



**MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD
ON THURSDAY 26TH NOVEMBER 2020 VIA ZOOM AT 8.00 PM**

PRESENT: Councillors: A White (Chairman), J Scarsbrook (Deputy chairman), S Clarke, M Deacon, M Curtis, M Moseley, J Davies, A Clayton, V Davies & Mrs H Siphthorp, Clerk/RFO of council and 1 member of the public

Also in attendance: County Cllr N Moor, Cotswold Division & Ward District Cllr D Neill

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATIONS OF INTERESTS ON ITEMS ON THE AGENDA

Members were reminded to declare any interests that may arise during the course of the meeting.

3. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF COUNCIL MEETING HELD 29TH OCTOBER 2020

RESOLVED – Proposed Cllr V Davies, seconded Cllr J Davies that the chairman sign the minutes as a true and accurate record. **RECORD OF VOTING** – All in favour. **Motion carried.**

4. QUESTIONS FROM MEMBERS OF THE PUBLIC

The member of public present said he may wish to speak on Items 8 & 9.

5. CHAIRMAN'S ANNOUNCEMENTS

Chairman said that Cllr Chris Whaley had resigned from council. CDC had been informed and the casual vacancy process is underway.

6. CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD 29TH OCTOBER 2020

Cllr Scarsbrook had signed her Declaration of Office and the clerk had countersigned. Thanks to Mr Peter Thompson and Mr Tony Bates – Cotswold Wardens, for doing more work on the footpath on Lower Swell Road by clearing vegetation making it wider and safer for pedestrians. The new photocopier will be delivered after current lockdown.

7. TO GIVE UPDATE ON CASUAL VACANCY ON COUNCIL DUE TO THE RESIGNATION OF FORMER CLLR L RIXON

Notice of Vacancy had been placed on the council's noticeboard and on the website. If an election is not called for then the council can co opt a new member after 3rd December 2020. In relation to the other casual vacancy as a result of the resignation of Chris Whaley it was agreed that assuming an election is not called for then the two vacancies would be advertised together to co opt two new members at the same time.

8. REPORT FROM COUNTY CLLR NIGEL MOOR, COTSWOLD DIVISION – STOW ON THE WOLD

Cllr Moor had sent through a written report which had been forwarded to members. He ran through the report which can be found on the council's website on HOMEPAGE under Notices. Topics included GCC Climate Change Strategy, property services contracts, Gloucestershire Tree Strategy, Burford/Adlestrop Bridge new weight limits and Motion 868 – a Conservative amendment to an earlier motion with regard to Planning for the Future White Paper which was approved by a majority of the council. Outside of the report he mentioned that he had written to Brio's Operations Director, to ask if he would co operate with GCC in rectifying the problem with the trench on A429. It had been suggested that Brio supply the materials, traffic management and labour and GCC



would sort the streetworks permission and push it through quickly. He ended saying that he would be reporting on GCC's Local Transport Plan at the next meeting following the public consultation. Chairman thanked Cllr Moor for his report.

9. REPORT BY WARD DISTRICT COUNCILLOR DILYS NEILL

Cllr Neill had sent through a written report which had been forwarded to members. She ran through the report which can be found on the council's website on HOMEPAGE under Notices. Some of the topics included Mangersbury Road car park will be cashless, proliferation of holiday lets in the Cotswolds, planning training for town/parish councillors (which Cllr Clayton attended) which had been recorded and a link will be sent to all parish/town councils, delegated power from GCC in relation to Covid 19 restrictions, CDC budget, investment in social housing for the town and regeneration of Chamberlayne House.

The member of public present said he would be interested to listen to the planning training session and it was agreed that the clerk would send this link directly to him as soon as it was received. Chairman thanked Cllr Neill for her report.

10. POLICE REPORT

The report for the number of incidents for the period July to September 2020 had been circulated to all members. This confirmed that the number of incidents that took place during this period was 3 which is one less than the same period the year before.

Inspector Simon Ellson had sent an email to all town/parish councils within his remit giving an update on Covid 19 policing approach, internal restructure within the Constabulary which means more officers being based 24/7 at Stow Police Station and finally, that the District's crime levels are lower than average currently and that they are concentrating on burglaries, motor crime and other high value acquisitive crime along with an increase in poaching and complaints around hunting.

11. TO DISCUSS AND RESOLVE ON VOTING PROCEDURES AND RECORDING IN THE MINUTES OF COUNCIL AND COMMITTEE MEETINGS REFERRING TO CLERK'S WRITTEN REPORT

RESOLVED that minutes would not include the name of the proposer or seconder and would not show the ratio of voting – in favour, against or abstentions but would include whether the motion was carried or failed. **Motion carried.**

12. TO ELECT A COUNCIL REPRESENTATIVE TO SIT ON ST EDWARD'S HALL COMMITTEE FOLLOWING THE RESIGNATION OF FORMER CLLR L RIXON

Cllr Clayton declared an interest as he is already a trustee of this charity.

RESOLVED that Cllr Clayton be elected to represent council providing the charity is happy for him to combine with his existing role as a trustee. **Motion carried.**

13. CLERK TO GIVE AN UPDATE ON COTSWOLD FESTIVAL AND STOW MOTOR SHOW DATES

The chairman of the Cotswold Festival had written to council to confirm that the Festival scheduled for 2020 had been cancelled and the next one would be on 15th July 2023.

He also mentioned that the Stow Motor Show will take place in July 2022.

14. TO RECEIVE BRIEF REPORTS FROM THE CHAIRMAN OF EACH OF THE FOLLOWING COMMITTEES:-

a) Burial Board

Cllr Scarsbrook said no meeting had taken place since the last council meeting and the next meeting is scheduled for the New Year.

b) Finance & General Purpose Committee

Cllr White asked the clerk to report on the following items:-

i) To approve bank reconciliation to 31st October 2020



RESOLVED approved for an amount of £84,177.62 when all outstanding cheques had been drawn and will be signed by the Chairman & Clerk/RFO after the meeting. **Motion carried.**

ii) **To report balances in Lloyds fixed bond & CCLA account as at 31st October 2020**
Clerk confirmed there is £35,000 in the Lloyds fixed bond account and £66,455.38 in the CCLA account.

iii) **To approve expenditure for November 2020**
RESOLVED approved for a gross amount of £8,435.95 - see Appendix 1 on page 256 for details. **Motion carried.**

c) Parks & Square Committee

The committee had met on 5th November 2020 and minutes had been circulated to all members. Cllr J Davies said that the three tower planters in the town had been replanted for the winter along with The Fountain. Sadly, the plants put in at The Fountain had been removed and were nowhere to be seen.

d) Planning, Traffic & Parking Committee

Draft minutes of the meeting held on 17th November 2020 had been circulated to all members. Cllr Scarsbrook said the council had been given the opportunity to comment on the plans for the regeneration of Chamberlayne House ahead of them being submitted to CDC in December 2020. The plans can be viewed on the Bromford Housing website.

e) Neighbourhood Plan Steering Group

Draft minutes of the NPSG minutes had been circulated to all members along with a further report prepared by Cllr Deacon. Cllr Deacon further updated members on the progress being made on the Plan which is now moving along nicely.

15. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Chairman had attended the St Edward's Church Remembrance Service which was held via Zoom. He also did a reading.

16. TO DISCUSS AND RESPOND TO THE FOLLOWING CORRESPONDENCE RECEIVED:-

i) **Following the dissolution of the Cotswold Tree Warden Group council to confirm if it will support a new group being formed called Gloucestershire Tree Group**

Unanimously agreed that the council fully support this new organisation.

ii) **Would any member like to attend the 58th GPFA AGM to be held on Wednesday 9th December 2020 at 2.00 pm at Whitminster Village Hall (GL2 7NN)**

No one forthcoming so clerk will send council's apologies for absence.

17. DATE OF NEXT MEETING – Thursday 17th December 2020 at **8.00 pm** via ZOOM.

18. MEETING CLOSED at 9.00 pm.



CHEQUES/DIRECT DEBITS FOR APPROVAL

Number	Name	Description	Net	VAT	Gross
3563	Administration		£711.00		£711.00
3564	BWP Creative Ltd	Final payment for building new website	£580.30	£116.06	£696.36
3565	Cottage Garden Services	Grass cutting, horticultural work, play park equipment inspections, watering baskets/planter, emptying bins etc	£1,979.00	£395.80	£2,374.80
3566	Mrs D Rosinska	Office cleaning	£50.00		£50.00
3567	Viking Direct	Stationery	£53.27	£10.66	£63.93
3568/69	Administration		£3,034.14		£3,034.14
3570	Ms E Sajewicz	Expenses incl stamps	£71.06		£71.06
3571	Accessible Gloucestershire	Street accessibility report	£1,080.00		£1,080.00
Direct Debit	Grundon Waste Management Ltd	Office refuse collection	£29.91	£5.98	£35.89
Direct Debit	Grundon Waste Management Ltd	Cemetery refuse collection	£43.65	£8.73	£52.38
Direct Debit	Sirus Limited	Internet/phone costs for October 2020	£55.01	£11.00	£66.01
Direct Debit	Lloyds chargecard	Training for clerk, VIC website hosting, keys cuts and chargecard annual fee	£140.20	£13.83	£154.03
Direct Debit	Richard Coglan Limited	Photocopier charges for October 2020	£38.63	£7.72	£46.35
TOTALS			£7,866.17	£569.78	£8,435.95

Signed: _____ Chairman

Dated: _____