7.00 pm in Stow Youth Centre.

23. MEETING CLOSED – 8.14 pm

Signed
Chairman of Council

Date

APPENDIX 1

Name	Description	Net	VAT	Gross
K R Electrical	PAT testing for the office	£157.50	£31.50	£189.00
National Association of Local Councils	Advertisement for new Clerk	£300.00	£60.00	£360.00
Rialtas Business Solutions Ltd	Annual subscription for licence	£277.00	£55.40	£332.40
Centre 67	Q4 rent & 60% of Utilities	£3,734.88	£0.00	£3,734.88
Julie Sullivan	Reimburse an over payment	£130.00	£0.00	£130.00
ICCM	Annual subscription	£100.00	£0.00	£100.00
GAPTC	Annual Subscription	£574.16	£0.00	£574.16
Playsafe Ltd	Annual safety inspection of KGF and Spring Gardens play park	£188.00	£37.60	£225.60
Techtonic	Remote monitoring for May and Microsoft subscription	£110.30	£22.06	£132.36
Rialtas Business Solutions Ltd	end of year close down	£868.00	£173.60	£1,041.60
Administration		£3,553.80	£0.00	£3,553.80



L Salleh	Office cleaning	£56.00	£0.00	£56.00
Clear insurance management Ltd	Council insurance 2024-25	£1,932.42	£0.00	£1,932.42
N Nikbakht	Refund overpayment allotment fee	£6.00	£0.00	£6.00
M Clarke	Labour for cricket bench	£1,100.00	£0.00	£1,100.00
Stow on the Wold Motor Club	Grant towards costs	£2,000.00	£0.00	£2,000.00
N.E.S.T	Pension contributions	£225.55	£0.00	£225.55
Business charge card	Dropbox, Indeed, RBL donation, flowers, SLCC			
Sirus	Telephones and internet	£83.72	£16.74	£100.46
Grundon	Office bin collection	£41.28	£8.26	£49.54
Grundon	Cemetery bin collection	£56.40	£11.28	£67.68
PLWB - manorial rights	Loan payment	£1,701.78	£0.00	£1,701.78
TOTALS		£17,196.79	£416.44	£17,613.23

APPENDIX 2

Claire's leaving

She's leaving. We're sad to see her go.
 Claire has made a huge impact, during her time in Stow,
 Brought out the best in those around her, Liz.
 When things got tough, we knew she wouldn't flounder.
 Finances, worry not a jot, it all adds up to the last dot,
 Funds earmarked, budgeted and in reserve,
 Gravestones mapped, payments made, she keeps ahead of the curve.
 Bonfire night, she's there in wellies, with cakes to fill our bellies.
 Christmas, much the same, and cakes once again.
 Did I say cakes, yes, for goodness sakes, she bakes cakes!
 Wedding ones, birthday ones and little iced fancies
 If someone needs a spongy treat, there's 20, she takes no chances.
 And when not turning flour into bun,
 She's probably on a sponsored run,
 Or chasing round with family things
 It's as if she sits on springs...
 Carterton's gain is of course our loss,
 However, we cannot be cross.
 We say goodbye and wish you the best,
 And say thank you, now please take a rest!