



Stow on the Wold Town Council

Stow Youth Centre, Fosseyway, Stow on the Wold GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Cllrs: A White (Chairman), J Scarsbrook (Deputy chair), S Clarke, V Davies, M Curtis, M Deacon, M Moseley, J Davies, A Clayton, M Worker & E Bell

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held **THURSDAY 25TH FEBRUARY 2021 AT 8.00 PM** for the purposes of transacting the following business and will be held virtually using ZOOM¹.

Members of the public/press who wish to join the meeting can do so by using the link
<https://us02web.zoom.us/j/81955089779?pwd=Q3VNeEtPYWtqcIRPWTE4U3Z4L2hhZz09>
Meeting ID: 819 5508 9779 Passcode: 443304

Heather Siphthorp
Clerk & RFO of the Council

Dated: 18th February 2021

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of council meeting held on 28th January 2021
4. Questions from members of the public*
5. Chairman's announcements
6. Clerk's report and matters arising from minutes of council meeting held on 28th January 2021
7. Report from County Cllr Nigel Moor, Cotswold Division - Stow on the Wold
8. Report from Ward District Cllr Dilys Neill
9. Police Report
10. As recommended by the Finance & General Purpose Committee to review and adopt the following council policy documents:-
 - i) Council Privacy Notice for staff, councillors and role holders
 - ii) Council General Privacy Notice
 - iii) Scheme of Delegation to the Clerk
11. Clerk to give update on Stow Youth Club reopening etc
12. Would any members like to attend the following training sessions organised by GAPTC:-
 - i) Being a Better Councillor Part 1 – 20th April 2021 & Part 2 on 11th May 2021 at 10.00 am via Zoom at a cost of £25 per session
13. To discuss independent Internal Auditor's report carried out on 26th January 2021
14. To receive brief reports from the Chairman of each of the following committees:-
 - a) **Burial Board**
 - b) **Finance & General Purpose Committee**
 - i) To approve bank reconciliation to 31st January 2021

¹ The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

- ii) To report balances in Lloyds fixed bond & CCLA account as at 31st January 2021
 - iii) To approve expenditure for February 2021
 - c) Parks & Square Committee**
 - d) Planning, Traffic & Parking Committee**
 - e) Neighbourhood Development Plan Steering Group (NPSG)**
15. Report by any members who have had a meeting or attended any event on behalf of council
 16. To resolve to go into private session and to exclude the public and press under Public Bodies (Admission to Meetings) Act 1960 to discuss a couple of staffing items
 17. Date of next meeting – Thursday 25th March 2021 via ZOOM at 8.00 pm
 18. Meeting closed.

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.
Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.