



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S BURIAL BOARD MEETING HELD ON WEDNESDAY 19TH AUGUST 2020 AT 10.30 AM VIA ZOOM

PRESENT: Councillors: J Scarsbrook (Chairman), V Davies, J Davies, M Moseley & Mrs H Siphthorp, Clerk/RFO of the Council

Also in attendance: Advisors: Rev M Short & Mr G Golby

1. **APOLOGIES FOR ABSENCE:** Cllr L Rixon.
2. **DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**
Members were reminded to declare any interests in items on the agenda as they occur.
3. **MINUTES – TO SIGN AS CORRECT THE MINUTES OF MEETING HELD ON 10TH JUNE 2020**
RESOLVED – Proposed Cllr Moseley, seconded Cllr V Davies that the chairman should sign the minutes as a true and accurate record of the meeting. **RECORD OF VOTING** – All in favour. **Motion carried.**
4. **CHAIRMAN'S ANNOUNCEMENTS**
None.
5. **QUESTIONS FROM MEMBERS OF THE PUBLIC**
None as no members of the public present.
6. **TO ELECT A VICE CHAIR UNTIL MAY 2021**
RESOLVED – Proposed Cllr J Davies, seconded by Cllr Moseley that Cllr V Davies is elected. **RECORD OF VOTING** – All in favour. **Motion carried.**
7. **CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 19TH JUNE 2020**
Clerk said that a letter had been placed on one of the graves in New Cemetery asking the memorial owner to contact the council as it appears the headstone had been put up without approval from council.
Agreed that a working party be set up of the members and this was arranged for 10.30 am on Wednesday 9th September 2020 to have a tidy up including removing dead flowers, wreaths etc from graves.
Salt bags in Cemetery Meadow still to be moved to King George's Field. Chairman will liaise with Mr Eddolls to ascertain the contact details of the farmer who he had suggested may be willing to assist.
Clerk had printed and laminated some new dog fouling posters and delivered to Rev Short who confirmed they had been erected in the churchyard.
Stepnell have paid the fee for parking 6 vehicles in the cemetery overflow car park.
The final path to be resurfaced had been completed. Chairman said they had done a good job but proposed that perhaps, at the appropriate time, some grass seed may need putting down as there were some bare patches in places.
Self closing latch on gate into New Cemetery from allotments had been fitted.

Proposed amendments to Burial Board Terms of Reference had been approved by council at the July meeting.

8. TO REVIEW CEMETERY RULES & REGULATIONS (LAST UPDATED APRIL 2019) AND DISCUSS ANY AMENDMENTS/ADDITIONS THAT MAY BE REQUIRED

- 9. RESOLVED** – Proposed Cllr V Davies, seconded Cllr Scarsbrook that subject to a minor amendment under Burial Authority on first page they be adopted without any further change. **RECORD OF VOTING** – All in favour. **Motion carried.**

10. ST EDWARD’S CHURCH UPDATE

- i) Update on estimates to repair churchyard stone wall adjacent to Church Walk and on site meeting with representatives from Gloucester Diocese and removal of yew hedge (on Church Walk boundary) and application for a Faculty to carry out these works**

Both the clerk and Rev Short spoke about the meeting. It had been agreed that the representatives from the Gloucester Diocese would ask a contact of theirs to take a look and give a view on the wall. Clerk said she felt she was not qualified to manage this project and a consultant may need to be appointed. The footpath would have to be closed at times. Clerk said she had received two of the three estimates requested with the third expected next week. To be placed on the agenda for the next meeting.

- ii) Update on installing handrail in churchyard**

Rev Short said this work should commence any day.

- iii) Update on dog fouling issues**

Rev Short said it has been noted on occasions that people let their dogs run free in the churchyard and asked what the position was. It was agreed like in the cemeteries that all dogs should be kept on a lead. Rev Short said that in future he would advise the pet owner(s) of this requirement.

11. CEMETERIES

- i) To discuss dry stone wall on cemetery boundary with Fosseyway which is in need of major repairs and how this can be funded and over what timescales**

Clerk said that wall is in need of repair and a long term strategic plan is required along with how it would be funded. It was agreed that the working party to meet on 9th September 2020 would take a look and this would be on the agenda again for the next meeting.

12. DATE OF NEXT MEETING – Wednesday 14th October 2020 at 10.30 am.

13. MEETING CLOSED at 11.12 am.

Signed: _____ Chairman Dated: _____