



Stow on the Wold Town Council

Stow Youth Centre, Fosseyway, Stow on the Wold GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Cllrs: A White (Chairman), J Scarsbrook (Deputy chair), S Clarke, V Davies, M Moseley, J Davies, A Clayton, M Worker & E Bell

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held on **THURSDAY 29TH APRIL 2021 AT 8.00 PM** for the purposes of transacting the following business and will be held virtually using ZOOM¹.

Members of the public/press who wish to join the meeting can do so by clicking the link below
<https://us02web.zoom.us/j/85417628730?pwd=TENaQ1NhZUZ4TWVqcS8vUmg1a3B2dz09>
Meeting ID: 854 1762 8730 Passcode: 855287

Heather Siphthorp
Clerk & RFO of the Council

Dated: 22nd April 2021

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of council meeting held on 25th March 2021
4. Questions from members of the public*
5. Chairman's announcements
6. Clerk's report and matters arising from minutes of council meeting held on 25th March 2021
7. Clerk to update members on the two Casual Vacancies following resignations from former Cllrs M Deacon & M Curtis
8. Presentation by Cllr Jan de Haldevang, Chairman of Barrington Parish Council on Windrush Valley Traffic Action Group in relation to 18 month experimental Traffic Regulation Order for 7.5 tonne weight restriction on Burford High Street
9. Report from County Cllr Nigel Moor, Cotswold Division - Stow on the Wold
10. Report from Ward District Cllr Dilys Neill
11. Police Report
12. To discuss and adopt new council Code of Conduct as recommended by the Finance & General Purpose Committee
13. To review whether council still approve for Hatwell's Funfair to operate in The Square in June 2021 which was subject to latest situation with regard to Covid 10 pandemic and in light of third lockdown
14. To discuss whether the recommendation by the Burial Board to increase Burial Fees by 1% is approved and to agree a start date if appropriate
15. To discuss and review draft of council Action Plan for 2021/2022 and adopt
16. To review and discuss the following grant applications:-
 - i) Stow Community Land Trust for an amount of £500 to cover subscription and administrative costs

¹ The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

- ii) Rotary Club North Cotswolds for an amount of £250 to fund a drama workshop for Year 6 pupils to help with their transition to High School
- 17. To review council's Committee Terms of Reference and any recommended additions/amendments advised by the various committees if appropriate and to review the Staffing Committee Terms of Reference
- 18. To discuss and review three estimates for council's insurance cover on a 3 year long term agreement and to approve which provider to appoint
- 19. To review and adopt council's Supporting Statement to Accounts for year ended 31st March 2021
- 20. To receive brief reports from the Chairman of each of the following committees:-
 - a) Burial Board
 - b) Finance & General Purpose Committee
 - i) To approve bank reconciliation to 31st March 2021
 - ii) To report balances in Lloyds fixed bond & CCLA account as at 31st March 2021
 - iii) To approve expenditure for April 2021
 - c) Parks & Square Committee
 - d) Planning, Traffic & Parking Committee
 - e) Neighbourhood Development Plan Steering Group (NPSG)
- 21. To discuss and comment on the following correspondence received by council:-
 - i) NHS Social Care & Frontline Workers Day – 5th July 2021 bell ringers throughout the UK are being asked to ring a single bell 73 times at 8 pm and response from St Edward's Church as to whether this can be organised for the town
 - ii) Call for Resolutions from GAPTC for its AGM to be held on Saturday 24th July 2021 at 10.30 am at Highnam Community Centre
 - iii) To discuss email complaint from a member of public about her concerns that people use the Town Cross as a seat and feels it is disrespectful
 - iv) To discuss correspondence from Mr Chris Hartley in relation to asking permission for Bourton Roadrunners Junior section to use the QEII playing field for training
 - v) To discuss whether council would like to take part in the Cotswold National Landscape Kingfisher Trail Cotswolds 2021 by sponsoring a large or small sculpture at a cost of £1200/£800 respectively
- 22. Report by any members who have had a meeting or attended any event on behalf of council
- 23. Date of next meeting – **Annual Council Meeting** to be held on **Thursday 27th May 2021 at 7.00 pm in St Edward's Hall**. Note Covid regulations will be in force and all attendees **MUST** wear a mask at all times unless exempt.
- 24. Meeting closed

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