



**MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PARKS & SQUARE COMMITTEE MEETING HELD ON WEDNESDAY 17<sup>th</sup> JANUARY 2024, AT STOW YOUTH CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM**

**PRESENT:** Councillors: A Tighe, J Scarsbrook, S Clarke, J Davies, V Davies, A White & S Winter

**ALSO IN ATTENDANCE:** Cllr B Eddolls & Mrs C Evans Clerk/RFO of the Council

- 1. TO ELECT A CHAIRMAN TO HOLD OFFICE UNTIL MAY 2024**  
**RESOLVED** Cllr A Tighe is elected. **Motion carried.**  
Cllr S Winter did not take part in the vote due to late arrival.
- 2. TO ELECT A VICE CHAIRMAN TO HOLD OFFICE UNTIL MAY 2024**  
**RESOLVED** Cllr J Scarsbrook is elected. **Motion carried.**
- 3. APOLOGIES FOR ABSENCE**  
Mr Nigel Surman
- 4. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**  
None
- 5. QUESTIONS FROM MEMBERS OF THE PUBLIC\***  
No members of public attended the meeting.
- 6. MINUTES – TO CONFIRM AS A CORRECT RECORD THE MINUTES OF MEETING HELD ON 22<sup>nd</sup> NOVEMBER 2023**  
**RESOLVED** to sign the minutes as a correct record. **Motion carried.**
- 7. CHAIRMAN'S ANNOUNCEMENTS**  
No announcements were made.
- 8. CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 22<sup>ND</sup> NOVEMBER 2023**  
The Clerk welcomed Cllr White to his first Parks and Square meeting.  
No further was given due to the update that would be given at item 14.
- 9. TO RECEIVE AN UPDATE ON THE ALLOTMENT TENANCY RENEWAL.**  
Members were informed of the following information, which as of 17<sup>th</sup> January 2024 was:  
96 plots available  
70 renewed.  
2 not renewing.  
24 outstanding.  
1 on the waiting list.
- 10. TO RECEIVE A REPORT FROM THE CLERK REGARDING THE EXISTING CHRISTMAS LIGHT CONTRACT AND CONSIDER:**  
**A) TO DECIDE ON THE STRATEGY FOR OVER THE ROAD DECORATIONS.**  
Members discussed the over the road decorations, they were presented with two quotations.

- 1) To hire new over the road decorations over a 4-year period which would cost £559 + VAT in year 1 and £648.00 + VAT in years 2,3 & 4. The lights would be covered by a warranty for all 4 years.
- 2) To purchase the lights at a cost £931.00 each and store them at Blockley (£90.00 per annum) These lights would have a 1-year warranty.

Members discussed both possibilities and the designs of potential new lights.

All options were 4m wide and warm lights.

**RESOLVED** that there would be no over the road lights, as they made little to no impact on the Square. Instead, members wished to light the trees at the shrubbery and investigate the cost of motif lights on the Victorian lampposts. **Motion carried.**

#### **B) TO CONSIDER QUOTE FOR NEW LIGHT BULBS AND STRING LIGHTS.**

A quote for a new 100 m string of lights (with 2 bulbs per meter) and 200 bulbs was provided at a cost of £777.71 + VAT.

Members were informed 1 string of lights would be sufficient as the electrician will be able to remove any broken sections of lights and replace with new.

**RESOLVED** to accept the quote and arrange for the lights to be fixed in the summer. **Motion carried.**

#### **11. TO AGREE A DATE FOR THE CHRISTMAS LIGHT SWITCH ON EVENT FOR 2024.**

**RESOLVED** to conduct the Christmas light switch on event on 6<sup>th</sup> December 2024. **Motion carried.**

#### **12. TO CONSIDER AN APPROACH FROM BUSINESSES SUGGESTING A POSSIBLE CHRISTMAS MARKET**

Members discussed the possibility of having a Christmas market. They recognised the need for this to be planned early. The market should be held in conjunction with the weekend of the Christmas light switch on event.

**RESOLVED** to arrange a meeting with business representatives. The meeting would be arranged by Cllr Tighe. **Motion carried.**

#### **13. TO DISCUSS EVENTS PLANNED FOR 2024 AND CONSIDER CREATING WORKING PARTIES.**

Members were told about the upcoming events this year. There will be a beacon lighting for the 80<sup>th</sup> anniversary of the D-Day landing. The Bonfire event, the Remembrance Parade, Armistice Day and the Christmas event. All events will need volunteers to help. a list has been created for volunteers to add their names to so that they can be called on. No working parties were created however names were given for people how have offered to be added to the volunteer list.

Ideas were discussed for the beacon lighting specifically around national fish and chip day being the same day. It was requested that the bugler be contacted regarding availability.

#### **14. TO RECEIVE AN UPDATE FROM THE CLERK ON TOWN PROJECTS, SUCH AS THE STOCKS, THE WELLS ETC AND AGREE ACTIONS ON HOW TO PROCEED.**

*The Stocks* -Cllr Alun white has been investigating what action can be taken with the stocks, he gave a brief history into what work has already been completed over the years.

Council can either investigate the stocks being delisted or repair the original stocks.

**RESOLVED** to investigate the process of delisting the stocks as it is believed that the original ones beyond repair. Cllr Simon Clarke will investigate replica stocks, and the original ones will seek a new home in either a museum or the bier house. **Motion carried.**

*The Wells* - Cllr Joanna Davies thanked David Scarsbrook for digging out the ditch along the side of the wells. It has been a significant help and has reduced the amount of water flowing down the road.

The seat is in need of some repairs to the base and the wells will need cleaning. Members were informed this was a biannual occurrence and that the civic society will be contacted.

**RESOLVED** that Cllr Eddolls and Cllr J Davies would meet at the wells to create a list of works required to maintain the wells **Motion carried.**

*The Skate Park* – there will be a presentation to the school and the youth club to discuss the desire to see a skate park or a bicycle park. The Children will be invited to give their input into the type of equipment they would likely use.

**RESOLVED** that members would meet at a suitable time to create the presentation. **Motion carried.**

#### **15. DATE OF NEXT MEETING – 13<sup>th</sup> March 2024**

16. MEETING CLOSED. – 20.32 pm

SIGNED: \_\_\_\_\_ CHAIRMAN      DATED: \_\_\_\_\_

DRAFT