



## Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW  
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**Clerk & RFO** - Heather Siphthorp

**To:** Cllrs M Moseley (Chairman), A White, M Curtis, J Davies & P Day

You are hereby summoned to a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held at the above address on **TUESDAY 26TH MARCH 2019 at 6.30 pm** for the purposes of transacting the following business

Heather Siphthorp  
Clerk & RFO of the Council

**Dated:** 19<sup>th</sup> March 2019

## A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 24<sup>th</sup> January 2019
4. Questions from members of the public\*
5. Chairman's announcements
6. Clerk's report and matters arising from minutes of meeting held on 24<sup>th</sup> January 2019
7. To confirm quarterly checks on accounts by two members of the committee to 31<sup>st</sup> December 2018
8. Annual review council Financial Regulations and any recommendations to council
9. To discuss draft and adopt new Training & Development Policy for Employees and Members
10. To discuss draft and adopt new Community Engagement Policy.
11. To review budget compared to actual income/expenditure to 28<sup>th</sup> February 2019
12. To discuss any outstanding unspent monies and any accruals or earmarked reserves necessary for year ending 31<sup>st</sup> March 2019
13. Any other business & any items to be discussed at the next meeting
14. Date of Next Meeting – To be arranged
15. Meeting closed

**\*Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.