



Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseyway, Stow-on-the-Wold, GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Cllrs J Davies (Chairman), V Davies, S Clarke, M Deacon, H Cheston & L Rixon

You are hereby summoned to a Meeting of the **PARKS & SQUARE COMMITTEE**
to be held at the above address on **TUESDAY 30TH JULY 2019 at 7.00 pm** for the purposes
of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

24th July 2019

A G E N D A

1. Apologies for absence
2. Declarations of interests in items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 13th June 2019
4. To receive resignation from committee from Cllr Curtis and to discuss a possible replacement member
5. Chairman's announcements
6. Questions from members of the public*
7. Clerk's report and matters arising from minutes of meeting held on 13th June 2019
8. Christmas lights
 - i) Letter to businesses in the town to ask for a donation towards Christmas lights
 - ii) Update on refurbishing star decorations for St Edward's Hall and purchase of new strings of lights for two trees on Stocks Green
9. To look at and discuss potential designs of replacement litter bins for the town and the way forward
10. Christmas Tree lights switch on event update
11. Bonfire event Friday 1st November 2019 update
12. To gain expenditure approval for an 8 cubic yard skip to clear rubbish from container at a cost of £225 including VAT and delivery
13. To discuss purchasing a new piece of play equipment for Spring Gardens Allotments play area utilising money donated by a fundraising group who have now disbanded
14. To note statistics in relation to Visitor Information Centre for June 2019
15. To review budget against actual expenditure/income to 30th June 2019
16. To agree that the committee will take on organisation of VE 75 for 8th May 2020 and to set up a working party and invite other local groups/organisations to get involved and to confirm that the clerk has already booked St Edward's Hall from the Friday to the Sunday
17. To get update from working party on committee's draft strategic plan
18. To review recent visit by Hatwell's fun fair and to discuss content of email received by Mr Perrin Hatwell in relation to next year
19. To combine and review signage on vehicular access to Spring Gardens Allotments site to include notification that access to area is only for tenants
20. Any other business (items to be discussed at the next meeting)
21. Date of next meeting – To be arranged.
22. Meeting closed

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.