



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S FINANCE & GENERAL PURPOSE COMMITTEE HELD ON TUESDAY 26TH MARCH 2019 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 6.30 PM

PRESENT: Councillors: M Moseley (Chairman), J Davies, M Curtis, B Eddolls & Mrs H Siphthorp, Clerk/RFO of the Council

Also in attendance: Cllr S Clarke observing

1. **APOLOGIES FOR ABSENCE:** None.
2. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:** Members were reminded to declare any interests in items on the agenda as they come up.
3. **MINUTES OF MEETING HELD ON 24TH JANUARY 2019**
The meeting was inquorate to sign the minutes but in view of the fact that the draft minutes had been circulated and no comments received it was **RESOLVED** – Proposed Cllr J Davies, seconded by Cllr Moseley that the minutes be signed by the chairman as a true and accurate record.
RECORD OF VOTING – All in favour. **Motion carried.**
4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**
None as no members of public present.
5. **CHAIRMAN'S ANNOUNCEMENTS**
None.
6. **CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 24TH JANUARY 2019**
Clerk confirmed that the extra insurance cover was put in place immediately after the last meeting. Lloyds Fixed (1 year) Bond has been set up for a total amount of £52,995.67.
She confirmed that an electrician had carried out portable appliance testing on all of the council owned property at the Youth Centre.
7. **TO CONFIRM QUARTERLY CHECKS ON ACCOUNTS BY TWO MEMBERS OF COMMITTEE TO 31ST DECEMBER 2018**
Cllrs Day and Moseley had carried out the checks and found everything in order.
8. **ANNUAL REVIEW OF COUNCIL'S FINANCIAL REGULATIONS AND ANY RECOMMENDATION TO COUNCIL**
PROPOSED – Cllr Moseley, seconded by Cllr J Davies that the recommendation to council is to readopt without change. **RECORD OF VOTING** – All in favour. **Motion carried.**
9. **TO DISCUSS DRAFT OF NEW TRAINING AND DEVELOPMENT POLICY FOR EMPLOYEES AND MEMBERS**
RESOLVED – Proposed Cllr J Davies, seconded by Cllr Moseley that the recommendation to council is to adopt the draft document. **RECORD OF VOTING** – All in favour. **Motion carried.**
10. **TO DISCUSS DRAFT OF NEW COMMUNITY ENGAGEMENT POLICY**
RESOLVED – Proposed Cllr Eddolls, seconded by Cllr J Davies that the recommendation to council is to adopt the draft document. **RECORD OF VOTING** – All in favour. **Motion carried.**

11. TO REVIEW BUDGET COMPARED TO ACTUAL INCOME/EXPENDITURE TO 28TH FEBRUARY 2019

The clerk ran through the spreadsheets and the income/expenditure reports. Everything in order and confirmed that as already approved by committee/council she would vire the £15,000 from planning budget to Burial board budget for cemetery path resurfacing before closing down year end.

12. TO DISCUSS ANY OUTSTANDING MONIES AND ANY ACCRUALS AND EARMARKED RESERVES NECESSARY

Clerk said she would take care of any accruals relating to any work that had been carried out and the invoice not received.

PROPOSED – Cllr Moseley, seconded Cllr Curtis the following earmarked reserves be approved.

RECORD OF VOTING – All in favour. **Motion carried.**

Description	Amount
Cemetery paths	£35,000
Council website	£2,000
Christmas Lights	£4,500
Parking	£20,000
Playground new signs	£750
TOTAL	£62,250

13. ANY OTHER BUSINESS

None.

14. MEETING CLOSED: 7.15 pm.

15. NEXT MEETING: Thursday 23rd May 2019 at 6.30 pm.

Signed: _____ Chairman

Dated: _____