



Stow on the Wold Town Council
Stow Youth Centre, Fosseyway, Stow on the Wold, GL54 1DW
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Clerk & RFO - Heather Siphthorp

To: Cllrs: J Scarsbrook (Chairman), S Clarke (Deputy chairman), A Clayton, M Moseley & V Davies

You are hereby summoned to a meeting of the **PLANNING, TRAFFIC & PARKING COMMITTEE** to be held at Stow Youth Centre, Fosseyway, Stow on the Wold, GL54 1DW on **TUESDAY 29TH JUNE 2021 at 7.00 pm** for the purposes of transacting the following business.

Heather Siphthorp
Clerk & RFO of the Council

Dated: 23rd June 2021

A G E N D A

1. Apologies for absence
2. Declarations of interests in items on the agenda
3. Minutes – To sign as a correct record the minutes of meeting held on 8th June 2021
4. Chairman's announcements
5. Questions from members of the public*
6. To consider the clerk's report & matters arising from minutes of meeting held on 8th June 2021
7. To consider & comment on the following planning applications:
 - a) **Planning Application No 21/01579/FUL – The Old Manse, Lower Park Street –** Replacement of 1.5 storey garage/outbuilding with ancillary accommodation within roofspace
8. To note decision notices
9. Members to report any highways incidents and causes of concern
10. Date of next meeting – Tuesday 20th July 2021 at 7.00 pm at Stow Youth Centre
11. Meeting closed

COVID 19 REGULATIONS WILL BE IN PLACE

- **Venue capacity is 18 including members of council and members of the public/press.**
- **Masks must be worn when entering the building but can be removed once you are seated. If anyone moves around the room they must wear a mask at all times.**
- **Toilets will not be in use.**
- **All attendees must use the hand sanitiser on arrival and departure.**
- **Windows and doors, where possible, will be open to aid ventilation in the room.**
- **All items brought into the room including meeting papers must be taken home and not left in the room to avoid cross infection.**
- **All attendees will be asked to sign in and give details for NHS Track & Trace**
- **In view of social distancing regulations the seating/tables may be different to usual.**
- **A hard copy of the council's Covid 19 In Person Risk Assessment will be available at the registration desk.**
- **A hard copy of the agenda for members of public/press will be available at the registration desk but must be taken home after the meeting and disposed.**

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman. Rules dictate that members of the public may not take part in the council or committee meetings unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.