



Stow on the Wold Town Council

Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW
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Clerk & RFO - Heather Siphthorp

To: Cllrs: B Eddolls (Chairman), S Clarke, V Davies, P Day, M Curtis, M Deacon, H Cheston, J Scarsbrook, L Rixon & A White

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held at the above address on **THURSDAY 31st October 2019 at 7.00 pm** for the purposes of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

Dated: 25th October 2019

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of council meeting held on 26th September 2019
4. Chairman's announcements
5. Questions from members of the public*
6. Clerk's report & matters arising from minutes of council meeting held on 26th September 2019
7. To confirm and adopt amendment to Standing Order No 8 Voting on Appointments to include an additional paragraph "(b) Voting will take place by secret ballot for above appointments"
8. To co opt a new member of council to fill casual vacancy & to sign Acceptance of Office
9. Report from County Cllr Nigel Moor, Cotswold Division - Stow on the Wold
10. Report from Ward District Cllr Dilys Neill
11. Police report
12. To discuss External Auditor's report and to confirm displaying of Notice of Conclusion of Audit on council website and noticeboard
13. To discuss and comment on CDC's formal consultation on review of polling stations and districts
14. To remind members to keep their Register of Members Interests forms up to date in line with legislation
15. To receive reports from the chairman of the following committees:
 - a) **Burial Board**
 - b) **Finance & General Purpose Committee**
 - i) To approve bank reconciliation to 30th September 2019
 - ii) To report balances in Lloyds fixed bond & CCLA account as at 30th September 2019
 - iii) To approve expenditure for October 2019
 - iv) As recommended by the committee to readopt without change the following documents:-
 - a) Council Code of Conduct for Members
 - b) Health & Safety Policy document
 - v) To review and adopt amendments to council Financial Regulations as recommended by the committee
 - vi) To approve committee's recommendation that at this juncture no further action will be taken on a 3-5 year Strategic Plan as it was felt the current council Action Plan suffices the need and will be reviewed on an annual basis
 - vii) To review and discuss committee's recommendation for council to approve the budget against actual income/expenditure to 30th September 2019
 - c) **Parks & Square Committee**
 - d) **Planning, Traffic & Parking Committee**
 - e) **Neighbourhood Development Plan Steering Group**
16. Report by any members who have had a meeting or attended any event on behalf of council
17. Meeting closed
18. Date of next meeting – **Thursday 28th November 2019 at 7.00 pm**

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.