



MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD ON THURSDAY 25TH JULY 2019, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

PRESENT: Councillors: B Eddolls (Chairman), J Davies (Vice chair), S Clarke, A White, V Davies, M Curtis, P Day, M Deacon & Mrs H Siphthorp, Clerk/RFO of council and 7 members of the public

Also in attendance: County Cllr N Moor, Cotswold Division – Stow on the Wold & Ward District Cllr D Neill

1. APOLOGIES FOR ABSENCE

Cllrs L Rixon, H Cheston & J Scarsbrook

2. DECLARATIONS OF INTERESTS ON ITEMS ON THE AGENDA

Members were reminded to declare any interests that may arise during the course of the meeting.

3. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF COUNCIL MEETING HELD ON 27TH JUNE 2019

RESOLVED – Proposed Cllr Deacon, seconded Cllr Day that the minutes be signed as a true and accurate record. **RECORD OF VOTING** – 7 in favour, 1 abstention. **Motion carried.**

4. CHAIRMAN'S ANNOUNCEMENTS

Chairman said that the Stow Cotswold Festival was "wonderful". He gave thanks to all the many volunteers who organise this important community event.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

A resident spoke with regard to the Cotswold Conservation Board's "Glorious Cotswold Grasslands". He asked if any members of council would be interested in meeting representatives from the Board with a view to carrying out a feasibility study on QEII and King George's playing fields in creating wild flower areas. Agreed this would be put on the agenda for the September 2019 meeting.

He then said "I have had a previous discussion with a view to GCC providing a dropped kerb from this alleyway to permit wheelchair access to Talbot Square. At this discussion it was thought that there was one anyway. There is not". Clerk responded saying she had spoken to him on the telephone after his request and advised that GCC had agreed to install a dropped kerb at this location. However, she could not confirm exactly when the job would be completed by.

The same resident then asked if a member of council would meet him at the Talbot Square kissing gate entrance to QEII field as the surface needs looking at and making up to allow a wheelchair to access the field. Agreed that clerk would speak to Mr Small to take a look and advise what action is required.

6. CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF MEETING HELD ON 27TH JUNE 2019

Clerk had sent a letter of support, on behalf of council, to GFirst LEP for GCC's application for funding for improvements to A429 in Moreton in Marsh and the Unicorn Junction in Stow.

The chairman of Stow Cotswold Festival had sent a letter of thanks for the second part of the £2,000 grant given by council. He said he would reply more fully after the event and give details of monies raised.

A letter of thanks had been received from the Villager Bus and Cotswold Friends in relation to grants awarded and the clerk read these out.

Changes to Lloyds Bank Mandate are in hand.



Vacant building adjacent to public conveniences in High Street in relation to council using as a storage facility. Clerk can now gain access so it was agreed that the working party (Cllrs Eddolls, Cheston and Mr Germaney) would meet as soon as possible.

Clerk had met with the organiser of private function on QEII field on 31st August 2019 and gave an update. A letter will be sent to all adjacent property owners advising of this event within the next couple of weeks which will give a councillor contact point should any issues arise.

Newsletter is progressing and clerk gave an update. Cllr Deacon expressed her disappointment that the working party decided to drop the article from the Neighbourhood Development Plan Steering Group and asked why. It was then agreed that Cllr Deacon could supply a few words which will be included in the first issue.

Clerk will take up the formalisation of the pedestrian crossing in Park Street (close to the Indian restaurant) when she next meets with GCC highways.

The Toffs & Totties charity bike ride was successful and to date they have already raised £2,000 and hoped that this figure would increase to £3,000. Over 200 bikes participated. The date for next year is confirmed as Saturday 4th July 2020.

Brio Retirement had a stall at the Cotswold Festival and were asking residents to vote on three community projects chosen by them out of six suggested by council. This poll will continue throughout the summer and final results announced in the early Autumn.

Cllr Rixon has been liaising with Crestow House in relation to the roses etc that they planted some years ago adjacent to their property on the Lower Swell Road and around the corner onto the Fosseway. They had not been attended and beginning to look untidy. The manager has now appointed a gardener who will look after this area in the future and Cllr Rixon had also offered to help too. Clerk had also asked GCC to trim the grass verge on the Fosseway which again is very untidy.

7. REPORT FROM COUNTY CLLR NIGEL MOOR, COTSWOLD DIVISION - STOW ON THE WOLD

Cllr Moor confirmed that there would be a road closure for 5 days on the B4077 Tewkesbury Road when repairs to Swell bridge will take place from 19th to 23rd August 2019. There is also a one day closure for same road for surfacing dressing on 6th August 2019.

He said he had attended a GCC Cabinet meeting on Wednesday where the climate strategy time line had been discussed. This would be out for public consultation in late August and September. He also said that they were hoping to recruit a youth panel and if anyone knew of any youngsters between 18 to 25 years (*Post meeting note: Cllr Moor subsequently corrected the age group which is confirmed as 16 to 25*) who would be interested in getting involved to let him know. He then talked about GCC negotiating a new procurement contract for its electricity which is for 100% renewable energy which he described as “a game changer”. He also said that no household waste will go to landfill and everything will go to Javelin Park to be incinerated which in turn will supply power for 25,000 households. There is also a task group for single use plastics and the town council had recently met with the lead officer Mr Wayne Lewis who gave a presentation on “Plastic free Coleford”. Clerk confirmed that “Plastic Free Stow” will be on the agenda for discussion at the September 2019 meeting.

Cllr Moor ended his report by saying how much he enjoyed the Stow Cotswold Festival describing it as “fantastic”.

Chairman thanked Cllr Moor for his report and continued support of the town.

8. REPORT FROM WARD DISTRICT CLLR DILYS NEILL

Cllr Neill said that she had been busy attending lots of events in her capacity as Vice chairman of CDC. She spoke about CDC’s climate change strategy which is being worked on and said that all council buildings will be made carbon neutral. They were also encouraging other initiatives like car sharing, video conferencing instead of travelling by car, using the train rather than an aeroplane, more electric car charging points and new UBICO lorries will be in operation from November 2019. etc. She also said the planning department would also ensure that new planning applications met the council’s criteria too. She went on to say that CDC had met with Bromford Housing for their



quarterly meetings and she had asked to attend but access had been denied. She did however ask the officers to ask for an update on what Bromford intended doing with Chamberlayne House which has many unoccupied flats. Cllr Neill then spoke about the event organised by CDC on Community Led Housing and that CDC are looking at different methods of funding such schemes. She spoke about CDC's Community Awards (formerly called "Chairman's Awards) and asked for nominations in the seven categories available. Details on website and nominations must be received by October 2019. She said that it is hoped that the new Doctor's surgery will be open in the Autumn. Cllr Neill ended her report saying she had attended her first meeting of GCC's Health Overview & Scrutiny committee and was pleased to confirm that a radiographer is now on site at the North Cotswolds Community Hospital for 20 hours a week – a further increase of half a day on previously reduced hours for X rays.

Chairman thanked Cllr Neill for her report and for all the work she does for the town.

9. POLICE REPORT

Chairman ran through the figures for the period from April to June 2019 which when compared to same period last year showed that the number of incidents was down from 40 to 31.

Clerk said that recently appointed Police Inspector Simon Ellson, Cotswold Neighbourhood Policing Team, had contacted the council to introduce himself. The clerk had invited him to the September 2019 council meeting which he had accepted.

10. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

No report given as Cllr Scarsbrook was not present. Clerk advised that no meeting had taken place since the last council meeting but is scheduled for 1st August 2019.

b) Finance & General Purpose Committee

Cllr White ran through the following items.

i) To approve bank reconciliation to 30th June 2019

RESOLVED – Proposed Cllr Day, seconded Cllr Deacon that reconciled figure of £87,523.54 when all cheques have been drawn is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) To report balances in Lloyds fixed bond and CCLA account as at 30th June 2019

Clerk reported that there is £52,995.67 in Lloyds fixed bond and £41,263.87 in the CCLA account.

iii) To approve expenditure to date for June 2019

RESOLVED – Proposed Cllr White, seconded Cllr Eddolls that gross expenditure of £43,493.20 is approved – see Appendix 1 for details on page 190. **RECORD OF VOTING** – All in favour. **Motion carried.**

c) Parks & Square Committee

Cllr J Davies said the committee had not met since the last council meeting but is scheduled to meet on 30th July 2019. She also mentioned the Toff & Totties Charity Bike Ride and asked for more help and support from more members next year.

d) Planning, Traffic & Parking Committee

Cllr Day said that the committee had met on 2nd and 23rd July 2019. He gave an overview of the latter meeting of which the draft minutes would be circulated in the next couple of days.

e) Neighbourhood Development Plan Steering Group

Cllr Deacon said the group had met recently and gave an overview of the discussions. She said progress had been made and that it is hoped that the public consultation will start in September



and through October 2019. She has appointed twelve community champions to help assess the plan. The group are meeting informally with council in late August 2019.

- 11. TO APPOINT A SNOW WARDEN AND TO DISCUSS SALT SUPPLIES FOR THIS WINTER**
RESOLVED – Proposed Cllr V Davies, seconded Cllr Clarke that Cllr J Davies be appointed with backup, if appropriate, from Cllr Eddolls. It was also agreed no further salt stocks will be necessary for this season as plenty already in stock. **RECORD OF VOTING** – All in favour. **Motion carried.**
- 12. TO DISCUSS GRANT APPLICATION FROM STOW COMMUNITY LAND TRUST FOR £772 TO COVER PROFESSIONAL FEES**
Cllrs Eddolls and Deacon declared an interest as they are members of the committee.
RESOLVED – Proposed Cllr Curtis, seconded Cllr Day that clerk write and request that the bank mandate is changed to a minimum of two signatories in line with council policy and good practice. She will also ask for a progress report as council had already given several grants in the past and no apparent progress had been made. This will then be placed on the agenda for the September 2019 council meeting where the council will discuss whether to give a grant of £500 to the Trust providing the above criteria is met and a satisfactory progress report. **RECORD OF VOTING** – 6 in favour, 2 abstentions. **Motion carried.**
- 13. ELECTION OF COTSWOLDS CONSERVATION BOARD FOR PARISH MEMBER – GROUP 3 – MEMBERS TO VOTE ON WHETHER TO SUPPORT MS AMANDA DAVIS OR MR MARK MACKENZIE-CHARRINGTON**
RESOLVED – Proposed Cllr Deacon, seconded Cllr V Davies that council should cast their vote in favour of Ms Amanda Davies. **RECORD OF VOTING** – All in favour. **Motion carried.**
- 14. STOW TIMES – IN LIGHT OF NEW QUARTERLY TOWN NEWSLETTER “STOW MATTERS” BEING LAUNCHED IN SEPTEMBER 2019 AND THEN ON A QUARTERLY BASIS DO COUNCIL WISH TO CONTINUE TO TAKE A PAGE IN FUTURE ISSUES OF STOW TIMES?**
RESOLVED – Proposed Cllr Curtis, seconded Cllr White that council cease taking a page in every issue of Stow Times from and including the October 2019 issue. **RECORD OF VOTING** – All in favour. **Motion carried.**
- 15. MAYOR’S RECEPTION UPDATE**
The provisional date is Wednesday 6th November 2019 in St Edward’s Hall at 7.00 pm.
- 16. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL**
Cllr Rixon had attended a St Edward’s Hall committee meeting.
Cllrs Day, Deacon and the clerk had attended an event organised by CDC on Community Led Housing.
Cllr Day who represents council on GMTF had been asked to put his name forward to be a member of the board and this will be confirmed one way or another at the forthcoming AGM.
Cllrs Rixon & Deacon had attended a GAPTC training course on “Being a better councillor”.
Cllrs Day & Deacon had attended a meeting organised by CDC on Community Infrastructure Levy.
Cllrs Curtis & J Davies had attended a Stow Almshouse Charity meeting. Cllr Deacon had also attended but not as a representative of council.
- 17. ANY OTHER BUSINESS (ITEMS TO BE DISCUSSED AT THE NEXT MEETING)**
None.
- 18. MEETING CLOSED** at 8.34 pm.
- 19. DATE OF NEXT MEETING** – Thursday 26th September 2019 at 7.00 pm.



Appendix 1

CHEQUES/DIRECT DEBITS					
Number	Name	Description	Net	VAT	Gross
3350	Amherst Enterprises Limited	6 walkie talkie radios	£905.00	£181.00	£1,086.00
3351	Gloucestershire County Council	Q2 VIC grant	£2,500.00	£0.00	£2,500.00
3352	Centre 67 - Stow Youth Club	Q1 rent	£2,750.00		£2,750.00
3353	Mr J Wise	Playpark litterpicks July 2019	£35.00		£35.00
3354	Mr W Lockey	Repairs to stone wall in cemetery	£1,275.00		£1,275.00
3355	Stockwell Davies Limited	Remove sycamore tree to 5 m height on QEII field	£1,500.00	£300.00	£1,800.00
3356	Cottage Garden Services	Grasscutting, play park inspections, watering etc	£2,983.00	£596.60	£3,579.60
3357	GAPTC	Councillor training for Cllrs Deacon/Rixon	£170.00		£170.00
3358	C J Cook	Cemetery path resurfacing - section 2	£6,370.00	£1,274.00	£7,644.00
3358	C J Cook	Cemetery path resurfacing - middle section	£10,790.00	£2,158.00	£12,948.00
3359/60	Administration		£2,893.26		£2,893.26
3361	Cotswold Friends	Grant	£500.00		£500.00
3362	Stow Primary School PTFA	Grant	£250.00		£250.00
3363	Stow Cotswold Festival	Grant	£1,000.00		£1,000.00
3364	Christmas Tree Festival	Grant	£250.00		£250.00
3365	Villager Community Bus Services Limited	Grant	£900.00		£900.00
3366	Stow on the Wold Rugby Club	Grant	£1,000.00		£1,000.00
3367	Batsford Timber Limited	100 stakes for allotment plot numbers	£87.00	£17.40	£104.40
3368	Cotswold Times	Page in August 2019 issue of Stow Times	£287.50	£57.50	£345.00
3369	Richard Coglan	June 2019 copier charges	£31.35	6.27	£37.62



3370	Mrs H Siphthorp	Mileage expenses	£50.40		£50.40
3371	Gingerwick	Plot numbers	£282.00		£282.00
DD192020	Grenke	Q2 copier lease	£170.70	£34.14	£204.84
DD202020	Lloyds chargecard	Christmas baubles for pupils at Stow School to decorate for xmas tree in square			£0.00
DD202020	Lloyds chargecard	50 off 1st and 2nd class stamps	£65.50		£65.50
DD212020	Castle Water	Cemetery water supply for May & June 2019	£11.73		£11.73
DD222020	HMRC	PAYE/NI for month 3	£945.86		£945.86
DD232020	Public Works Loan Board	Loan for cemetery land	£651.60		£651.60
DD242020	Sirus Telecom Limited	Phone/internet charges for June 2019	£90.26	£18.05	£108.31
DD252020	Grundon Waste Management Limited	Cemetery refuse collection	£41.78	£8.36	£50.14
DD252020	Grundon Waste Management Limited	Office refuse collection	£45.78	£9.16	£54.94
TOTALS			£38,832.72	£4,660.48	£43,493.20

Signed: _____ Chairman

Dated: _____