



Stow-on-the-Wold Town Council
Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: Councillors: J Scarsbrook (Chair), C Smalley, V Davies, M Moseley, A White & J Davies

You are hereby summoned to a Meeting of the **Council's Burial Board** to be held at the above address on **THURSDAY 28TH FEBRUARY 2019 at 9.30 am** for the purposes of transacting the following business.

Heather Siphthorp
Clerk & RFO of the Council

Dated: 21st February 2019

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 17th January 2019
4. Chairman's announcements
5. Questions from members of the public*
6. Clerk's report and matters arising from minutes of meeting held on 17th January 2019
7. To discuss budget compared to actual income & expenditure to 31st January 2019
8. Resurfacing of cemetery paths
9. Formatting of plots
 - i) In Garden of Remembrance
 - ii) Cemetery Meadow
 - iii) Plot marking
10. To review burial fees and make recommendation to council as to whether the fees should be increased effective 1st April 2019
11. To review Cemetery Rules & Regulations in relation to memorial size/type in reformatted section of Garden of Remembrance & Cemetery Meadow and whether they follow the rules set for Millenium Cemetery
12. To arrange a forward date for clean up of grave furniture in all cemeteries
13. Comment from memorial owner in relation to a tree adjacent to graves in New Cemetery and report from tree surgeon with reference to the trees roots
14. To discuss the planting of two new trees in St Edward's Churchyard and to approve the species, location and ongoing maintenance costs
15. To discuss the pedestrian gate from Fosseway into Victorian Cemetery
16. Any other business (items to be discussed at the next meeting)
17. Date of next meeting - To be arranged
18. Meeting closed

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.