



Stow on the Wold Town Council

Stow Youth Centre, Fosseway, Stow on the Wold GL54 1DW
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Clerk & RFO - Heather Siphthorp

To: Cllrs: B Eddolls (Chairman), A White (Vice chairman), S Clarke, V Davies, P Day, M Curtis, M Deacon, H Cheston, J Scarsbrook, L Rixon & M Moseley

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held at the above address on **THURSDAY 19TH DECEMBER 2019 AT 7.00 PM** for the purposes of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

Dated: 11th December 2019

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of council meeting held on 28th November 2019
4. Chairman's announcements
5. Questions from members of the public*
6. Clerk's report & matters arising from minutes of council meeting held on 28th November 2019
7. Report from County Cllr Nigel Moor, Cotswold Division - Stow on the Wold
8. Report from Ward District Cllr Dilys Neill
9. Police report
10. To discuss and review draft budget for year ending 31st March 2021 and adopt and to set the precept for 2020/2021
11. To appoint Cllr Deacon as a council representative to Stow Almshouse Charity and to approve Mrs Sharon Joynes as a non council member representative
12. To agree a date for the Annual Town Meeting in April 2020 and to agree the venue
13. To discuss new application from Stow Community & Family Hub for a grant to run holiday clubs in December 2019 & Easter & Summer holidays 2020 for an amount of £1,200 for which council had approved a grant of £1,000 in June 2019 but the clubs did not take place so this application was withdrawn
14. Clerk to report on Stow Matters Issue no 2 to be delivered to all properties in the town in last week of January 2020
15. To receive reports from the chairman of the following committees:-
 - a) **Burial Board**
 - b) **Finance & General Purpose Committee**
 - i) To approve bank reconciliation to 30th November 2019
 - ii) To report balances in Lloyds fixed bond & CCLA account as at 30th November 2019
 - iii) To approve expenditure for December 2019
 - iv) To discuss, review and adopt amended Risk Management policy
 - c) **Parks & Square Committee**
 - i) To review visitor numbers for Stow VIC for the month of November 2019
 - d) **Planning, Traffic & Parking Committee**
 - e) **Neighbourhood Development Plan Steering Group**
16. Report by any members who have had a meeting or attended any event on behalf of council
17. Meeting closed
18. Date of next meeting – **Thursday 30th January 2020 at 7.00 pm**

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.