



**NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP MEETING  
MONDAY 9<sup>TH</sup> MAY 2022 AT 7.30 PM VIA ZOOM**

**STRICTLY PRIVATE & CONFIDENTIAL**

To join the meeting click the link

<https://us02web.zoom.us/j/82263312881?pwd=YjMyYlIYY0pmZW1FQlNzNm1KRTdlZ09>

Meeting ID: 822 6331 2881

Passcode: 324884

## **AGENDA**

1. Apologies for absence
2. To approve minutes of the meeting held on 4<sup>th</sup> April 2022
3. Clerk's report on matters arising from minutes of above meeting
4. To review and approve final draft of Specification for Stow on the Wold Business & Community Barn Document and to note the highlighted missing date would be the approval date and would be inserted by the Clerk following approval
5. Informal Public Consultation
  - (a) To note the public consultations will be held on  
Thursday 16<sup>th</sup> June 2022, 2pm-8pm at St Edward's Hall  
Saturday 18<sup>th</sup> June 2022, 10.30am to 5pm at Stow Social Club
  - (b) To approve final draft letter to residents
  - (c) To note Royal Mail Door to Door delivery of the letters is being arranged for the week beginning 30<sup>th</sup> May 2022
  - (d) To appoint a member to put together a rota of volunteers for both venues
  - (e) To decide who will draft a briefing document for the volunteers
  - (f) To decide how many copies of the consultation material to display at each session
  - (g) To decide on wording for a poster to publicise the consultation
6. Next meeting Monday 13<sup>th</sup> June 2022 at 7.30 pm
7. Meeting closed