



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PARKS & SQUARE COMMITTEE MEETING HELD ON WEDNESDAY 13th MARCH 2024, AT STOW YOUTH CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

PRESENT: Councillors: A Tighe, J Scarsbrook, S Clarke, J Davies & S Winter

ALSO IN ATTENDANCE: Cllr B Eddolls & Mrs C Evans Clerk/RFO of the Council

1. APOLOGIES FOR ABSENCE

Cllrs V Davies & A White
Mr Nigel Surman

2. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None

3. QUESTIONS FROM MEMBERS OF THE PUBLIC*

No members of public attended the meeting.

4. MINUTES – TO CONFIRM AS A CORRECT RECORD THE MINUTES OF MEETING HELD ON 17th JANUARY 2024

RESOLVED to sign the minutes as a correct record. **Motion carried.**

5. CHAIRMAN'S ANNOUNCEMENTS

No announcements were made.

6. CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 17th JANUARY 2024

The string of Christmas lights has been purchased along with 200 LED bulbs. The Candles for the centre lamp posts are not suitable so a new design will need to be discussed.

The electrician has been requested to make the repairs for the summer.

There was a meeting at the wells, there will be an update further in the evening.

The carousel has been fixed at King Georges Field Play Park.

The annual play inspections have been booked for April.

7. TO RECEIVE AN UPDATE ON THE ALLOTMENT TENANCY RENEWAL.

Members were informed of the following information, which as of 13th March 2024 was:

99 plots in total

5 are available to be rented.

The waiting list has been cleared.

8. TO CONSIDER A REQUEST FOR A PLANT SALE ON BEHALF OF THE ALLOTMENT ASSOCIATION ON 4-6TH MAY (WEATHER DEPENDENT) TO BE HELD ON STOCKS GREEN.

RESOLVED to allow the plant sale subject to the grass on stocks green being suitably dry. **Motion carried.**

9. BONFIRE NIGHT 1ST NOVEMBER 2024

a) TO APPROVE THE TOTAL SPEND OF £3500.00 FOR THE COST OF THE FIREWORKS

RESOLVED to approve the budget for fireworks for the bonfire event. **Motion carried.**

- b) **TO APPROVE THE PAYMENT OF £350.00 TO G FORCE FIREWORKS AS A DEPOSIT FOR FIREWORKS**

RESOLVED to approve the deposit for the fireworks display. **Motion carried.**

10. TO DISCUSS THE BEACON LIGHTING EVENT.

- a) **TO APPROVE THE HIRE OF THE BUGLER.**

RESOLVED to approve the cost of the Bugler. **Motion carried.**

- b) **TO APPROVE THE COST OF £175.00 FOR THE PA SYSTEM**

RESOLVED to hire a PA system **Motion carried.**

- c) **TO DISCUSS HOW TO INCORPORATE NATIONAL FISH AND CHIP DAY.**

The Clerk informed members that Greedy's could be available to help if Council are prepared to have the fish and chips in batches as he could provide approximately 30-40 portions in half slots.

Members discussed the practicalities of supplying fish and chips however no decision was made.

11. IMPROVEMENTS TO THE PAVILION

- a) **TO AGREE THE DESIGN FOR THE BENCH TO HOUSE THE MARQUEE.**

Members were presented with a drawing provided by Cllr Eddolls. The design matched the interior of the pavilion. A long bench would house the struts and supports, and a cabinet would be made to secure the material of the marquee. Cushions will be made / purchased to go on top of the bench so that it can be used as seating as well as storage.

RESOLVED to agree the design. **Motion carried.**

- b) **TO AGREE A QUOTE FOR THE WORKS TO PROCEED.**

Quotes were sought from 3 companies. 2 provided quotes and 1 has not responded. All companies were provided with the same specification. There was a difference of £730.00 between the quotes.

RESOLVED to accept the quote from local tradesman at a cost of £2200.00 for all materials and labour. **Motion carried.**

- c) **TO REVIEW THE WORKS REQUIRED TO THE IMPROVE THE PATIO AND DISCUSS HOW TO PROCEED.**

The wooden banister rail around the patio is becoming increasingly wobbly and areas of the wood are rotten. The patio has broken up further in the winter months. The stronger start grant from Tesco's is currently underway to help fund the replacement patio and budget has been allocated in the financial year 2024. Tradesman who quoted for the job have been contacted. Members would like for the work on the patio to be carried out by before the motor show takes place on 6th July 2024

RESOLVED that Cllr Davies would contact the contractor who was originally awarded the job and chase for a start date. **Motion carried.**

12. HIRE OF QEII FIELD ON THE 20TH JULY 2024

- a) **TO CONSIDER A REQUEST TO USE THE PAVILION, INCLUDING USE OF TOILETS, KITCHEN & POWER**

Members discussed the use of the pavilion as part of a private hire for a party. They discussed the robustness of the toilets and electrics. The pavilion would need to be cleaned before any food preparation was to take place.

Members also discussed the building inspectors report regarding the pavilion.

RESOLVED that the pavilion is not suitable for private parties and would not be available. **Motion carried.**

- b) **TO CONSIDER WHETHER THERE SHOULD BE A CHARGE**

This item was not discussed due to the previous item being refused.

13. TO CONSIDER WHETHER TO HOLD A ONE OFF DOG FOULING CLEAN UP BLITZ.

Members discussed the level of dog mess around town, there has been an increase in tourists bring dogs to the town however the dog mess is not sufficient to launch a campaign.

RESOLVED to monitor the situation further and if there is an increase in dog mess, members will revisit the idea. **Motion carried.**

14. TO CONSIDER WHETHER TO PURCHASE POOP SCOOPS.

Members discussed the purchasing 2 poop scoops, to be held at the office. Members thought that they should be held under council control in the same manner as the litter pickers. Members were presented with several options. And choose two middle of the range scoops with attachable bags.

RESOLVED to purchase two scoops. **Motion carried.**

15. TO CONSIDER WORK THAT NEEDS TO BE COMPLETED AT THE WELLS WITH REGARDS TO THE GROUND UNDER THE BENCH.

The Clerk informed members that the earth under the bench situated at the wells is eroding. We have been informed that members of the public have not been able to put their feet on the ground whilst using the bench.

The landscape around the wells require work to allow water to follow more freely into the wells and they require cleaning.

RESOLVED that Cllr Eddolls and Cllr J Davies would visit the wells and produce a schedule of work required to bring the wells back to a suitable standard. **Motion carried.**

16. DATE OF NEXT MEETING – 24TH APRIL 2024

17. MEETING CLOSED. –07 PM

SIGNED: _____ **CHAIRMAN** **DATED:** _____