



Stow on the Wold Town Council
Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Councillors: J Scarsbrook (Chairman), H Cheston, V Davies & L Rixon

You are hereby summoned to a Meeting of the **Council's Burial Board** to be held at the above address on **MONDAY 23rd SEPTEMBER 2019 at 10.30 AM** for the purposes of transacting the following business.

A handwritten signature in black ink, appearing to read 'H Siphthorp'.

Heather Siphthorp
Clerk & RFO of the Council

Dated: 9th September 2019

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 1st August 2019
4. Chairman's announcements
5. Questions from members of the public*
6. Clerk's report and matters arising from minutes of meeting held on 1st August 2019
7. St Edward's Churchyard update
8. Cemeteries update
9. To discuss budget comparison to actual income/expenditure to 31st August 2019
10. To gain expenditure approval to purchase Pear Burial database with "searchable front end" in addition to expenditure approved at last meeting for an extra £500 + VAT
11. To gain expenditure approval to repair wooden gate at entrance into Cemetery Meadow
12. To discuss estimates received for work identified in recent tree survey for cemeteries and St Edward's churchyard and obtain expenditure approval
13. To discuss draft budget for new financial year effective 1st April 2020
14. To report on findings of recent visual inspection of memorials at the cemeteries
15. Date of next meeting - To be arranged
16. Meeting closed

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.