



## Stow on the Wold Town Council

Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW  
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**Clerk & RFO - Heather Siphthorp**

**To:** Cllrs A White, M Curtis, P Day, B Eddolls & M Deacon

You are hereby summoned to a Meeting of the Finance & General Purpose Committee on **THURSDAY 3<sup>RD</sup> OCTOBER 2019 at 5.30 pm** for the purposes of transacting the following business

Heather Siphthorp  
Clerk & RFO of the Council

**Dated:** 27<sup>th</sup> September 2019

## A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 6<sup>th</sup> August 2019
4. Questions from members of the public\*
5. Chairman's announcements
6. Clerk's report and matters arising from minutes of meeting held on 6<sup>th</sup> August 2019
7. To confirm that former Cllr J Davies has been removed as a signatory on the Lloyds Bank current account mandate
8. To review budget compared to actual income/expenditure to 30<sup>th</sup> September 2019
9. To discuss formulation of draft budget for Administration and Central Services and to give update on progress made in relation to draft budgets for all council committees
10. To discuss possible amendments to council Financial Regulations and recommendation to council
11. To discuss whether council should take out extra insurance for the bonfire event to cover cancellation of the event due to adverse weather or a day of national mourning is declared for an amount of up to £5,000 with some exclusions at a one off gross cost of £392 (£350 plus tax £42.00)
12. To discuss and approve a new signatory for Lloyds Bank current account if felt necessary
13. To review the following council documents and make recommendations to council in terms of any amendments:-
  - i) Council Code of Conduct
  - ii) Risk Management policy
  - iii) Health & Safety policy
14. Update on draft of 5 year strategic plan
15. Date of Next Meeting – To be arranged
16. Meeting closed

**\*Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.