



**Stow-on-the-Wold Town Council**  
Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW  
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

**Clerk & RFO - Heather Siphthorp**

**To:** Councillors: J Scarsbrook, J Davies, H Cheston, V Davies & L Rixon

You are hereby summoned to a Meeting of the **Council's Burial Board** to be held at the above address on **THURSDAY 1<sup>ST</sup> AUGUST 2019 at 7.00 PM** for the purposes of transacting the following business.

Heather Siphthorp  
Clerk & RFO of the Council

**Dated:** 24<sup>th</sup> July 2019

## **A G E N D A**

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 25<sup>th</sup> April 2019 and 25<sup>th</sup> June 2019
4. Chairman's announcements
5. Questions from members of the public\*
6. Clerk's report and matters arising from minutes of meeting held on 25<sup>th</sup> June 2019
7. St Edward's Churchyard update
8. To discuss and make a decision as to whether the fees paid on two reserved plots in new cemetery in 1978 covered the purchase of the Exclusive right of burial and burial fees in the light of no paperwork available from owner and no council records either
9. To set up a working party to discuss ideas forthcoming from members on Board's 3-5 year strategic plan
10. To look at costs for revising plot plan for Garden of Remembrance area and supplying new plot plan for Cemetery Meadow and to discuss possible landscaping required on latter area
11. To review budget against actual income/expenditure to 30<sup>th</sup> June 2019
12. Hand testing memorials in all cemeteries and to discuss action plan
13. To obtain expenditure approval for section 4 & section 5 (completing the resurfacing of all paths) from C J Cook at a total cost of £11,050 + VAT
14. Any other business (items to be discussed at the next meeting)
15. Date of next meeting - To be arranged
16. Meeting closed

**\*Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.