



**MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD
ON THURSDAY 25TH MARCH 2021 VIA ZOOM AT 8.00 PM**

PRESENT: Councillors: A White (Chairman), J Scarsbrook (Deputy chairman), S Clarke, M Deacon, M Curtis, M Moseley, J Davies, A Clayton, V Davies & Mrs H Siphthorp, Clerk/RFO of council and 2 members of the public

Also in attendance: County Cllr N Moor, Cotswold Division & Ward District Cllr D Neill

1. APOLOGIES FOR ABSENCE

Cllrs E Bell & M Worker.

2. DECLARATIONS OF INTERESTS ON ITEMS ON THE AGENDA

Members were reminded to declare any interests that may arise during the course of the meeting.

**3. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF COUNCIL MEETING HELD
25TH FEBRUARY 2021**

RESOLVED that the chairman sign the minutes as a true and accurate record. **Motion carried.**

4. QUESTIONS FROM MEMBERS OF THE PUBLIC

The two members of public said they may wish to speak on a number of agenda items and were given the opportunity at the appropriate time by the chairman.

5. CHAIRMAN'S ANNOUNCEMENTS

None.

**6. CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD 25TH
FEBRUARY 2021**

Ubico have put some new slightly larger social distancing stencils on the footpaths in the town centre.

She reported that she had attended a South West Regional Training Seminar via Zoom yesterday which she said was interesting and attended by circa 150 clerks. Some of the topics were interesting but her main reason for taking part was because they had a planning expert who was speaking about the White Paper on Government reforms. She said it was very informative and helpful and she intends to write a report which she will circulate when ready to all members.

Clerk also asked if any members would be interested in attending an online event on 29th May 2021 from 12.00 to 1.15 pm on "How to get young people involved in local councils" saying that after all they are the next generation of councillors for the community. Cllr White said he would like to attend along with the clerk. The cost is £30 + VAT per delegate.

7. REPORT FROM COUNTY CLLR NIGEL MOOR, COTSWOLD DIVISION – STOW ON THE WOLD

Cllr Moor had sent in a written report which had been circulated to all members. The report will be uplifted to the council website and can be found under the News section accessed via the homepage. He ran briefly through the report. He also said that he thought that the experimental traffic order for the weight limits on the Burford and Adlestrop bridges would run the full 18 months and that there had been a significant reduction in HGV traffic but the picture would be clearer when current Covid restrictions were eased. Cllr Moor took questions from members and members of public. Chairman thanked Cllr Moor for his report.

8. REPORT BY WARD DISTRICT COUNCILLOR DILYS NEILL

Cllr Neill had sent in a written report earlier in the day and had it been circulated to members. The report will be uplifted to the council website and can be found under the News section accessed via the homepage.



Cllr Neill ran through the report. She ended by saying that she had attended a “Carbon Literacy” seminar which she said was very interesting. A discussion ensued and Cllr Neill offered to get data on Stow’s carbon footprint and will send it through to the clerk. Cllr Neill then took questions. Chairman thanked Cllr Neill for her report.

9. POLICE REPORT

The number of incidents monthly report had been circulated to all members. When compared to the February 2020 there had been an increase of 13 incidents.

Clerk said that Inspector Ellson had been in touch regarding Stow Fair and that he was chairing a meeting with relevant authorities on 29th March 2021 and would report back after this.

Clerk had also contacted Inspector Ellson as she had received a number of comments in relation to how long it is taking to repair the fallen dry stone wall adjacent to Police Station. Inspector Ellson said that a contractor had been appointed and they were awaiting a start date.

10. AS RECOMMENDED BY THE FINANCE & GENERAL PURPOSE COMMITTEE TO REVIEW AND ADOPT THE FOLLOWING COUNCIL DOCUMENTS:-

i) Community Engagement Policy

RESOLVED approved and adopted subject to a minor amendment in relation to social media presence and adding Stow Royal British Legion and Stow Social Club to the list under “Work in partnerships with the following organisations”. **Motion carried.**

ii) Information Available Under Publication Scheme

RESOLVED adopted without any further changes. **Motion carried.**

11. TO REVIEW, DISCUSS AND ADOPT FURTHER AMENDMENTS TO STANDING ORDERS

RESOLVED approved and adopted without any further changes. **Motion carried.**

12. TO RECEIVE BRIEF REPORTS FROM THE CHAIRMAN OF EACH OF THE FOLLOWING COMMITTEES:-

a) Burial Board

Cllr Scarsbrook said the committee had not met since the last council meeting so nothing to report. The next meeting is scheduled for 7th April 2021 at 10.30 am.

b) Finance & General Purpose Committee

i) To approve bank reconciliation to 28th February 2021

RESOLVED approved for an amount of £36,502.63 when all outstanding cheques had been drawn and will be signed by the chairman & clerk/RFO after the meeting. **Motion carried.**

ii) To report balances in Lloyds fixed bond & CCLA account as at 28th February 2021

Cllr Moseley confirmed a balance of £50,000.

iii) To approve expenditure for March 2021

RESOLVED approved for a gross amount of £14,438.44 - see Appendix 1 on page 274 for details. **Motion carried.**

c) Parks & Square Committee

Cllr Clayton said that the committee had met on 11th March 2021 and said it was “a very positive meeting”. Draft minutes had been circulated to all members. Cllr Clayton talked about one or two items that had been discussed.

A member asked when the dry stone walls would be repaired on the QEII playing field. Clerk said in new financial year as money had been allocated for this.



d) Planning, Traffic & Parking Committee

The committee had met on 16th March 2021 and draft minutes had been circulated. Cllr Scarsbrook said she had nothing to add.

e) Neighbourhood Plan Steering Group (NPSG)

Cllr Deacon said that the draft minutes of the meetings held on 8th & 15th March 2021 would be circulated when finalised. She gave an update on the progress made with the NPSG and referred to the meeting with CDC which was attended by CDC members and officers. The council had been represented by Cllrs Deacon & White and the clerk had also attended along with resident member of the NPSG Mr Gurmin. Cllr Deacon said that CDC are supportive of the Vision for Stow and that further work is necessary on the policy documents in relation to giving clear evidence of how the numbers had been achieved in the respective documents. She ended by saying that it was the intention of the NPSG to give the community/local organisations and groups regular updates on the NP as it progressed. This will be in the form of an A4 single sheet. The first edition will be sent out shortly.

Cllr White added that he thought it was a very positive meeting and that CDC were very supportive of the NP and gave some very helpful advice.

A member of public spoke saying he thought the regular update on the progress of the NP was a good idea.

13. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Cllrs Deacon, Curtis and J Davies had attended a Stow Almshouse Charity meeting.

14. DATE OF NEXT MEETING – Thursday 29th April 2021 at 8.00 pm via ZOOM.

15. MEETING CLOSED at 9.09 pm.

APPENDIX 1

CHEQUES/DIRECT DEBITS FOR APPROVAL

Number	Name	Description	Net	VAT	Gross
3609	GAPTC	Annual membership	£500.21	£0.00	£500.21
3610	Chris Small Ornamental Metalwork	New padlock for Cemetery Meadow gate and relocating Welcome sign on QEII field	£160.00	£32.00	£192.00
3611	GPFA	Annual membership	£50.00		£50.00
3612	Cancelled				
3613	Cottage Garden Services	Removal of rubbish from two play areas, play equipment inspections and removal of old noticeboard from entrance to Shoppers car park, Fosseyway	£442.00	£88.40	£530.40
3614	Community Heartbeat	Replacement pads for two defibrillators	£82.00	£16.40	£98.40



3615	Solid Structures (UK) Limited	Structural Engineering Study of St Edward's Church dry stone wall adjacent to Church Walk	£1,166.20	£233.24	£1,399.44
3616/17	Administration		£3,302.63	£0.00	£3,302.63
3618	Stockwell Davies Limited	Various tree works around the town	£4,296.00	£1,074.00	£5,370.00
3619	Centre 67	Q4 rent for Stow Youth Centre	£2,750.00	£0.00	£2,750.00
3620	Mrs D Rosinska	Office cleaning	£72.00	£0.00	£72.00
Direct Debit	Grundon Waste Management Ltd	Office refuse collection	£31.79	£6.36	£38.15
Direct Debit	Grundon Waste Management Ltd	Cemetery refuse collection	£44.93	£8.99	£53.92
Direct Debit	Sirus Telecom	Office/internet costs for February 2021	£67.74	£13.55	£81.29
		TOTALS	£12,965.50	£1,472.94	£14,438.44

Signed: _____ Chairman

Dated: _____