



MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD ON THURSDAY 30TH JANUARY 2020 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

PRESENT: Councillors: B Eddolls (Chairman), A White (Vice chairman), S Clarke, V Davies, M Curtis, P Day, M Deacon, J Scarsbrook, L Rixon, M Moseley & Mrs H Siphthorp, Clerk/RFO of council and 7 members of the public

Also in attendance: County Cllr N Moor, Cotswold Division – Stow on the Wold & Ward District Cllr D Neill

1. APOLOGIES FOR ABSENCE

None. Cllr Cheston noted as absent.

2. DECLARATIONS OF INTERESTS ON ITEMS ON THE AGENDA

Members were reminded to declare any interests that may arise during the course of the meeting.

3. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF COUNCIL MEETING HELD ON 19TH DECEMBER 2019

RESOLVED – Proposed Cllr Rixon, seconded Cllr Davies that the minutes be signed as a true and accurate record. **RECORD OF VOTING** – All in favour. **Motion carried.**

4. CHAIRMAN'S ANNOUNCEMENTS

None.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

One member of public said he may wish to speak on the Neighbourhood Development Plan item.

6. CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF MEETING HELD ON 19TH DECEMBER 2019

Clerk said that she had sent the precept application to CDC before Christmas.

Annual Town Meeting date has been changed to Thursday 23rd April 2020 at 7.00 pm at Stow Social Club but final confirmation of this date is awaited from the Club. **Post Meeting Note:** *The date is now confirmed as **Tuesday 21st April 2020 at 7.00 pm.***

Stow Matters newsletter issue 2 should be delivered to all properties in the town this week as a loose insert in the Cotswold Answer magazine.

Clerk read out a letter from the organisers of St Edward's Church Christmas Tree Festival who thanked council for the grant and said that a total of £4,700 had been raised.

7. REPORT FROM COUNTY CLLR NIGEL MOOR, COTSWOLD DIVISION, STOW ON THE WOLD

Cllr Moor began by confirming that the Adlestrop Bridge 7.5 tonne weight restriction will be operational sometime between March and May 2020. He said that they would be monitoring the vehicle traffic flows before it goes live and will continue when the weight restriction is in place. He said the Police will enforce and that they fully supported this new weight restriction.

He went on to talk about the Local Transport Plan consultation which is now open to the public for comment. He said that the strategic plan for electric vehicles is currently being written and it will go before the Overview and Scrutiny Committee in March 2020 but said he was not sure how this will work in rural areas in the county.

Cllr Moor then went on to talk about GCC's budget which amounts to £468M and is due to be ratified by the council at the February 2020 meeting. He gave an overview of how this budget is made up and that it will mean a 2.99% increase to residents which will be ring fenced for adult social care.

Cllr Moor ended his report by saying that GCC had agreed to put in an extra street light outside the new Doctors Surgery.



Chairman thanked Cllr Moor for his report.

8. REPORT FROM WARD DISTRICT CLLR DILYS NEILL

Cllr Neill said that the council had met last week. She said they had met with the new Police Inspector Simon Ellson. She said she may try to set up a North Cotswold Road Safety meeting in the future.

She confirmed that the council will alternate their meetings between afternoon and evening and the new regime will be reviewed in the future. She also said that Leader of CDC Cllr Joe Harris and Mr Nigel Adams, Head of Paid Service, had suggested that they may make themselves available to the residents of the North Cotswolds at Moreton Area Centre on a regular basis. They had also discussed mental health support and domestic violence and increasing awareness. CDC will begin piloting a fortnightly green waste collection in the Spring at a cost of £45 per annum.

Cllr Neill said that members of council had met with representatives from Bromford Housing ahead of the February 2020 council meeting. She continues to push to get answers as to what they intend to do with Chamberlayne House.

She reported that she and some members of town council had met with the Leader of CDC Cllr Joe Harris along with Cllr Lisa Spivey, Cabinet member for Housing & Homelessness, to talk about investment in the town and discussions were primarily on social housing.

Cllr Neill ended her report saying that the first review (after adoption) of the Local Plan has started. Chairman thanked Cllr Neill for her report.

9. POLICE REPORT

No report but clerk said that she had been approached by PC Nick Battye, Stroud and Cotswolds Licensing Officer, about setting up a Pubwatch scheme in Stow. He had contacted most of the licensed premises in the town and the response had been positive. Council was in full support of such a scheme.

10. TO REVIEW AND ADOPT AMENDED COUNCIL GRANT AWARDING POLICY

RESOLVED – Proposed Cllr White, seconded Cllr Day that the council adopt the document without change. **RECORD OF VOTING** – All in favour. **Motion carried.**

11. TO DISCUSS AND APPROVE DRAFT OF NEW COMPLAINTS PROCEDURE

Subject to minor amendments to the text and the inclusion of new section for “Reporting to council” it was **RESOLVED** – Proposed Cllr Eddolls, seconded Cllr Curtis that revised document is approved and be adopted. **RECORD OF VOTING** – All in favour. **Motion carried.**

12. TO DISCUSS AND APPROVE DRAFT OF NEW DISCIPLINARY PROCEDURE

RESOLVED – Proposed Cllr Davies, seconded Cllr Curtis that the document is approved and adopted without change. **RECORD OF VOTING** – All in favour. **Motion carried.**

13. TO REMIND ALL MEMBERS OF COUNCIL TO ENSURE THAT THEIR REGISTER OF MEMBERS’ INTERESTS IS UP TO DATE IN RELATION TO DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS UNDER THE LOCALISM ACT 2011 AND THE COUNCIL’S CODE OF CONDUCT

Members noted.

14. TO APPROVE THE USE OF QEII FIELD FOR STOW MOTOR SHOW TO BE HELD ON SATURDAY 11TH JULY 2020

Cllrs Eddolls, Day & Clarke declared an interest as they are members of the Stow Motor Show committee. **RESOLVED** – Proposed Cllr Curtis, seconded Cllr Moseley that council approve use of field. **RECORD OF VOTING** – 7 in favour, 3 abstentions. **Motion carried.**

Clerk will follow up with the committee to obtain copies of relevant insurance cover and risk assessments etc.



15. TO DISCUSS POSSIBLE IMPROVEMENTS TO VEHICULAR ACCESS TO QEII FIELD AND FUNDING

Cllrs Eddolls, Day & Clarke declared an interest as they are members of Stow Motor Show committee. **RESOLVED** – Proposed Cllr White, seconded Cllr Moseley that council approve in principle the improvements to the bottom gate on Lower Swell Road but subject to approving plans and confirmation of funding channels. **RECORD OF VOTING** – 7 in favour, 3 abstentions. **Motion carried.**

16. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

Cllr Scarsbrook said that the Board had met on 22nd January 2020 and the draft minutes had been circulated to all members. She talked about one or two items that had been discussed.

b) Finance & General Purpose Committee

Cllr White ran through the following items.

i) To approve bank reconciliation to 31st December 2019

RESOLVED – Proposed Cllr White, seconded Cllr Day approved for an amount of £51,124.50 when all unpresented cheques had cleared and was signed by the Chairman and Clerk/RFO. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) To report balances in Lloyds Fixed Bond and Public Sector Deposit Fund (CCLA) account as at 31st December 2019

He reported that there is £52,995.67 in Lloyds fixed bond and in the CCLA Public Sector Fund an amount of £21,379.55.

iii) To approve expenditure for January 2020

RESOLVED – Proposed Cllr White, seconded Cllr Deacon that gross expenditure of £18,153.81 is approved – see Appendix 2 for details on page 217. **RECORD OF VOTING** – All in favour. **Motion carried.**

iv) Council's Lloyds Fixed 1 year Term Bond matures on 31st January 2020 – to discuss and decide whether council wish to reinvest in a new bond and for what amount (current value included estimated at £53,578.62

RESOLVED – Proposed Cllr White, seconded Cllr Deacon that £35,000 is reinvested in a new Lloyds Fixed 1 Year Term Bond and balance to go into General Reserves. **RECORD OF VOTING** – All in favour. **Motion carried.**

c) Parks & Square Committee

Cllr Rixon said the committee had met on 23rd January 2020 and that draft minutes had been circulated to all members. She talked about some of the items discussed at the meeting.

d) Planning, Traffic & Parking Committee

Cllr Day said that the committee had met on 14th January 2020 and that draft minutes had been circulated to all members. He went on to say that he and Cllr White had met with Cllr Moor and officers from GCC in relation to a long term strategic plan for on street parking in the town. By chance GCC had already budgeted for a review of on street parking for the whole of county and this will commence in the Spring but the whole legal process with public consultations etc could take up with 2 years to come to fruition.

e) Neighbourhood Development Plan Steering Group

Cllr Deacon gave an update on the group's progress. In summary she said they had lost a valued member and were hoping to recruit a replacement as soon as possible. Draft Terms of Reference for the group are work in progress. The final draft will go to the group at their next meeting for approval and would then be approved by council. She had been to a meeting at CDC and it had been agreed that as there had been conflicting advice between CDC/GRCC that



they would arrange to meet to discuss the draft of the revised residents questionnaire and would come back with any proposed amendments in due course. Four public drop in sessions will be organised throughout the town at different locations and dates/times will be announced when confirmed. On display will be information about the NDP along with assessment reports on potential development that had been carried out by the group for the residents to look at and vote for their preferred sites. Cllr Deacon ended by suggesting that the confidential minutes of the group's meeting could be circulated to all members of council and said she would distribute these.

17. TO DISCUSS THE FOLLOWING CORRESPONDENCE RECEIVED:-

(a) Would any members like to represent council at GCC's Chartered Parish and Town Council Meetings on 4th March, 4th June, 2nd September & 3rd December 2020 at GL3 Community Hub, Churchdown at 7.00 pm to 9.00 pm

No members forthcoming but clerk said she will forward the agenda for each of the meetings when received to ask if anyone is interested in attending.

18. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Cllrs Eddolls, Day & Deacon had met with Leader of CDC, Cllr Joe Harris, along with Cabinet member for Housing & Homelessness, Cllr Lisa Spivey and Ward Cllr Neill.

Cllr Clarke had attended a Stow Social Club committee meeting.

Cllr Rixon had attended a St Edward's Hall committee meeting.

Cllrs Curtis & Deacon had attended two Stow Almshouse meetings.

19. MEETING CLOSED at 8.30 pm.

20. DATE OF NEXT MEETING – Thursday 27th February 2020 at 7.00 pm.

Appendix 1

CHEQUES/DIRECT DEBITS					
Number	Name	Description	Net	VAT	Gross
3447	Blachere Illumination UK Limited	New xmas tree lights, refurb stars & misc accessories	£1,831.21	£366.24	£2,197.45
3448	Gloucestershire County Council	Match funding for Adlestrop Bridge weight restriction	£5,000.00	£0.00	£5,000.00
3449	Gloucestershire County Council	Q3 VIC grant from CDC	£2,500.00		£2,500.00
3450/51	Administration		£2,895.68		£2,895.68
3452	MDH Forestry Limited	Remove and dispose of Christmas tree	£60.00	£12.00	£72.00
3453	Old Stocks Hotel	Electric power for Christmas lights	£20.00		£20.00
3454	Lucy's Tearooms	Electric power for Christmas lights	£10.00		£10.00
3455	Mrs G James	Electric power for Christmas lights	£20.00		£20.00



3456	Mr A Ferrige	Electric power for Christmas lights	£20.00		£20.00
3457	Paperstation Limited	Stationery	£14.95	£2.99	£17.94
3458	Delicata Limited	Electric power for Christmas lights	£20.00		£20.00
3459	Mrs B Bowen	Internal audit	£250.00		£250.00
DD492020	Richard Coglan Limited	November copier charges	£19.37	£3.87	£23.24
DD502020	Castle Water	Cemetery water charges	£1,714.64		£1,714.64
DC272020	Castle Water	Cemetery water charges	-£1,043.51		-£1,043.51
DD512020	Grenke Leasing	Quarterly lease charge for photocopier	£170.70	£34.14	£204.84
DD522020	Lloyds Chargecard	Cherry picker hire for Christmas lights & stationery etc	£526.80	£87.28	£614.08
DD532020	HMRC	PAYE/NI	£2,811.60		£2,811.60
DD542020	Grundon Waste Management Limited	Office refuse collection	£28.81	£5.76	£34.57
DD542020	Grundon Waste Management Limited	Cemetery refuse collection	£42.15	£8.43	£50.58
DD552020	Sirus Telecom	Internet/phone charges for December 2019	£51.85	£10.37	£62.22
DD562020	Public Works Loan Board	Loan repayment for cemetery land	£638.40		£638.40
DD572020	Richard Coglan Limited	December 2019 copier charges	£16.73	£3.35	£20.08
TOTALS			£17,619.38	£534.43	£18,153.81

Signed: _____ Chairman

Dated: _____