



Stow on the Wold Town Council

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Clerk & RFO - Heather Siphthorp

To: Cllrs A White (Chairman), M Curtis, P Day, B Eddolls, M Moseley & M Deacon

You are hereby summoned to a Meeting of the Finance & General Purpose Committee on **FRIDAY 24TH JULY 2020 at 10.30 AM** via Zoom for the purposes of transacting the following business

Members of the public/press who wish to join the meeting can do so by using the link
<https://us02web.zoom.us/j/85354134808?pwd=ZWRXL2x6TGttYjNDeVRBUk1yc3ZtQT09> Meeting ID: 853 5413 4808 Password: 955754

Heather Siphthorp
Clerk & RFO of the Council

Dated: 11th July 2020

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 20th February 2020
4. Questions from members of the public*
5. Chairman's announcements
6. Clerk's report and matters arising from minutes of meeting held on 20th February 2020
7. To review and amend committee Terms of Reference and if appropriate make recommendations to council
8. To review, amend if appropriate and adopt the following policy documents:-
 - (i) Advice Note: Time off for dependants
 - (ii) Time of Work policy
 - (iii) Advice Note: Paternity leave and pay
 - (iv) Advice Note: Maternity leave & maternity pay
 - (v) Advice Note: Flexible working
9. To review Investment Strategy 2019/2020 and make recommendations to council for approval and adoption
10. To discuss redrafting budget to 31st March 2021 and implications due to Covid 19 pandemic
11. To give update on changes to Lloyds bank mandate
12. Date of Next Meeting – To be arranged
13. Meeting closed

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.