



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S BURIAL BOARD MEETING HELD ON WEDNESDAY 20TH JANUARY 2021 AT 10.30 AM VIA ZOOM

PRESENT: Councillors: J Scarsbrook (Chairman), V Davies (Vice chairman), J Davies, M Moseley & Mrs H Siphthorp, Clerk/RFO of the Council

Also in attendance: Advisors: Rev M Short & Mr G Golby

1. APOLOGIES FOR ABSENCE: None.

2. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

Members were reminded to declare any interests in items on the agenda as they occur.

3. MINUTES – TO SIGN AS CORRECT THE MINUTES OF MEETING HELD ON 20TH OCTOBER 2020

RESOLVED – That the chairman should sign the minutes as a true and accurate record of the meeting. **Motion carried.**

4. CHAIRMAN'S ANNOUNCEMENTS

None.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

None as no members of the public present.

6. CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 20TH OCTOBER 2020

Handrail has been installed at the churchyard.

Clerk has made a note to purchase grass seed in the Spring and will be sown when weather warms up on bare patch in New Cemetery.

Fallen branches in Victorian Cemetery have been removed.

As recommended by the Burial Board the council approved the 1% increase effective 1st November 2020 for burial fees.

7. ST EDWARD'S CHURCHYARD

i) UPDATE ON REMOVING YEW TREES FROM CHURCH WALK BOUNDARY AND APPLICATION TO CDC TREE OFFICER

Clerk reported an application had been made to CDC Tree Officer to remove the yew hedge adjacent to Church Walk as it is in the Conservation Area. Assuming this is approved then the clerk will liaise with the Gloucester Diocese to obtain permission via a Faculty if appropriate. It was also unanimously agreed that these works would take place at the same time as the repairs to the dry stone wall and not before.

ii) TO DISCUSS FEE PROPOSAL FROM SOLID STRUCTURES (UK) LIMITED AND DISCUSS A PLAN OF ACTION FOR CHURCHYARD WALL ADJACENT TO CHURCH WALK AND RECOMMENDATIONS TO COUNCIL

RESOLVED – That the Site visit – inspection/survey of existing wall structure along with report and recommendations should go ahead immediately at a cost of £1150 + VAT and would be funded via the current budget. **Motion carried.**

iii) TO DISCUSS AND CONFIRM THAT SUGGESTION OF HARD STANDING AREA BY NORTH DOOR IN CHURCHYARD CANNOT BE FUNDED BY THE COUNCIL AS

THIS DOES NOT COME WITHIN ITS REMIT IN RELATION TO A CLOSED CHURCHYARD

Noted.

iv) ANY OTHER ISSUES THAT MEMBERS WISH TO REPORT

None.

8. CEMETERIES

i) CLERK TO REPORT ON PLANNED MINOR TREE WORKS TO TAKE PLACE IN THE CEMETERY

Clerk said that a blanket application to CDC Tree Officer for any tree works (as outlined in Council's Tree Survey) in Conservation Area included work on four trees in the churchyard which mainly involved deadwood removal but one of the trees, a cherry, would involve reducing the canopy by 25% to reduce the weight burden. If approval given then again the clerk will liaise with Gloucester Diocese in relation to whether a Faculty is required.

ii) TO DISCUSS COMPLETION OF DRY STONE WALL IN NEW CEMETERY ADJACENT TO BRIO SITE AND ALSO TO DISCUSS ANY ACTION REQUIRED TO LARGE TREE ON BRIO SITE THAT MAY BE IN NEED OF TRIMMING

Cllr Scarsbrook said that the majority of the gaps had been filled in. She will send photographs to the clerk and if appropriate she will take up with the developer. She also said that a reply is awaited from the Brio Operations Director in terms of the branches of large tree that are overhanging the Victorian Cemetery.

iii) TO DISCUSS WHETHER A PADLOCK SHOULD BE PLACED ON THE LARGE FIELD GATE INTO CEMETERY MEADOW TO STOP UNAUTHORISED VEHICLES ENTERING

RESOLVED – That a chain welded to a padlock should be put in place. **Motion carried.**

iv) ANY OTHER ISSUES THAT MEMBERS WISH TO REPORT

A tile is missing just below the ridge on the Lych Gate. Clerk is awaiting a cost to replace this and will be on the agenda for the next meeting.

9. DATE OF NEXT MEETING – Thursday 18th February 2021 at 10.30 am.

10. MEETING CLOSED at 11.10 am.

Signed: _____ Chairman Dated: _____