



**MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD  
ON THURSDAY 29<sup>th</sup> JANUARY 2024 AT STOW YOUTH CENTRE, FOSSEWAY,  
STOW ON THE WOLD GL54 1DW AT 7.00 PM**

**PRESENT:** Cllrs B Eddolls (Chairman), J Scarsbrook (Vice Chairman), A Tighe, A White, J Piper, J Davies, V Davies, Cllrs S Winter, S Clarke & M Stracey

**ALSO IN ATTENDANCE:** Mrs C Evans, Clerk/RFO of Council, District Councillor Dilys Neill & PCSO

**1. APOLOGIES FOR ABSENCE**

Ward County Councillor Mark MacKenzie-Charrington,

**2. CHAIRMAN'S ANNOUNCEMENTS**

No announcements were made.

**3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

Members were reminded to declare any interests that may arise during the meeting.

**4. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF COUNCIL MEETING HELD  
ON 14<sup>th</sup> DECEMBER 2023**

**RESOLVED** that the Chairman should sign the minutes as a true and accurate record. **Motion carried.**

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

No members of the public were present.

**6. CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF COUNCIL MEETING HELD  
ON 14<sup>th</sup> DECEMBER 2023**

The Clerk has requested further information on the running costs of the public toilets and requested a meeting with officers at Cotswold District Council.

The fundraiser for the cricket pavilion at Tesco has gone live.

The new set of string Christmas lights have been ordered along with 200 new bulbs.

Several vehicle offences have taken place recently such as number plates being stolen, please be vigilant with your vehicle.

**7. POLICE REPORT**

PSCO John Allen attended the meeting and delivered the police report, the report was circulated to all members and placed on the Council's website under NEWS.

Members were given the opportunity to question PSICO John Allen regarding the parking within the town at Christmas and how to manage coaches going forward. The members raised concerns regarding the level of drug offences, they were reminded that if anyone witnesses any drug offences then they should report it using the appropriate channels.

**8. REPORT FROM COUNTY CLLR MARK MACKENZIE-CHARRINGTON, COTSWOLD DIVISION**

Cllr MacKenzie-Charrington's report had been circulated to all members and placed on Council's website under NEWS. Cllr MacKenzie-Charrington did not attend the meeting so could not elaborate.

**9. REPORT FROM WARD DISTRICT CLLR DILYS NEILL**

Cllr Neill's report had been circulated to all members and placed on Council's website under NEWS.



Cllr Neill expanded on her report specifically about the planning roadshows. A member ask Councillor Neill how the points system worked for affordable housing, she gave an explanation and agreed to set up a meeting with the housing officer.

**10. TO DISCUSS AND APPROVE DRAFT BUDGET FOR THE NEW FINANCIAL YEAR END 31ST MARCH 2024 AND TO SET THE PRECEPT**

Members discussed the draft budget and the proposed earmarked funds for 2024-25.

**RESOLVED** to accept the draft budget and to set the precept at £206,135.00 an increase of 5.15%  
**Motion carried.**

**11. TO REVIEW COUNCILS RISK MANAGEMENT POLICY DOCUMENT**

Members reviewed the document, noting the changes made.

**RESOLVED** to approve the risk management policy. **Motion carried.**

**12. TO REVIEW THE COUNCILS' FINANCIAL REGULATIONS**

Due to the length of the document, members chose to defer the item.

**13. TO APPROVE THE FINANCIAL RESERVES POLICY AS RECOMMENDED BY THE FINANCE COMMITTEE.**

**RESOLVED** to agree the policy as recommended by the Finance Committee without changes.  
**Motion carried.**

**14. TO RECEIVE BRIEF REPORTS FROM THE CHAIRMAN OF EACH OF THE FOLLOWING COMMITTEES: -**

**a) BURIAL BOARD**

It was reported that Revend Karen Wellman attended the burial board to give clear guidance on proposals for works to be carried out to the North Door Entrance. Having discussed the options available members chose to support option B which consisted of a wider area of paving and no additional hedge.

The board have extended the closure of Church Walk until January 2025 and are awaiting the faculty to go ahead with the wall repairs.

Members will attend the Cemetery to complete a spring tidy up.

**b) FINANCE & GENERAL PURPOSE COMMITTEE**

**i) TO APPROVE BANK RECONCILIATIONS TO 31<sup>st</sup> DECEMBER 2023**

**Resolved** approved an amount of £46,775.88 when all outstanding cheques had been drawn. **Motion Carried.**

**ii) TO REPORT BALANCE IN CCLA ACCOUNT AS OF 31<sup>st</sup> DECEMBER 2023**

Clerk reported that there was £263,816.14 in the account.

**iii) TO APPROVE EXPENDITURE FOR JANUARY 2023**

**RESOLVED** expenditure approved for a gross amount of £16,093.11 For details see Appendix 1 on page 435. **Motion carried.**

**iv) FOR COUNCIL TO NOTE THE ACTUAL QUARTERLY INCOME AND EXPENDITURE COMPARED TO THE BUDGET AS SET FOR THE 31<sup>st</sup> DECEMBER 2023**

Members noted the actual quarterly income and expenditure.

**c) PARKS & SQUARE COMMITTEE**

It was reported by Councillor Scarsbrook that the Christmas lights were discussed and that the decision was taken to repair the existing string of lights and that an order for 200 new bulbs



would be placed. There would be no over the road decorations however the clerk will investigate the cost of new lights for the centre lamp posts in the Square. Members also discussed a possible skate park / BMX track, several members will attend the school to discuss the idea with the children.

**d) PLANNING, TRAFFIC & PARKING COMMITTEE**

It was reported that members discussed potential changes double yellow lines within the area of Well Lane and Digbeth street. A local resident raised concerns over the yellow lines that needed to be repainted at Queen Henrietta Place

**e) NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP**

No meeting has been held.

**15. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL.**

Councillors Eddolls, Scarsbrook, V Davies and White attended a meeting with consultants from GCC highways to discuss a parking review. A working meeting has been requested and the clerk is collating a small list of candidates to attend.

**16. DATE OF NEXT MEETING** – Thursday 29<sup>th</sup> February 2024 at 7.00 pm in Stow Youth Centre.

**17. MEETING CLOSED** – 8.27 pm

Signed .....  
Chairman of Council

Date .....

**APPENDIX 1**

Name	Description	Net	VAT	Gross
Administration		£3,293.54	£0.00	£3,293.54
Techtonic it solutions ltd	January remote monitoring	£110.30	£22.06	£132.36
Cancelled	cancelled	£0.00	£0.00	£0.00
MDH Forestry services	remove Christmas tree	£60.00	£12.00	£72.00
Techtonic it solutions ltd	February remote monitoring	£110.30	£22.06	£132.36
Cheltenham Pipe band	Remembrance day parade	£500.00	£0.00	£500.00
Laura Kain - Uk Life medical	Replacement Cheque for 4140	£250.00	£50.00	£300.00
BWP creative ltd	Web hosting & Annual support	£348.00	£69.60	£417.60
Center 69	Hall hire, Q3 rent & utilities	£3,651.35	£0.00	£3,651.35
Administration		£3,079.01	£0.00	£3,079.01
nest	January Pension contributions	£183.38	£0.00	£183.38
Richard Coglán	copier charges	£8.70	£1.74	£10.44



Business Charge Card				
Sirus	call charges December	£75.16	£15.03	£90.19
Grundon	Office Bin Collection	£38.84	£7.77	£46.61
Grundon	Cemetery Bin collection	£53.00	£10.60	£63.60
PWLB	Loan payment	£532.80	£0.00	£532.80
Eon	cricket pavilion electricity	£15.93	£0.80	£16.73
Richard Coglán	copier charges	£19.79	£3.96	£23.75
HMRC	Q3 PAYE & NI	£3,340.60	£0.00	£3,340.60
N.E.S.T	pension contributions december	£206.79	£0.00	£206.79

<b>TOTALS</b>	<b>£15,877.49</b>	<b>£215.62</b>	<b>£16,093.11</b>
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