



Stow-on-the-Wold Town Council
Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Councillors: J Scarsbrook (Chair), C Smalley, V Davies, M Moseley, A White & J Davies

You are hereby summoned to a Meeting of the **Council's Burial Board** to be held at the above address on **THURSDAY 25TH APRIL 2019 at 10.30 am** for the purposes of transacting the following business.

Heather Siphthorp
Clerk & RFO of the Council

Dated: 18th April 2019

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 28th February 2019
4. Chairman's announcements
5. Questions from members of the public*
6. Clerk's report and matters arising from minutes of meeting held on 28th February 2019
7. Resurfacing of cemetery paths update and to discuss estimates received from contractors and to choose the colour to be used
8. Update on building of dry stone wall adjacent to Brio Retirement site and cemetery
9. To discuss the pedestrian gate access from Fosseway into Victorian Cemetery and adjacent dry stone wall that needs repairing and approve costs
10. Membership of Institute of Cemetery and Crematorium Management membership is confirmed from 1st April to 31st March 2020
11. Update on refurbishment of gates, fencing and benches in the cemeteries including planting of lavender plants
12. St Edward's Churchyard
 - i) Community Payback Team
 - ii) Update on two new trees that have been donated and planted in the churchyard and to confirm receipt of £500 from the same donor towards their future maintenance
 - ii) Any other matters in relation to the churchyard (Rev Short)
13. To review Burial Board Committee Terms of Reference
14. Any other business (items to be discussed at the next meeting)
15. Date of next meeting - To be arranged
16. Meeting closed

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.