



MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD ON THURSDAY 19TH DECEMBER 2019, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

PRESENT: Councillors: B Eddolls (Chairman), A White (Vice chairman), S Clarke, V Davies, M Curtis, P Day, M Deacon, J Scarsbrook, L Rixon, M Moseley & Mrs H Siphthorp, Clerk/RFO of council and 2 members of the public

Also in attendance: Ward District Cllr D Neill

1. APOLOGIES FOR ABSENCE

County Cllr N Moor, Cotswold Division – Stow on the Wold. Cllr Cheston noted as absent.

2. DECLARATIONS OF INTERESTS ON ITEMS ON THE AGENDA

Members were reminded to declare any interests that may arise during the course of the meeting.

3. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF COUNCIL MEETING HELD ON 28TH NOVEMBER 2019

RESOLVED – Proposed Cllr Deacon, seconded Cllr Rixon that the minutes be signed as a true and accurate record. **RECORD OF VOTING** – All in favour. **Motion carried.**

4. CHAIRMAN'S ANNOUNCEMENTS

None.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

Two members of public said they may like to speak on agenda items and were given the opportunity during the course of the meeting.

6. CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF MEETING HELD ON 28TH NOVEMBER 2019

Chairman said in relation to the statement read out by a member of public at the last meeting in relation to an incident involving her son, he had sent in a statement about the incident which was read out. Everything is now in order and the case logged by the Police and closed due to no evidence but should any new information come to light it can be reopened.

Clerk read out a letter of thanks from 1st Stow Scouts Group giving thanks to council for the grant. Clerk ended by saying that the allotment plot renewal letters had gone out last week.

7. REPORT FROM COUNTY CLLR NIGEL MOOR, COTSWOLD DIVISION, STOW ON THE WOLD

No report given as Cllr Moor had given his apologies.

8. REPORT FROM WARD DISTRICT CLLR DILYS NEILL

Cllr Neill said she had little to report as much of the past month had been taken up with the elections by officers and members. She said that she had stood down as Vice chairman of CDC mainly attributed to the council meetings likely to take place in the evening to allow more public to attend and explained her reasoning behind this decision. She asked members of council what they thought about this idea and will pass on their comments. A final vote on this will take place in January 2020. She also said CDC plan to "webcast" the meetings on their website too. Chairman thanked Cllr Neill for her report.

9. POLICE REPORT

Nothing to report.



10. TO DISCUSS AND REVIEW DRAFT BUDGET FOR YEAR ENDING 31ST MARCH 2021 AND ADOPT AND TO SET THE PRECEPT FOR 2020/2021

RESOLVED – Proposed Cllr White, seconded Cllr Deacon that subject to the amount taken from General Reserves being reduced to £6,000 the budget is approved. See Appendix 1 on page 212. The Precept was set for an amount of £149,686 which at **Band D amounts to £156.95** per annum. This is an increase of £5.27 per annum or 10 pence per week compared to current financial year.
RECORD OF VOTING – All in favour. **Motion carried.**

11. TO APPOINT CLLR DEACON AS A COUNCIL REPRESENTATIVE TO STOW ALMSHOUSE CHARITY AND TO APPROVE MRS SHARON JOYNES AS A NON COUNCIL MEMBER REPRESENTATIVE

Chairman explained that it had been requested that Mrs Joynes is taken out of the equation at this juncture. The Chairman of the Trust will update council in the New Year.

RESOLVED – Proposed Cllr Eddolls, seconded Cllr White that Cllr Deacon is approved as a council representative on this charity. **RECORD OF VOTING** – All in favour. **Motion carried.**

12. TO AGREE A DATE FOR THE ANNUAL TOWN MEETING IN APRIL 2020 AND AGREE THE VENUE

It was agreed this will take place week commencing 20th April 2020 at Stow Social Club. Clerk to liaise with the Club to ascertain which evening would be best to ensure no clashes with Club activities.

13. TO DISCUSS NEW APPLICATION FROM STOW COMMUNITY & FAMILY HUB FOR A GRANT TO RUN HOLIDAY CLUBS IN DECEMBER 2019 & EASTER & SUMMER HOLIDAYS 2020 FOR AN AMOUNT OF £1,200 FOR WHICH COUNCIL HAD APPROVED A GRANT OF £1,000 IN JUNE 2019 BUT THE CLUB DID NOT TAKE PLACE SO THIS APPLICATION WAS WITHDRAWN

Cllrs Deacon and Curtis declared an interest as trustees.

RESOLVED – Proposed Cllr White that council approve a grant of £600 to cover the cost of holiday clubs at Easter 2020 and that council consider another application in new financial year for any holiday clubs planned for Summer and December 2020. **RECORD OF VOTING** – 8 in favour, 2 abstentions. **Motion carried.**

14. CLERK TO REPORT ON STOW MATTERS ISSUE NO 2 TO BE DELIVERED TO ALL PROPERTIES IN THE TOWN IN THE LAST WEEK OF JANUARY 2020

Unanimously agreed that the newsletter is approved and can go to press.

15. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

Cllr Scarsbrook said she had nothing to report.

b) Finance & General Purpose Committee

Cllr White ran through the following items.

i) To approve bank reconciliation to 30th November 2019

RESOLVED – Proposed Cllr White, seconded Cllr Davies approved for an amount of £63,467.58 and it was signed by the Chairman and Clerk/RFO. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) To report balances in Lloyds fixed bond and Public Sector Deposit Fund (CCLA) account as at 30th November 2019

He reported that there is £52,995.67 in Lloyds fixed bond and £21,367.45 in the CCLA Public Sector Fund.



- iii) **To approve expenditure for December 2019**
RESOLVED – Proposed Cllr White , seconded Cllr Eddolls that gross expenditure of £11,750.29 is approved – see Appendix 2 for details on page 212. **RECORD OF VOTING** – All in favour. **Motion carried.**
- iv) **To discuss, review and adopt amended Risk Management Policy**
RESOLVED – Proposed Cllr White, seconded Cllr Moseley that amended document is adopted. **RECORD OF VOTING** – All in favour. **Motion carried.**

c) Parks & Square Committee

- i) **To review visitor numbers for Stow VIC for the month of November 2019**
Members noted that footfall and counter enquiries were up when compared with last year.

Cllr Rixon said the first working party meeting had taken place in relation to the town's VE 75 years celebrations. Clerk had circulated notes of the meeting to all members.

d) Planning, Traffic & Parking Committee

Cllr Day said the committee met on Tuesday evening. Draft minutes will be circulated in due course. He gave an overview of the meeting and also said a meeting in the New Year with GCC to discuss on street parking is being arranged. He also said he had attended a STAC meeting to discuss speeding issues.

e) Neighbourhood Development Plan Steering Group

Cllr Deacon confirmed that the community questionnaire and the public drop in sessions had been postponed – originally planned for January 2020. She will advise of new dates in the New Year after she has met with CDC/GRCC.

16. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Cllrs Eddolls & Rixon had attended the opening of the new Drs Surgery.
Cllr Davies had attended a Carol Service at Chamberlayne House.
Cllr Deacon had attended a meeting of Stow Almshouse Charity
Cllr Day had attended a GMTF Board Meeting.

17. MEETING CLOSED at 8.04 pm.

18. DATE OF NEXT MEETING – Thursday 30th January 2020 at 7.00 pm.



Appendix 1

STOW ON THE WOLD TOWN COUNCIL SUMMARY OF BUDGET FOR YEAR END 31ST MARCH 2021

	2018/19 Budget	2019/20 Budget	2020/21 Budget
INCOME			
Administration	£0	£0	£0
Central Services	£1,110	£1,110	£1,010
Burial Board	£8,480	£5,480	£5,480
Parks, Square & Allotments	£18,520	£20,070	£19,170
Planning, Traffic & Parking	£0	£0	£0
Neighbourhood Development Plan	£2,000	£9,000	£9,000
TOTAL	£30,110	£35,660	£34,660
EXPENDITURE			
Administration	£75,300	£67,000	£64,470
Central Services	£34,300	£57,550	£49,050
Burial Board	£15,370	£14,395	£18,195
Parks, Square & Allotments	£36,228	£36,775	£39,400
Planning, Traffic & Parking	£18,000	£2,000	£10,231
Neighbourhood Development Plan	£2,000	£2,000	£9,000
TOTAL	£181,198	£179,720	£190,346
Net Payments	£151,088	£144,060	£155,686
Minus Local Council Support Grant	£2,086	£0	£0
Taken from general reserves	£15,585	£1,890	£6,000
PRECEPT SET AT	£133,417	£142,170	£149,686

Appendix 2

CHEQUES/DIRECT DEBITS FOR APPROVAL

Number	Name	Description	Net	VAT	Gross
NOVEMBER					
3434	Express Presentations	PA system for xmas lights switch on event	£90.00		£90.00
3435	MDH Forestry Services Limited	Supply and erect xmas tree for Stocks Green	£295.00	£59.00	£354.00
3436	Paperstation Limited	Stationery	£51.22	£10.24	£61.46
3437	ICO	Annual subscription	£40.00		£40.00



3437	Scout Shop	Flags etc as a grant to Stow Scout Group	£118.90	£23.79	£142.69
3438	Centre 67 - Stow Youth Club	Q3 rent & cleaning	£2,902.76		£2,902.76
3439	Cllr P Day	Mileage expenses attending GMTF Board meeting	£27.90		£27.90
3440	Mr P Maher (Queen's Head)	Temporary events notice license free for xmas tree lights switch on	£21.00		£21.00
3441	S Turner Electrical Limited	Check & erect christmas lights in the town	£2,021.45	£404.29	£2,425.74
3442	Cottage Garden Services	Trim yews in cemetery, clear bonfire, plant 3 off tower planters, weed Fountain rosebed & collect leaves on Stocks Green & Shrubbery	£1,841.25	£368.25	£2,209.50
3443/3444	Administration		£2,913.69		£2,913.69
2445	Pear Technology	Pear Technology technical support annual fee	£225.00	£45.00	£270.00
3446	Ms E Sajewicz	Expenses	£26.93		£26.93
DD452020	Richard Coglán Limited	October copier charges	£29.94	£5.99	£35.93
DD462020	Lloyds charge card	Strimmer cord & Clerk's Manual	£77.22	£4.98	£82.20
DD472020	Grundon Waste Management Limited	Office refuse collection	£28.44	£5.69	£34.13
DD472020	Grundon Waste Management Limited	Cemetery refuse collection	£41.78	£8.36	£50.14
DD482020	Sirus Telecom	Internet/phone charges for November	£51.85	£10.37	£62.22
TOTALS			£10,804.33	£945.96	£11,750.29

Signed: _____ Chairman

Dated: _____