



MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD ON THURSDAY 28TH MARCH 2019, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

PRESENT: Councillors: B Eddolls (Chairman), V Davies, S Clarke, J Davies, S Green, A White, M Moseley, Mrs H Siphthorp, Clerk/RFO of council and 10 members of the public

Also in attendance: PC J Page & PCSO C Symes

A one minute silence was observed in memory of former Cllr Keith Cox who recently passed away.

1. **APOLOGIES FOR ABSENCE:** Cllrs M Curtis, P Day, J Scarsbrook, County Cllr Moor & District Cllr Neill.
2. **DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA**
Members were reminded to declare any interests that may arise during the course of the meeting.
3. **MINUTES OF MEETING HELD ON 28TH FEBRUARY 2019**
RESOLVED – Proposed Cllr V Davies, seconded Cllr J Davies that the minutes be signed as a true and accurate record of the meeting. **RECORD OF VOTING** – 6 in favour, 1 abstention.
4. **CHAIRMAN'S ANNOUNCEMENTS**
None.
5. **QUESTIONS FROM MEMBERS OF THE PUBLIC PRESENT**
A couple of members of the public said they wished to speak and were given the opportunity by the chairman at the appropriate time.
6. **TOFFS AND TOTTIES ANNUAL CHARITY BIKE RIDE SATURDAY 6TH JULY 2019**
The main organiser spoke giving thanks to council for their help and support at last year's event. He said they had raised £2,800, for Scoobie Doo who are a charity supporting the Neonatal Unit at Gloucestershire Royal Hospital, despite being down on riders due to England playing in the World Cup the same day. Council confirmed that they would be very happy to help once again by coning off a parking area in advance of the riders' arrival. The representatives left the meeting.
7. **POLICE REPORT**
PC Page and PCSO Symes were present. PC Page began by saying that the number of incidents for the town from December to February 2019 was down from 32 to 20 when compared with the same period last year. He talked about the two recent burglaries in the town and said that investigations were ongoing. He talked about ANPR cameras saying that Bourton on the Water had seen a decrease in speeding, since a camera had been installed, by 80%. He said the Police can use it as an intelligence tool but said that evidence gathered from this camera cannot be used as evidence to prosecute the offenders. Currently letters are sent out to offenders by the receptionist at the Police station and there was concern if more cameras are introduced in the area this could cause a problem. He said that a gentleman from Bourton on the Water had asked the Police if a volunteer could send out the letters and this is currently being looked into. He spoke about the Gypsy Fair scheduled for 9th May 2019. He also advised the PCSO Symes had passed to go into the Police so would be leaving Stow. Members of the public were then given the opportunity to speak. A member of Community Speedwatch asked if it was possible for a Police Officer to go to Sheep Street between 7.00-8.00 am where a high number of vehicles exceed the speed limit. PC Page said he would try to go out with the speed gun and asked PCSO Symes to put in a request for the mobile speed unit to come to the



town. There being no further questions PC Page and PCSO Symes left the meeting after the chairman thanked them for the report and for coming along to the meeting.

8. CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF MEETING HELD ON 28TH FEBRUARY 2019

Clerk said regarding the complaint by a member of public at the last meeting in relation to CDC spraying the edge of grass verges in King George's area Cllr Neill thought that he was referring to the playing field and having spoken to officers had referred it back to council as the landowner. Clerk said that no spraying had taken place at King George's playing field for at least a couple of years. However, she added that "Roundup" as it is more commonly known is not a banned substance. Cllr Neill is therefore taking this up once again with CDC and will respond directly to the member of public who had been advised of this action earlier in the week.

Clerk read out GCC's highway's officer's response in relation to straw lorries in the town who constantly drop debris in the town. In summary he said it was an offence to deposit hay and straw on the highway to such an extent to cause a hazard, however, the "hazard" is difficult to define with regard to gullies and drainage. He said that the NFU advise sheeting of straw loads but it is not compulsory and some farmers argue the act of sheeting is more of a health and safety risk than that caused by the straw loss. He will contact the local haulier and ask him to raise the issue with all the contractors who visit the site.

Clerk said that there had only been one nomination for Cotswold Conservation Board for replacement Group 3 Parish Member and Cllr Kenney-Herbert from Moreton in Marsh Town Council had been elected.

A letter of thanks from North Cotswold Rotary Club had been received in relation to the grant given by council.

Clerk said she had signed the CDC/Town Council Partnership Grant Agreement in relation to the VIC which runs to March 2022. Awaiting Agreement between GCC/Town Council in due course. Clerk ended her report with an update on the road closure for Mangersbury Road which was scheduled for 8th to 29th April 2019. The latter also means that the CDC car park will have to be closed but she had been given assurance that the work will only take a week and therefore should be reopened by 12th April 2019. As soon as the road opens the car park will reopen as they do not intend to put the barrier down on this occasion.

9. REPORT FROM COUNTY CLLR NIGEL MOOR, COTSWOLD DIVISION - STOW ON THE WOLD
No report given as Cllr Moor was not present.

10. REPORT FROM WARD DISTRICT CLLR DILYS NEILL
No report given as Cllr Neill was not present.

11. TO COMMENT AND APPROVE DRAFT COUNCIL ACTION PLAN FOR COMING YEAR
Document approved and clerk will place on council's website in due course.

12. TO COMMENT AND APPROVE REVISED DRAFT OF COUNCIL'S PUBLICATION SCHEME
RESOLVED – Proposed Cllr Green, seconded by Cllr V Davies that council approve and adopt without change. **RECORD OF VOTING** – All in favour. **Motion carried.**

13. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

- i) To approve recommendation by Board to increase the burial fees by 2% and make some minor adjustments to the text effective 1st April 2019**
RESOLVED – Proposed Cllr J Davies, seconded by Cllr V Davies that council approve the increase. **RECORD OF VOTING** - All in favour. **Motion carried.**



b) Finance & General Purposes Committee

Chairman said that the committee had met on 26th March 2019 and draft minutes will be circulated shortly.

i) To approve bank reconciliation to 28th February 2019

RESOLVED – Proposed Cllr Moseley, seconded Cllr White that bank reconciliation for current account is approved for an amount of £28,051.10 when all cheques have been drawn. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) To approve expenditure to date for March 2019

RESOLVED – Proposed Cllr Moseley, seconded by Cllr White that expenditure is approved for an amount including VAT of £6,587.74 see Appendix 1 on page 167 for details. **RECORD OF VOTING** – All in favour. **Motion carried.**

iii) To report balances in Lloyds Fixed Bond & CCLA account as at 28th February 2019

Chairman reported that there was £52,995.67 in the Lloyds Fixed Bond and £41,158.20 in the CCLA account.

iv) To adopt, as recommended by the committee, new policy documents for “Community Engagement Strategy” and “Training and Development for Employees and Councillors”

RESOLVED – Proposed Cllr Moseley, seconded Cllr Green that the council adopt without change. **RECORD OF VOTING** – All in favour. **Motion carried.**

v) To review and adopt Council’s Financial Regulations in line with recommendation by the committee

RESOLVED – Proposed Cllr Moseley, seconded Cllr J Davies that the council should readopt without change. **RECORD OF VOTING** – All in favour. **Motion carried.**

c) Parks & Square Committee

Cllr J Davies gave an overview of the draft minutes of the meeting held on 21st March 2019. She also said that more dog foul posters had gone up and it was agreed that the situation would be monitored. She reminded all present that the town litter pick is taking place at 6.30 pm on 11th April 2019 – meet a council office.

Cllr Eddolls said he had received a comment in relation to litter in the King George’s area of the town.

d) Planning, Traffic & Parking Committee

Cllr Day had chaired the meeting held on 19th March 2019 and in his absence Cllr White gave an overview of what had been discussed. Clerk said that draft minutes would be circulated shortly.

e) Neighbourhood Development Plan Group

No report given as Cllr Day was not present.

14. To DISCUSS ANY CORRESPONDENCE RECEIVED BY COUNCIL

i) To discuss email from GAPTC in relation to topics for debate at AGM on Saturday 20th July 2019 and if any propositions to agree which member of council will attend the meeting to present

Nothing forthcoming mainly because the date clashes with Stow Cotswold Festival so no one able to attend to present any proposal which is necessary.

15. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Cllr J Davies had attended a Stow Almshouse Charity committee meeting.

Cllrs Eddolls and White had met with a representative from Gloucestershire University who had been appointed to carry out a report on behalf of GMTF on “State of Locality”.

Cllr Day had attended a GMTF meeting.



Cllr Clarke had attended a Stow Social Club committee meeting.
Cllr Eddolls had attended a CLT Board meeting.

16. TO NOTE DATE FOR ANNUAL TOWN MEETING ON WEDNESDAY 22ND MAY 2019 AT 7.00 PM AT STOW SOCIAL CLUB

Members noted.

17. ANY OTHER BUSINESS - ITEMS TO BE DISCUSSED AT THE NEXT MEETING

None.

18. MEETING CLOSED: 8.00 pm.

19. NEXT MEETING: Thursday 25th April 2019 at 7.00 pm.

Appendix 1

CHEQUES/DIRECT DEBITS

Number	Name	Description	Net	VAT	Gross
3293	Richard Coglan Limited	Copier charges	£32.76	£6.55	£39.31
3294	Cotswold Times	Page in April 2019 issue	£287.50	£57.50	£345.00
3295	GAPTC	Annual subscription	£536.41		£536.41
3296	Cllr B Eddolls	Reimburse for cost of bugler for 11/11/2018 beacon lighting	£50.00		£50.00
3297	Stow Cotswold Festival	Partial payment of grant	£1,000.00		£1,000.00
3298	Cancelled				£0.00
3299	Mrs H Siphthorp	Travelling expenses	£91.80		£91.80
3300	ICCM	Membership	£90.00		£90.00
3301/ 3302/ 3306	Administration costs	Staff costs	£4,049.04		£4,049.04
3303	Paperstation Limited	Stationery	£26.89	£5.38	£32.27
3304	Community Heartbeat	3 off rescue safety kits for defibrillators	£33.00	£6.60	£39.60
3305	Cash	Replenish petty cash to £100	£46.78		£46.78
DD552019	Lloyds Charge Card	Refreshments for meeting	£31.05		£31.05
DD562019	Castle Water	Cemetery water supply	£16.96		£16.96
DD572019	Grundon Waste	Cemetery refuse collection	£41.04	£8.21	£49.25
DD572019	Grundon Waste	Office refuse collection	£45.04	£9.01	£54.05
DD582019	Sirus Limited	January phones/internet charges	£54.07	£10.81	£64.88
TOTALS			£6,432.34	£104.05	£6,536.40

Signed: _____ Chairman

Dated: _____