



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PARKS & SQUARE COMMITTEE MEETING HELD ON THURSDAY 21ST MARCH 2019 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

PRESENT: Councillors: J Davies (Chairman), S Green (Vice chairman), S Clarke, V Davies & Mrs H Siphthorp, Clerk/RFO of the Council

- 1. APOLOGIES FOR ABSENCE:** Cllr J Scarsbrook
- 2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:** Members were reminded to declare any interests in items on the agenda as the meeting progressed.
- 3. CHAIRMAN'S ANNOUNCEMENTS**
None.
- 4. QUESTIONS FROM MEMBERS OF THE PUBLIC PRESENT**
None as no members of public present.
- 5. TO SIGN AS CORRECT THE MINUTES OF MEETING HELD ON 17TH JANUARY 2019**
RESOLVED – Proposed Cllr Green, seconded Cllr Clarke that the minutes be signed by the chairman as a true and accurate record. **RECORD OF VOTING** – 3 in favour, 1 abstention. **Motion carried.**
- 6. CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 17TH JANUARY 2019**
New poster is in place in new noticeboard adjacent to Mangersbury Road car park.
Clerk had circulated the draft 3 year strategy document kindly prepared by Cllr Day. She asked members to take a look to see if anything had been missed. The working party needs to meet again to prioritise the projects over the 3 years and also to include related costs.
No further action required on further Monarch's Way signs as more had been erected by the Monarch's Way Association.
Clerk will pick up the litter picks and equipment from MAC on 9th April 2019 in readiness for the town litter pick on Thursday 11th April 2019. If anyone wishes to get involved then meet at Youth Centre at 6.30 pm.
The cycle rack for the square is on order and GCC Highways will install at a cost of £300 including the erection of a new metal bollard.
Builders bags left on bonfire pile at QEII field had been removed by Cllr J Davies.
Clerk is meeting with representatives from Stow Cricket Club next week to view the progress on the refurbishment of the pavilion and also to discuss their ideas in relation to raising money for the club.
- 7. CHRISTMAS LIGHTS**
 - i) Arrange a date for a meeting specifically to talk about Christmas lights and actions required**
This will take place on Thursday 30th May 2019 at 7.00 pm and it was also agreed that the Bonfire event would also be on the agenda.
 - ii) To confirm that all the bulbs on strings of lights will be replaced by LED's by end of April 2019**
Members noted.

8. TO CONFIRM A DATE FOR THE CHRISTMAS TREE LIGHTS SWITCH ON EVENT AND AGREE THE FORMAT

Headteacher at Stow Primary School said it would be difficult to get the children along if the council decided to change the day to a weekend. It was therefore agreed that it would remain a Friday night and 6th December 2019 was confirmed. The format of the event will be discussed at a later date.

9. VISITOR INFORMATION CENTRE

i) Latest statistics

Members were presented with the figures for both January and February 2019. Figures are virtually at a similar level to this time last year which is encouraging.

ii) Website

Clerk to meet with VIC manager next week to progress the work to add more businesses to the site.

iii) Closure of Maugersbury Road car park due to road closure (British Telecom) which could clash with Easter

Council had been advised that the Maugersbury Road will be closed from 8th to 29th April 2019 for BT to lay new ducts for the new Drs surgery which in turn means the CDC pay and display car park will also be closed. The dates clash with Easter which is not ideal but GCC Highways said that BT should be finished well in advance of the Bank Holiday. Clerk to speak to Tesco to see if they would give permission for the coaches to park up on approach roads as an emergency standby. Clerk will monitor the progress of the work and take appropriate action.

10. TO DISCUSS BUDGET AGAINST ACTUAL INCOME/EXPENDITURE TO 31ST JANUARY 2019

Clerk ran through the spreadsheets and everything on plan. She pointed out the extra income achieved was due to donations of c£2K which will be earmarked for Christmas lights.

11. TO DISCUSS TREE SURVEY COSTS AND APPOINT A CONTRACTOR

The clerk had obtained estimates from two tree consultants. The prices were similar but it was ultimately **RESOLVED** – Proposed Cllr J Davies, seconded Cllr V Davies that Crawshaw Arbocare Limited be appointed at a cost of £1550. **RECORD OF VOTING** – All in favour. **Motion carried.**

12. LONGER TERM STRATEGY IN RELATION TO REPLACEMENT OF RUBBISH BINS IN THE TOWN TO A UNIFORM DESIGN/COLOUR AND AS TO WHETHER SOME SHOULD BE RECYCLING STYLE BINS

The clerk to obtain costs for “Heritage” type litter bins and also to look at what is available for a multi recycling bin at the same time.

13. TO CONFIRM SCHEDULED DATE FOR GYPSY FAIR AS THURSDAY 9TH MAY 2019

Members noted. Clerk confirmed that the team who organise and run the parking on King George’s Field have confirmed their availability on the same terms as last year.

14. ANY OTHER BUSINESS AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING

The dog foul bin in Maugersbury Park needs replacing.

Clerk to contact Brio Retirement in relation to the mud on road (Stow Hill) which is being splattered onto the adjacent footpath and to ask them to wash off and to keep the footpath clean.

Complaint with regard to the smell from the refuse bins in Talbot Court.

15. MEETING CLOSED: 7.40 pm.

16. NEXT MEETING: Thursday 30th May 2019 at 7.00 pm to specifically discuss Christmas & bonfire events. Committee will then meet again on **Thursday 13th June 2019** at 7.00 pm.

Signed: _____ Chairman Dated: _____