



Stow on the Wold Town Council

Stow Youth Centre, Fosseyway, Stow on the Wold GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Cllrs: B Eddolls (Chairman), A White (Vice chairman), S Clarke, V Davies, P Day, M Curtis, M Deacon, J Scarsbrook, L Rixon, M Moseley & J Davies

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held **THURSDAY 30TH JULY 2020 AT 4.00 PM** for the purposes of transacting the following business and will be held virtually using ZOOM¹.

Members of public/press who wish to join the meeting can do so by using the link

<https://us02web.zoom.us/j/81592686658?pwd=d3NRVDdHWjJMZkv5YVJkbWlwMHJKUT09> Meeting ID: 815 9268 6658 Passcode: 764309

Heather Siphthorp
Clerk & RFO of the Council

Dated: 23rd July 2020

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of council meeting held on 25th June 2020
4. Chairman's announcements
5. Questions from members of the public*
6. Clerk's report and matters arising from minutes of council meeting held on 25th June 2020
7. To review recommendations by council committees for amendments to Committee Terms of Reference and to adopt
8. To appoint a Snow Warden for the town
9. To make a decision as to whether the Annual Bonfire Event should be cancelled for this year
10. To review draft Covid 19 Post Lockdown Measures and Risk Assessment and Management and adopt
11. To review Covid 19 post lockdown risk assessment for council play areas and to adopt and to approve that subject to the correct notices being placed in the play areas the council approve the reopening of the two play areas
12. To remind members of their duty to ensure that their Members Interests forms are up to date
13. To discuss estimates and make a decision as to who council will appoint to supply a new photocopier for the office
14. Report from County Cllr Nigel Moor, Cotswold Division - Stow on the Wold
15. Report from Ward District Cllr Dilys Neill
16. Police Report
17. To receive brief reports from the chairman of each of the following committees:-
 - a) **Burial Board**
 - b) **Finance & General Purpose Committee**
 - i) To approve bank reconciliation to 30th June 2020
 - ii) To report balances in Lloyds fixed bond & CCLA account as at 30th June 2020
 - iii) To approve expenditure to date for July 2020
 - c) **Parks & Square Committee**
 - d) **Planning, Traffic & Parking Committee**

¹ The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

e) Neighbourhood Development Plan Steering Group

18. Report by any members who have had a meeting or attended any event on behalf of council
19. To discuss and make a decision on a grant application from Spring Gardens Allotments for £250
20. To review the following council policy documents:-
 - i) Social Media Policy
 - ii) Lone Working Policy
21. To discuss the following correspondence received:-
 - i) Stow on the Wold Calendar designed and produced by a visitor to the town who kindly sent a copy to council
 - ii) To discuss Mangersbury Parish Council's email and attachment in relation to the Pound Lane junction on A436 and whether the council supports and shares its concerns
 - iii) To discuss letter and email from Royal British Legion in relation to the council taking on the organisation and funding of Remembrance Parade (working alongside the Stow RBL branch) and if approved to set a budget and agree how this will be funded (Noting information pertains only to when lockdown has been lifted and the British Legion changes its current position on branch and remembrance activity. No remembrance parades are currently being undertaken) and if council approve to agree an amount to be allocated to this even in forthcoming revised budget for 2020/21
 - iv) To discuss request from Keith Pulham Building Contractors Limited to park a 12 ft x 8 ft welfare unit and four transit vehicles on QEII playing field from **3rd August 2020 for 18 weeks** and offering a donation of £500
22. Council to resolve to go into private session and to exclude the public and press under Public Bodies (Admission to Meetings) Act 1960 to discuss reply to council's letter from Centre 67 in relation to negotiating a new lease for office space at Stow Youth Centre
23. Date of next meeting – **Thursday 24th September 2020 at 4.00 pm via ZOOM¹**

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