



Stow on the Wold Town Council

Stow Youth Centre, Fosseyway, Stow on the Wold GL54 1DW
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Clerk & RFO - Heather Siphthorp

To: Cllrs: A White (Acting chairman), S Clarke, V Davies, M Curtis, M Deacon, J Scarsbrook, L Rixon, M Moseley, J Davies, A Clayton & C Whaley

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held **THURSDAY 29TH OCTOBER 2020 AT 8.00 PM** for the purposes of transacting the following business and will be held virtually using ZOOM¹.

Members of public/press who wish to join the meeting can do so by using the link

<https://us02web.zoom.us/j/85340924377?pwd=T09TMGFvNDNLTmM0dVM3WEFIN0hxQT09>

Meeting ID: 853 4092 4377 Passcode: 427178

Heather Siphthorp
Clerk & RFO of the Council

Dated: 22nd October 2020

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. To elect a Deputy chairman of council to hold office until May 2021 and for him/her to sign Acceptance of Office
4. Minutes – to sign as a correct record the minutes of council meeting held on 24th September 2020
5. Questions from members of the public*
6. Chairman's announcements
7. Clerk's report and matters arising from minutes of council meeting held on 24th September 2020
8. Report from County Cllr Nigel Moor, Cotswold Division - Stow on the Wold
9. Report from Ward District Cllr Dilys Neill
10. Police Report
11. Stow Cricket Pavilion – Clerk to give update on current situation and members to discuss proposition letter from resident Mr Ben Eddolls in relation to the possible future of the pavilion
12. To discuss and make a decision as to whether Christmas Lights Switch on Event should be cancelled due to Covid 19 pandemic
13. To discuss and approve independent internal auditor's report dated 22nd September 2020 and to note any comments/recommendations
14. To discuss and comment on external Auditor's Report in relation to AGAR (Annual Governance & Accountability Return) for the year ending 31st March 2020 and to confirm that the Notice of Conclusion of Audit has been placed on the council noticeboard and on the council website
15. To report that CDC has paid council the £1,000 grant which was originally towards VE 75 celebrations and giving permission for it to be used at a community event when Covid 19 pandemic allows and to resolve that this will be earmarked in the accounts and can only be used for this purpose

¹ The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

16. To appoint members of council to fill vacant seats on the following committees bearing in mind that in line with Standing Orders members must sit on a minimum of **two** committees and maximum of **three**.
 - a) Planning Traffic and Parking Committee – 2 vacant seats
 - b) Parks & Square Committee – 2 vacant seats
 - c) Finance & General Purpose Committee – 3 vacant seats
 - d) Staffing Committee – 1 vacant seat
17. To receive brief reports from the Chairman of each of the following committees:-
 - a) **Burial Board**
 - i) To approve Board's recommendation that the council Burial Fees should be increased by 1% effective 1st November 2020
 - b) **Finance & General Purpose Committee**
 - i) To approve bank reconciliation to 30th September 2020
 - ii) To report balances in Lloyds fixed bond & CCLA account as at 30th September 2020
 - iii) To approve expenditure for September and October 2020
 - c) **Parks & Square Committee**
 - i) To approve recommendation by committee that allotment rent will increase to £25 per plot irrespective of size (an increase of £1 per annum) effective 1st January 2021
 - ii) To discuss request by a market trader to bring a French Market to the Square in 2021 for a fee of circa £300?
 - iii) Council to discuss and resolve as to whether a strip of land (6 metres wide) should be dedicated to planting wildflowers on QEII and King George's Playing Field
 - d) **Planning, Traffic & Parking Committee**
 - e) **Neighbourhood Development Plan Steering Group**
18. Report by any members who have had a meeting or attended any event on behalf of council
19. To discuss and respond to the following correspondence received:-
 - i) GAPTC – Being a Better Councillor Part 1 – 20th January 2021 from 10.00 am to 12 noon & Part 2 on 18th February 2020 from 10.00 am to noon via Zoom at a cost of £25 per session and if appropriate to get expenditure approval
 - ii) To discuss email from Ms M Jones asking permission to use King George's Playing Field to teach/perform exercise activities/classes as a commercial enterprise.
20. Date of next meeting – Thursday 26th November 2020 via ZOOM at 8.00 pm
21. Meeting closed.

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