



Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW
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Clerk & RFO - Heather Siphthorp

To: Cllrs A White, M Curtis, P Day, B Eddolls & M Deacon

You are hereby summoned to a Meeting of the Finance & General Purpose Committee on Tuesday **6TH AUGUST 2019 at 5.30 pm** for the purposes of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

Dated: 31st July 2019

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 18th June 2019
4. Questions from members of the public*
5. Chairman's announcements
6. Clerk's report and matters arising from minutes of meeting held on 18th June 2019
7. To review budget compared to actual income/expenditure to 30th June 2019
8. To confirm and report on internal financial control checks by Cllrs Day & Deacon to 30th June 2019
9. To discuss Grenke lease for photocopier and to confirm that termination date is 1st October 2020 and final payment will be 1st July 2020 and that council must send a termination note 3 months before the end of contract and to consider action required beyond that date in terms of taking out a new lease
10. To approve a transfer of £20,000 from CCLA savings account to council's Lloyds current account
11. To discuss and if appropriate set up a working party on committee's 3-5 year strategic plan
12. To carry out annual review of council standing orders and make recommendation to council
13. To report that the clerk has reduced the collection of refuse waste from office to once a fortnight
14. To discuss update on purchasing the Youth Centre from Centre 67 in the light of new trustees being appointed (Public and press excluded under The Public Bodies (Admission to Meetings) Act 1960)
15. Draft budget for financial year effective 1st April 2020
16. Any other business & any items to be discussed at the next meeting
17. Date of Next Meeting – To be arranged
18. Meeting closed

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.