



MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD ON THURSDAY 28TH NOVEMBER 2019, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

PRESENT: Councillors: B Eddolls (Chairman), A White (Vice chairman), S Clarke, V Davies, M Curtis, P Day, M Deacon, J Scarsbrook, L Rixon, M Moseley & Mrs H Siphthorp, Clerk/RFO of council and 7 members of the public

Also in attendance: County Cllr N Moor, Cotswold Division, Stow on the Wold & Ward District Cllr D Neill

1. APOLOGIES FOR ABSENCE

Cllr H Cheston.

2. DECLARATIONS OF INTERESTS ON ITEMS ON THE AGENDA

Members were reminded to declare any interests that may arise during the course of the meeting.

3. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF COUNCIL MEETING HELD ON 31ST OCTOBER 2019

RESOLVED – Proposed Cllr White, seconded Cllr Davies that the minutes be signed as a true and accurate record. **RECORD OF VOTING** – All in favour. **Motion carried.**

4. CHAIRMAN'S ANNOUNCEMENTS

None.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

Two members of public said they would like to speak on agenda items and were given the opportunity during the course of the meeting.

Another member of public expressed concern that she had read in Stow Times that the Youth Club had moved to the Community & Family Hub. As a former trustee of Centre 67 (Stow Youth Club) she questioned this move. Cllr White, Chairman of the Trust, suggested that the resident come to the charity's AGM which will be taking place in January 2020 and raise her concerns.

6. CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF MEETING HELD ON 31ST OCTOBER 2019

Cllr Moseley had completed his Members' Interests form and it had been sent and signed off by CDC.

Clerk confirmed that there is a waiting restriction during the Gypsy Fair on Lower Swell Road from the Unicorn junction to the cricket field entrance.

An email had been received from the chairman of Stow Community Land Trust thanking council for the grant.

Clerk read out letter from CDC which confirmed that it had been awarded a grant of £583 towards community based street cleaning. This is referred to the Parks & square committee to decide how to use the grant.

7. REPORT FROM COUNTY CLLR NIGEL MOOR, COTSWOLD DIVISION, STOW ON THE WOLD

Cllr Moor said that a meeting to progress the weight restriction on the Adlestrop Bridge had been cancelled due to the General Election and purdah being in place. He said that GCC had agreed to a fund which will be accessible for private land owners and parish/town councils to encourage the planting of new trees in relation to carbon offset.

The Local Transport Plan is under review and will go to public consultation in the Spring 2020.

Freight strategy is also currently being reviewed and the findings will be made available in due course which he said would include a new rail strategy too. He said that GWR will have a new timetable effective 15th December 2019 which will include more services to London. He is liaising



with Pulhams to ensure the 802 timetable is changed to ensure that the buses integrate with the revised train times. He thanked a resident who had flagged up this concern with him. Cllr Moor then went on to speak about the county's subsidised bus services and community transport saying it was unsustainable. As a result GCC will pilot two schemes one in the Forest of Dean and the other in this area. He described it as the "Uber" of the countryside. The service is available on request between 7 am and 7 pm Monday to Friday and if successful it may be extended to weekends. The pilot will start next year and if successful will be rolled out across the county.

Chairman thanked Cllr Moor for his report.

8. REPORT FROM WARD DISTRICT CLLR DILYS NEILL

Cllr Neill said that she had attended a full council meeting at CDC yesterday. She spoke of some of the items on the agenda. She began by saying that a minimum amount of parking on new homes will be incorporated into the Local Plan. She mentioned the council's Empty Homes Strategy. Social housing is still a priority and that CDC favoured Rural Exception sites and are keen to engage with landowners. She mentioned the Peer Review again and that she hoped that communication between CDC and the residents could be improved by possibly producing a quarterly newsletter. The public consultation on CDC's budget will soon be available for comment. She ended by saying she attended the GRCC Road Safety & Speeding event organised by GRCC which she said was very interesting.

Chairman thanked Cllr Neil for her report.

9. POLICE REPORT

No incident figures will be available until new receptionist is recruited for Stow Police Station.

A member of public read out a statement in relation to an incident that occurred in the town involving her son. It was agreed that the clerk would take this matter up with the Police.

Clerk was also requested to ask the Police Station to take down the opening hours sign from the door. The office is not open currently and will not reopen until a new receptionist is recruited and is therefore misleading to the public.

10. TO NOTE CLLR PETER DAY HAS BEEN APPOINTED TO THE BOARD OF GLOUCESTERSHIRE MARKET TOWN FORUM (GMTF)

Members noted.

11. TO DISCUSS AND RESOLVE WHETHER THE COUNCIL WISH TO CONTINUE WITH THE IDEA OF TURNING REDUNDANT SPACE ADJACENT TO PUBLIC CONVENIENCES IN HIGH STREET INTO A STORE AND TO DISCUSS THE COST IMPLICATIONS SHORT AND LONGER TERM

Chairman reported that to convert this empty space into a store would cost circa £6,000. CDC then wanted £1,500 per year rent and planning permission would have to be applied for and there will be other associated costs. **RESOLVED** – Clerk to go back to CDC to try to renegotiate. **RECORD OF VOTING** – All in favour. **Motion carried.**

12. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

Cllr Scarsbrook said that the meeting scheduled for 18th November 2019 had been postponed and rescheduled for 22nd January 2020 at 10.30 am. She said that part of the new stone wall in new cemetery had collapsed again. The developer is looking into this and it is believed to be attributed to the very wet weather the town has been experiencing which in conjunction with high winds meant the tree roots have moved and this is what has caused the problems.

b) Finance & General Purpose Committee

Cllr White ran through the following items.



- i) **To approve bank reconciliation to 31st October 2019**
RESOLVED – Proposed Cllr White, seconded Cllr Davies approved for an amount of £69,622.56 and it was signed by the Chairman and Clerk/RFO. **RECORD OF VOTING** – All in favour. **Motion carried.**
- ii) **To report balances in Lloyds fixed bond and Public Sector Deposit Fund (CCLA) account as at 31st October 2019**
 He reported that there is £52,995.67 in Lloyds fixed bond and £21,354.52 in the CCLA Public Sector Fund.
- iii) **To approve expenditure for November 2019**
RESOLVED – Proposed Cllr Eddolls, seconded Cllr Moseley that gross expenditure of £14,310.40 is approved – see Appendix 1 for details below. **RECORD OF VOTING** – All in favour. **Motion carried.**

c) Parks & Square Committee

Cllr Rixon said that the committee had not met since the last council meeting but a meeting of the Christmas Tree Lights Switch On working party had taken place last week.

d) Planning, Traffic & Parking Committee

Two meetings had taken place since the last council meeting. Draft minutes had been circulated to all members. Cllrs Day & White gave an overview of the discussions for the meeting they had chaired.

e) Neighbourhood Plan Steering Group

- i) **To discuss, comment and approve the final draft of Neighbourhood Development Plan community questionnaire and accompanying explanation document**
 A long discussion ensued. Various amendments were made and it was finally **RESOLVED** – Proposed Cllr Curtis, seconded Cllr White that the revised document can now be sent to GRCC to format. **RECORD OF VOTING** – All in favour. **Motion carried.**

13. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Cllr Day had attended an event on “Road Safety & Speeding” organised by GRCC.
 Cllr Curtis had attended a Stow Almshouse Charity meeting. Cllr Deacon had also attended but currently as a non council member representative.
 Cllr Eddolls had been to Stow Primary School and judged the Christmas tree bauble designs.

14. MEETING CLOSED at 9.04 pm.

15. DATE OF NEXT MEETING – Thursday 19th December 2019 at 7.00 pm.

Appendix 1

Number	Name	Description	Net	VAT	Gross
NOVEMBER					
3413	Stow Cricket Club	Donation for use of pavilion on bonfire night	£100.00	£0.00	£100.00
3414	Anna Arnell	Balance for refreshments for Mayor's Reception	£215.00		£215.00
3415	UK Life Medics	Medics for bonfire event	£240.00		£240.00
3416	Mrs H Siphthorp	Mileage expenses	£58.50		£58.50



3417	Mr J Boers	Alcohol etc for bonfire event	£541.77	£105.18	£646.95
3418	Chris Small Ornamental Metalwork	Repair to cemetery gate after wall repairs	£185.00	£37.00	£222.00
3419	Mr S Jones	Mileage expenses for bonfire event	£22.05		£22.05
3420	Cottage Garden Services	Grasscutting etc	£2,903.00	£580.60	£3,483.60
3421	T20 Media	VIC website updates and website hosting etc	£70.00		£70.00
3422	PRCC Limited	Repair to Cemetery Meadow wooden gate	£298.00	£59.60	£357.60
3423	Majestic Wine	Wine for Mayor's Reception	£172.22	£65.44	£237.66
3424	St Edward's Hall Management Committee	Hire of hall for Mayor's Reception	£30.00		£30.00
3425	Kendall & Davies Limited	Fee for aborted purchase of Youth Club	£280.00	£56.00	£336.00
3426	Greenfields Garden Services Limited	Repairs to play equipment at King George's Field	£300.00	£60.00	£360.00
3427	Stockwell Davies Limited	Install new xmas tree lights on two acers on Stocks Green including necessary tree works	£400.00	£80.00	£480.00
3428	Gloucestershire County Council	Second speed survey on Park Street	£150.00	£30.00	£180.00
3429/30	Administration		£2,957.45		£2,957.45
3431	B & W Hire Limited	Toilet hire for bonfire event	£245.00	£49.00	£294.00
3432	Stockwell Davies Limited	Trim lime trees in Park/Sheep Street	£520.39	£104.08	£624.47
3433	GAPTC	Clerk's networking session	£20.00		£20.00
DD382020	Public Works Loan Board	Loan for purchasing manorial rights	£1,701.78		£1,701.78
DD392020	Richard Coglan Limited	Copier charges for May, July & August 2019	£107.64	£21.52	£129.16
DD402020	Richard Coglan Limited	Copier charges for September 2019	£19.40	£3.88	£23.28
DD412020	HMRC	PAYE & National Insurance	£972.45		£972.45
DD422020	Lloyds Chargecard	STOP signs and misc items	£340.36	£51.84	£392.20
DD432020	Sirus Telecom	Internet/phones for October 19	£35.24	£7.04	£42.28



DD442020	Grundon Waste Management Limited	Cemetery refuse collection	£57.49	£11.50	£68.99
DD442020	Grundon Waste Management Limited	Office refuse collection	£37.48	£7.50	£44.98
TOTALS			£12,980.22	£1,330.18	£14,310.40

Signed: _____ Chairman

Dated: _____

DRAFT