



Stow on the Wold Town Council

Stow Youth Centre, Fosseyway, Stow on the Wold, GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Cllrs A White, M Curtis, P Day, B Eddolls & M Deacon

You are hereby summoned to a Meeting of the Finance & General Purpose Committee on
THURSDAY 21ST NOVEMBER 2019 at 5.30 pm for the purposes of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

Dated: 14th November 2019

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 3rd October 2019
4. Questions from members of the public*
5. Chairman's announcements
6. Clerk's report and matters arising from minutes of meeting held on 3rd October 2019
7. To welcome newly co opted member of council onto committee – Cllr Mike Moseley
8. To review budget compared to actual income/expenditure to 31st October 2019
9. To discuss the draft budget for year ending 31st March 2021 and make recommendations to council
10. To review the following council documents:-
 - i) Dignity at work, bullying & harassment policy
 - ii) Equal opportunities policy
 - iii) Media policy (excluding social media) policy
11. Council grants:-
 - i) Clerk to update members on outstanding payments to Stow Community & Family Hub, Centre 67 (Stow Youth Club) & Stow Scout group
 - ii) To review and amend if appropriate council's Grant awarding policy document and make recommendations to council for approval
12. To confirm and report that Cllrs Day & Deacon have carried out an internal finance controls check to 30th June 2019
13. Date of Next Meeting – To be arranged
14. Meeting closed

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.