



Stow on the Wold Town Council

Stow Youth Centre, Fosseyway, Stow on the Wold GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Cllrs: A White (Chairman), J Scarsbrook (Deputy chair), S Clarke, V Davies, M Moseley, J Davies, A Clayton, J Piper & A Cox

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held on **THURSDAY 24TH JUNE 2021 AT 7.00 PM, in St Edward's Hall, The Square**, for the purposes of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

Dated: 17th June 2021

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Following uncontested election to welcome new members – Cllr Janet Piper & Cllr Ashleigh Cox to Council and signing their Declaration of Acceptance of Office
4. Minutes – to sign as a correct record the minutes of Council Meeting held on 27th May 2021
5. Questions from members of the public*
6. Chairman's announcements
7. Police Report (Inspector Simon Ellson)
8. Clerk's report and matters arising from minutes of council meeting held on 27th May 2021
9. To report that an election has been called for and will take place on Thursday 22nd July 2021 to fill the two casual vacancies arising from the resignation of former Cllrs Bell & Worker
10. Report from County Cllr Mark Mackenzie-Charrington, Cotswold Division - Stow on the Wold
11. Report from Ward District Cllr Dilys Neill
12. To review and adopt amended draft of Council's Financial Reserves Policy document
13. To discuss grant application from Villager Bus for £1,000 towards running costs for this community transport charity
14. To confirm that former Cllr Curtis has been removed as a signatory on Bank Mandate for Lloyds Current Account and to approve Cllr Scarsbrook as the new signatory
15. To discuss the town's participation in the Queen's Platinum Jubilee Celebration Beacon on 2nd June 2022
16. To receive brief reports from the Chairman of each of the following committees:-
 - a) Burial Board
 - b) Finance & General Purpose Committee
 - i) To approve bank reconciliation to 31st May 2021
 - ii) To report balances in Lloyds fixed bond & CCLA account as at 31st May 2021
 - iii) To approve expenditure for May 2021
 - c) Parks & Square Committee
 - i) To ask Council to pay for removal of ash dieback trees on QEII, Spring Gardens Allotments & King George's Playing Field at a cost of £1950 + VAT and that it be funded from General Reserves as recommended by the Committee
 - ii) To discuss request from Stow Car Club to use the QEII Playing Field for an event on 24th July 2021 dependent on lockdown easing on 19th July 2021
 - d) Planning, Traffic & Parking Committee
 - e) Neighbourhood Development Plan Steering Group (NPSG)

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

17. To discuss and comment on the following correspondence received by council:-
 - i) Letter from resident suggesting that all Council Meetings should be recorded and be available to view on line
18. Report by any members who have had a meeting or attended any event on behalf of council
19. Date of next meeting –Thursday 29th July 2021 at 7.00 pm in St Edward’s Hall.
20. Meeting closed

COVID 19 REGULATIONS WILL BE IN PLACE

- *Venue capacity is 45 including members of council and members of the public/press.*
- *Masks **must** be worn when entering the building but can be removed once you are seated. If anyone moves around the room they **must** wear a mask at all times.*
- **Toilets will not be in use.**
- *All attendees must use the hand sanitiser on arrival and departure.*
- *Windows and doors, where possible, will be open to aid ventilation in the room.*
- *All items brought into the room including meeting papers must be taken home and not left in the room to avoid cross infection.*
- *All attendees will be asked to sign in and give details for NHS Track & Trace*
- *In view of social distancing regulations the seating/tables may be different to usual.*
- *A hard copy of the council’s Covid 19 In Person Risk Assessment will be available at the registration desk.*
- *A hard copy of the agenda for members of public/press will be available at the registration desk but must be taken home after the meeting and disposed of off the premises.*

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council’s attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.
Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.