



CONFIDENTIAL

MINUTES OF NEIGHBOURHOOD PLAN STEERING GROUP HELD VIA ZOOM ON MONDAY 4TH APRIL 2022 AT 7.30 PM

PRESENT

Cllr Alun White, Stow on the Wold Town Council (Chairman)
Cllr Tom Blythe, Swell Parish Council
Cllr Ash Cox, Stow on the Wold Town Council
Mr Dave Cox, Resident member
Ms Liz Sajewicz, Deputy Clerk of Stow on the Wold Town Council

IN ATTENDANCE

Ward District Cllr Dilys Neill

1. APOLOGIES FOR ABSENCE

Cllr Alex Clayton, Stow on the Wold Town Council
Mr Steve Gurmin, Resident member

2. TO APPROVE MINUTES OF THE MEETING HELD ON 7TH MARCH 2022

It was agreed to approve the minutes as an accurate record of the meeting.

3. CLERK'S REPORT ON MATTERS ARISING FROM MINUTES OF ABOVE MEETING

Nothing to report.

4. TO REVIEW AND DISCUSS HOUSING NEEDS ASSESSMENT CARRIED OUT BY AECOM

Chairman said the assessment was a valuable piece of supporting information but it didn't dictate what we should be looking for. A concern was that it was based on data extrapolated from the 2011 survey. This was the correct process but newer information would probably show a different picture. The assessment identified a need for 30-odd affordable homes but acknowledged that we might want to go beyond that.

Cllr Neill noted that the report included Chamberlayne House with 15 social rented homes which is no longer the case.

Members expressed concern about the recommendation for an increase in the amount of specialist housing for older people. Cllr White pointed out that at both national and county level there was now encouragement for people to stay in their homes as long as possible, and GCC was consulting on closing 4 homes in the county because of reduced demand for places for older people. It would be difficult for Stow to argue we should do the opposite. The group agreed that it did not support that conclusion.

Housing Policy to be updated to take account of AECOM Housing Survey and CDC/Bromford figures. Clerk and Cllr White to draft amendments.

5. TO REVIEW AND APPROVE FINAL DRAFT OF ECONOMIC DEVELOPMENT EMPLOYMENT & SELF EMPLOYMENT POLICIES DOCUMENT

Cllr Cox she would locate and identify the document referred to in the highlighting at Footnote 6 and provide it.

The group agreed that subject to the above the policy document was approved.

- 6. TO REVIEW AND APPROVE FINAL DRAFT OF SPECIFICATION FOR STOW ON THE WOLD BUSINESS AND COMMUNITY BARN DOCUMENT**
 Cllr Cox said the highlighted missing date should be 7th March 2022.
 The group agreed that subject to the above the document was approved.
- 7. TO THANK CLLR COX FOR PREPARING THE YOUNGER PERSONS SURVEY SUMMARY CARD WHICH HAS BEEN SENT TO STOW ON THE WOLD PRIMARY SCHOOL WHO HAVE DISTRIBUTED IT ELECTRONICALLY TO ALL PARENTS TO SHARE WITH THEIR CHILDREN**
 Cllr Cox was thanked for producing a nice crisp and clear infographic which would hopefully gain support and engagement.
 Cllr Cox said she was on the school's newsletter mailing list but had not received the infographic yet. Council office to check with school.
Post meeting note: The Head confirmed it had been distributed but sent it again.
- 8. TO GIVE AN UPDATE ON MEETING WITH BROADWELL PARISH COUNCIL IN RELATION TO SITES 6/7 BEING PARTIALLY IN ITS PARISH**
 Chairman said Council had written to Broadwell Parish Council and they were happy to meet but had suggested a date that clashed with the March 2022 Council Meeting. A new date is awaited.
- 9. INFORMAL PUBLIC CONSULTATION**
- a) TO DISCUSS AND COMMENT ON DRAFT LETTER TO BE DELIVERED TO ALL PROPERTIES IN STOW ON THE WOLD AND THE SWELLS**
 The letter was approved subject checking the date 2022 in the second paragraph. The group discussed timing and it was anticipated the letter would be sent out by early May prior to the consultation events and coordinating with the Jubilee Jamboree event which all thought was a good idea.
- b) TO DISCUSS WHAT TWO VENUES WILL BE USED FOR THE CONSULTATION AND POTENTIAL DATES AND TIMES SUBJECT TO AVAILABILITY WITH AT LEAST ONE RUNNING UNTIL 9 PM AND POSSIBLY ONE ON A SATURDAY OR SUNDAY**
 Agreed that St Edward's Hall and Stow Social Club be used. If possible the Social Club event should be on a Saturday. Noted that the displays would have to be manned by councillors and/or NPSG members and this would limit what was possible in terms of any additional venues.
- c) TO DISCUSS FORMAT AND MANNING OF PUBLIC CONSULTATIONS AND TO APPOINT SOMEONE TO DRAFT THE FORM THAT THE RESIDENT WILL FILL IN EITHER IN HARD COPY FORMAT OR ON LINE**
 Chairman said manning of the stands would be critical. Deputy Clerk to circulate councillors and members as soon as dates are fixed asking when they would be available to help at the two consultations.
- d) DO MEMBERS WISH TO HAVE A TABLE AT THE FORTHCOMING JUBILEE JAMBOREE TO PROMOTE THE UP AND COMING CONSULTATIONS?**
 Yes, the group agreed that this was a good idea.
- 10. TO DISCUSS WAY FORWARD WITH OTHER OUTSTANDING POLICIES AND DOCUMENTS:**
- a) HOUSING POLICY DOCUMENT**
 As discussed at item 4, can now be updated for final approval at next meeting.
- b) ACCESS & PARKING POLICY**
 Chairman reported that there had been delays in GCC's response due to difficulty in obtaining data from the Department of Transport. This had now been sorted. GCC needed time to digest the data but was determined to get it completed as soon as possible.

c) SITE ALLOCATION POLICIES

It was thought this had been completed.

d) ONCE ALL POLICY DOCUMENTS HAVE BEEN APPROVED THEY WILL BE SENT TO NEIL HOMER, PLANNING CONSULTANT ALL TOGETHER TO FINALISE

Noted.

Cllr White and Cllr Blythe to add a few words covering the Swells to the policies referred at 10 (a), (b) & (c) above

11. DATE OF NEXT MEETING

Monday 9th May 2022 at 7.30 pm via Zoom.

12. MEETING CLOSED at 7.58 pm.

DRAFT