



Stow on the Wold Town Council

Stow Youth Centre, Fosseyway, Stow-on-the-Wold, GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Cllrs: B Eddolls (Chairman), S Clarke, V Davies, P Day, M Curtis, M Deacon, H Cheston, J Scarsbrook, L Rixon & A White

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held at the above address on **THURSDAY 26TH SEPTEMBER 2019 at 7.00 pm** for the purposes of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

Dated: 19th September 2019

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of council meeting held on 25th July 2019
4. Chairman's announcements
5. Questions from members of the public*
6. Clerk's report & matters arising from minutes of council meeting held on 25th July 2019
7. To elect a Vice chairman of council until May 2020
8. Police report (Inspector Simon Ellson)
9. To confirm resignation of Cllr Joanna Davies and casual vacancy process and co option of a new member of council
10. To approve Mrs Joanna Davies as a council representative (instead of member representative) on the Stow Almshouse Charity
11. Report from County Cllr Nigel Moor, Cotswold Division - Stow on the Wold
12. Report from Ward District Cllr Dilys Neill
13. To receive reports from the chairman of the following committees:
 - a) **Burial Board**
 - b) **Finance & General Purpose Committee**
 - i) To approve bank reconciliation to 31st August 2019
 - ii) To report balances in Lloyds fixed bond & CCLA account as at 31st August 2019
 - iii) To approve retrospectively expenditure for August 2019 & for September 2019 expenditure to date
 - iv) To confirm and report transfer of £20,000 from Public Sector Deposit Fund to council's current account on 4th September 2019
 - v) To discuss report on interim independent Internal Audit carried out by Mrs B Bowen in August 2019 and any actions required
 - vi) To gain expenditure approval for clerk to attend Clerk's Networking Session run by GAPTC on 27th November 2019 at a cost of £20.00
 - vii) To gain expenditure approval for clerk to attend an ICCM "Cemetery Management & Compliance Course at Kingston Lisle Parish Council at a cost of £135 + VAT on Tuesday 5th November 2019
 - c) **Parks & Square Committee**
 - i) To discuss two designs for new litter bins for the town as recommended by the committee and make a final choice of which design should go forward
 - d) **Planning, Traffic & Parking Committee**
 - e) **Neighbourhood Development Plan Steering Group**
 - i) To discuss and approve in principle only the possibility of using uncultivated land at Spring Gardens Allotments site for the development of genuinely affordable (social housing) by the Steering Group as part of a forthcoming community survey and for council to commence formal discussions with the tenants on the site

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

- ii) To approve a budget totalling £5,000 to be included in the budget for new financial year effective 1st April 2020 for Neighbourhood Development Plan costs
- 14. To consider and make a decision as to whether council wishes to amend council standing orders in relation to voting by secret ballot pending new advice from GAPTC
- 15. Do the council wish to get involved and support the Cotswold Conservation Board's "Glorious Cotswold Grasslands" by considering whether any land in its ownership could be set aside as wildflower grassland?
- 16. To appoint a snow warden for the town following resignation of former Cllr Joanna Davies
- 17. To discuss and adopt draft Investment Strategy for 2020/21
- 18. Plastic Free Stow and implementation of this scheme
- 19. To make a final decision with regard to grant application from Stow Community Land Trust for £772 to cover professional fees in the light of a report on progress made by chairman of the Trust and confirmation by their treasurer that the mandate now requires two signatories for any payments
- 20. To consider grant application from Abbeyfield charity for up to £500 to purchase tables and chairs for their patio area for use by its residents
- 21. To discuss correspondence received by council:-
 - i) Would any member like to attend the AGM of Gloucestershire Playing Fields Association (GPFA) on Tuesday 8th October 2019 at 7.00 pm at Cheltenham Rugby Club
 - ii) Being a better councillor training course on 18th February 2020 in Highnam Community Centre are any members interested in attending at a cost of £90 + VAT?
 - iii) Would any member like to attend the Stroud & Cotswold Districts Citizen Advice Board AGM on Friday 11th October 2019 at 10.00 am at Cirencester Town Football Club?
- 22. Report by any members who have had a meeting or attended any event on behalf of council
- 23. Meeting closed
- 24. Date of next meeting – **Thursday 24th October 2019 at 7.00 pm**

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