



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S BURIAL BOARD MEETING HELD ON TUESDAY 25TH JUNE 2019 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

PRESENT: Councillors: J Scarsbrook (chairman), J Davies, L Rixon & Mrs H Siphthorp, Clerk/RFO of the Council

Also in attendance: Advisor Mr G Golby

- 1. TO ELECT A CHAIRMAN TO HOLD OFFICE UNTIL MAY 2020**
RESOLVED – Proposed Cllr J Davies, seconded Cllr Rixon that Cllr Scarsbrook be elected. **RECORD OF VOTING** – All in favour. **Motion carried.**
- 2. APOLOGIES FOR ABSENCE:** Cllrs V Davies & H Cheston.
- 3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**
Members were reminded to declare any interests in items on the agenda as they occur.
- 4. MINUTES OF MEETING HELD ON 25TH APRIL 2019**
Due to changes in membership the meeting was inquorate to sign the minutes so it was agreed they be deferred to the next meeting.
- 5. CHAIRMAN'S ANNOUNCEMENTS**
Chairman said that she had received a number of positive comments from residents in relation to the recently resurfaced footpath in the cemetery from Lych Gate to Bier House.
- 6. QUESTIONS FROM MEMBERS OF THE PUBLIC**
None as no public present.
- 7. CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 25TH APRIL 2019**
Clerk reported that she had finally received a quote from Pear Technology in relation to replotting the Millennium/Garden of Remembrance areas and will be placed on the agenda for the next meeting.
The parking problems at cemetery have improved thanks to help of Brio's Site Manager.
The dry stone wall adjacent to the Brio site, in new cemetery, has been completed and an excellent job has been done.
Repairs to dry stone wall (adjacent to pedestrian gate) are in progress but had been hampered by the wet weather.
Dog fouling posters had been put up and things seem to have improved.
- 8. TO REAPPOINT REV MARTIN SHORT (WITH MR DEREK MAGSON AS SUBSTITUTE SHOULD REV SHORT BE UNABLE TO ATTEND) & MR GRAHAM GOLBY AS ADVISORS TO THE COMMITTEE UNTIL MAY 2020**
PROPOSED – Cllr J Davies, seconded Cllr Rixon approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

- 9. TO DISCUSS REQUEST FROM MEMORIAL OWNER TO RELOCATE HEADSTONE TO SIT IN THE MIDDLE OF NEW CEMETERY PLOTS 306 & 307**
RESOLVED – Proposed Cllr J Davies, seconded Cllr Rixon that approval be given.
RECORD OF VOTING – All in favour. **Motion carried.**
- 10. TO DISCUSS COUNCIL’S TREE SURVEY FINDINGS IN RELATION TO THE CEMETERIES AND ST EDWARD’S CHURCHYARD**
All agreed that this was an extremely useful document. Clerk is to obtain estimates for all the tree works in need of attention over the next 5 years.
- 11. UPDATE ON WORK CARRIED OUT BY COMMUNITY PAYBACK TEAM**
Clerk reported that the team had been working very hard in the cemeteries and had made quite an impact on the Millennium/Garden of Remembrance areas. They had also placed wood chippings on the lavender borders too.
- 12. ST EDWARD’S CHURCH**
- i) Community Payback Team**
Clerk to organise a site meeting with Rev Short to ascertain what work is required.
 - ii) Trimming of yew hedge adjacent to Church Walk**
The clerk had spoken to Rev Short because the yew tree hedge adjacent to Church Walk was becoming overgrown and a nuisance to pedestrians. He kindly arranged for a parishioner to do this work.
 - iii) Stump grinding**
Clerk to instruct contractor to carry out this work in the near future. Clerk will liaise with Rev Short on the date so as to ensure no clash with any services.
- 13. TO DISCUSS LETTER RECEIVED IN RELATION TO A HEADSTONE THAT HAS EITHER FALLEN OR BEEN LAID DOWN IN VICTORIAN CEMETERY**
Clerk read out the letter and said that she had replied saying that it was not the council who had laid the stone down and that she would investigate but advised that if the family wanted to re erect the headstone then this would be at their cost and not the council’s.
- 14. TO APPROVE EXPENDITURE OF CIRCA £150 TO SORT OUT AND REHANG THE PEDESTRIAN GATE FROM FOSSEWAY AFTER STONE WALL REPAIRS**
RESOLVED – Proposed Cllr J Davies, seconded Cllr Scarsbrook expenditure approved. **RECORD OF VOTING** – All in favour. **Motion carried.**
- 15. ANY OTHER BUSINESS AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING**
None.
- 16. DATE OF NEXT MEETING** – Thursday 18th July 2019 at 7.00 pm.
- 17. MEETING CLOSED** at 7.40 pm.

Signed: _____ Chairman Dated: _____

DRAFT