



Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Cllrs J Davies (Chairman), V Davies, S Clarke, M Deacon, H Cheston & L Rixon

You are hereby summoned to a Meeting of the **PARKS & SQUARE COMMITTEE**
to be held at the above address on **THURSDAY 12TH SEPTEMBER 2019 at 7.00 pm** for the purposes
of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

4th September 2019

A G E N D A

1. To elect a chairman
2. To elect a vice chairman (if appropriate)
3. Apologies for absence
4. Declarations of interests in items on the agenda
5. Minutes – to sign as a correct record the minutes of meeting held on 30th July 2019
6. Chairman's announcements
7. Questions from members of the public*
8. Clerk's report and matters arising from minutes of meeting held on 30th July 2019
9. To review budget against actual expenditure/income to 31st August 2019
10. To discuss and finalise draft budget for new financial year effective 1st April 2020
11. To report on recent incident in relation to bee hives on Spring Gardens Allotments and proposal by clerk to draft a new policy document in relation to keeping bees on the site and to confirm insurance cover and liability
12. To discuss first draft of committee's 5 year strategic plan
13. To get expenditure approval for repairs to play equipment at King George's Field play area at a total cost of £459 + VAT
14. Date of next meeting – To be arranged
15. Meeting closed

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.
Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.