



Stow on the Wold Town Council

Stow Youth Centre, Fosseyway, Stow on the Wold GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Cllrs: B Eddolls (Chairman), A White (Vice chairman), S Clarke, V Davies, P Day, M Curtis, M Deacon, J Scarsbrook, L Rixon, M Moseley & J Davies

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held **THURSDAY 25TH JUNE 2020 AT 4.00 PM** for the purposes of transacting the following business and will be held virtually using ZOOM¹.

Members of public/press who wish to join the meeting can do so by using the link

<https://us02web.zoom.us/j/89020829982?pwd=UUEzY3BiZlZZUVZVQVE5d2c3c0gZz09> Meeting ID: 890 2082 9982

Password: 720189

Heather Siphthorp
Clerk & RFO of the Council

Dated: 18th June 2020

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of council meeting held on 28th May 2020
4. Chairman's announcements
5. Questions from members of the public*
6. To receive a final report from PC Jason Page before his imminent retirement from the service
7. Clerk's report & matters arising from minutes of council meeting held on 28th May 2020
8. To resolve that the council will not hold the Annual Council Meeting due to Covid 19 pandemic and to confirm that the Chairman/Vice Chairman of council will remain in post until May 2021 or until such time they resign
9. To resolve that the Chairman/Vice Chairman of council's committees and its members remain in post until May 2021 or until such time they resign
10. To resolve that all members who represent council on outside bodies or organisations remain in post until May 2021 or until such time they resign
11. To elect a member to represent council on Gloucestershire Market Towns Forum (GMTF) to replace former Cllr Peter Day
12. To approve council's updated Asset Register and to note Statutory Disclosures as detailed on Supporting Statement to Accounts year ended 31st March 2020
13. To approve year end Income & Expenditure Account and Balance Sheet to 31st March 2020
14. To confirm and approve AGAR Section 1 – Annual governance statement for 2019/20
15. To confirm and approve AGAR Section 2 – Accounting statements for 2019/20
16. Notice of date of commencement of period for the Exercise of Public Rights for accounts for year ending 31st March 2020 commences on 6th July and ends on 14th August 2020
17. To re adopt council's "Training & Development Policy" for employees & councillors with the deletion of two words and at the same time re adopt the council's "Hire of Queen Elizabeth II (QEII) Playing Field for private events (residents only)" with a change on page 2 under "Noise" that the guests must be off site by 01.00 hours for Friday and Saturday night events rather than the current arrangement of 01.30 hrs.
18. To gain council approval to remove the salt bags from Cemetery Meadow and relocate to King George's Playing Field.
19. Report from Clerk on CDC/GCC Post Lockdown response to reopening High Streets proposals for the town

¹ The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

20. To discuss and give support to GCC on proposals suggested by a cycling enthusiast who lives in the North Cotswolds for new safe and sustainable cycle routes in the North Cotswolds linking Moreton in Marsh through to Bourton on the Water and surrounding parishes using minor roads
21. To confirm, or otherwise, that in line with Standing Orders the council will not meet in August 2020
22. Finance
 - i. To approve bank reconciliation to 30th April 2020
 - ii. To approve bank reconciliation to 31st May 2020
 - iii. To report balances in Lloyds fixed bond & CCLA account as at 30th May 2020
 - iv. To approve expenditure to date for June 2020
 - v. To discuss and approve estimate from ACPC to supply and reconfigure new server and upgrade two laptops with a 250GB SSD including drive at a total cost of £729.97
 - vi. To remove former Cllr Peter Day from bank mandate and to approve two new signatories to be added namely Cllrs Jo Davies & Mike Moseley
23. Date of next meeting – **Thursday 30th July 2020 at 4.00 pm via ZOOM¹**

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.
Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.