



Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseyway, Stow-on-the-Wold, GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Cllrs: B Eddolls (Chairman), J Davies (Vice chair), S Clarke, V Davies, P Day, M Curtis, M Deacon, H Cheston, J Scarsbrook, L Rixon & A White

You are hereby summoned to the **MONTHLY COUNCIL MEETING** to be held at the above address on **THURSDAY 27TH JUNE 2019 at 7.00 pm** for the purposes of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

Dated: 20th June 2019

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of council meeting held on 16th May 2019
4. Chairman's announcements
5. Questions from members of the public*
6. Clerk's report & matters arising from minutes of council meeting held on 16th May 2019
7. Report from County Cllr Nigel Moor, Cotswold Division - Stow on the Wold
8. Report from Ward District Cllr Dilys Neill
9. Police report
10. To review and adopt council Committee Terms of Reference as recommended by the Finance & general purpose committee
11. To review and adopt the following policies in relation to Data Protection Act 2018:-
 - i) General Privacy Notice
 - ii) Privacy Notice for staff, councillors and role holders
12. To discuss an amendment to council Standing Orders in relation to how many committees an individual councillor can sit on as recommended by the Finance & general purpose committee
13. To approve grant monies for the following organisations:- Stow Cotswold Festival, Stow Rugby Club, 1st Stow on the Wold Scout Group, St Edward's Christmas Tree Festival, Villager Community Bus Services, Stow Primary School PTFA, Spring Gardens Allotments Association, Stow Cricket Club, Cotswold Friends & Centre 67 (Stow Youth Club)
14. To discuss and approve amendments to Lloyds Bank current account mandate in relation to new signatories as recommended by Finance & general purpose committee
15. To appoint a new working party to look at the possibility of using vacant building adjacent to public conveniences, High Street, as a store for council
16. To discuss taking part in nationwide celebration/commemoration of VE Day 75 (75th anniversary of the end of WW2 in Europe) on 8th May 2020
17. To appoint Mrs Bridget Bowen as internal auditor for year ending 31st March 2020 at a cost of £600 for three separate visits throughout the year
18. To receive reports from the chairman of the following committees:
 - a) **Burial Board**
 - b) **Finance & General Purpose Committee**
 - i) To approve bank reconciliation to 31st May 2019
 - ii) To report balances in Lloyds fixed bond & CCLA account as at 31st May 2019
 - iii) To approve expenditure to date for June 2019
 - c) **Parks & Square Committee**
 - i) To note VIC statistics for the month of May 2019
 - ii) To approve committee's recommendation that allotment plot rent should increase to £24 per plot irrespective of size from 1st January 2020

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.

- iii) To get volunteers to sit on working party to draft committee's strategic and financial plans for next 3-5 years and to arrange first meeting

d) Planning, Traffic & Parking Committee

e) Neighbourhood Development Plan Group

- 19. To discuss any correspondence received by council
 - i) Would any member of council wish to be nominated for the appointment of replacement Parish Member – Parish Group 3 on Cotswold Conservation Board?
 - ii) To discuss email with regard to hire QEII field for a private party on Saturday 31st August 2019
- 20. To rearrange a date of working party for council newsletter and to evaluate social media presence (Cllrs Clarke, Eddolls, Day, Cheston & Rixon)
- 21. Report by any members who have had a meeting or attended any event on behalf of council
- 22. Any other business (items to be discussed at the next meeting)
- 23. Meeting closed
- 24. Date of next meeting – **Thursday 25th July 2019 at 7.00 pm.**

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.
Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.