



**Stow-on-the-Wold Town Council**  
Stow Youth Centre, Fosseyway, Stow-on-the-Wold, GL54 1DW  
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

**Clerk & RFO - Heather Siphthorp**

**To:** Councillors: J Scarsbrook, J Davies, H Cheston, V Davies & L Rixon

You are hereby summoned to a Meeting of the **Council's Burial Board** to be held at the above address on **TUESDAY 25<sup>TH</sup> JUNE 2019 at 7.00 PM** for the purposes of transacting the following business.

Heather Siphthorp  
Clerk & RFO of the Council

**Dated:** 18<sup>th</sup> June 2019

## **A G E N D A**

1. To elect a chairman to hold office until May 2020
2. Apologies for absence
3. Declarations of interests on items on the agenda
4. Minutes – to sign as a correct record the minutes of meeting held on 25<sup>th</sup> April 2019
5. Chairman's announcements
6. Questions from members of the public\*
7. Clerk's report and matters arising from minutes of meeting held on 25<sup>th</sup> April 2019
8. To reappoint Rev Martin Short (with Mr Derek Magson acting as substitute should Rev Short be unable to attend) & Mr Graham Golby as advisors to the committee until May 2020
9. To discuss request from memorial owner to relocate headstone to sit in the middle of new cemetery plots 306 & 307
10. To discuss council's Tree Report findings in relation to cemeteries and St Edward's Churchyard
11. Update on work carried out by the Community Payback Team at cemeteries
12. St Edward's Churchyard
  - i) Community Payback Team
  - ii) Trimming of hedge adjacent to Church Walk
  - iii) Stump grinding
13. To discuss letter received in relation to a headstone that has either fallen or been laid down in Victorian cemetery
14. To approve expenditure of circa £150 to sort out and rehang the pedestrian gate from Fosseyway after stone wall repairs
15. Any other business (items to be discussed at the next meeting)
16. Date of next meeting - To be arranged
17. Meeting closed

**\*Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.  
Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.