



MINUTES OF STOW ON THE WOLD MONTHLY COUNCIL MEETING HELD ON THURSDAY 7TH FEBRUARY 2019*, AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

*This meeting was the January 2019 council meeting which due to adverse weather conditions was postponed by a week.

PRESENT: Councillors: B Eddolls (Chairman), V Davies, S Clarke, M Moseley, A White, J Scarsbrook, Mrs H Siphthorp, Clerk/RFO of council and 8 members of the public

Also in attendance: Ward County Cllr N Moor & Ward District Cllr D Neill

1. **APOLOGIES FOR ABSENCE:** Cllrs J Davies, S Green & P Day

2. **DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA**

Members were reminded to declare any interests that may arise during the course of the meeting.

3. **MINUTES OF MEETING HELD ON 20TH DECEMBER 2018**

Clerk pointed out a couple of minor adjustments to item 10 on page 150 in that the figures quoted for cost at Band D should be amended to £151.68 and the increase per annum should read £2.66.

RESOLVED – Proposed Cllr Clarke, seconded Cllr V Davies that the minutes then be signed as a true and accurate record of the meeting. **RECORD OF VOTING** – 4 in favour, 2 abstentions.

4. **CHAIRMAN'S ANNOUNCEMENTS**

None.

5. **QUESTIONS FROM MEMBERS OF THE PUBLIC PRESENT**

A couple of members of the public present said they wished to speak in relation to certain items on the agenda. Chairman gave them the opportunity as the items arose.

6. **CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF MEETING HELD ON 20TH DECEMBER 2018**

A meeting has been arranged between GCC/Town Council/Police. This is to discuss the Police's objections to the proposal for a 7.5 tonne weight limit in Sheep Street.

CDC cabinet had approved the £10,000 grant to this council for the running of Stow's VIC. This will go to the February 2019 Council meeting for ratification. If approved this will safeguard the VIC in Stow for the next 3 years.

The new defibrillator has arrived and is in situ on Stow Pharmacy exterior wall.

Clerk asked members to note that if seeking re election then there is a training course, organised by GAPTC, on "Being a better councillor" on 10th July 2019 in Bourton on the Water.

7. **POLICE REPORT**

The report for number of incidents for the month of December 2018 had been placed in front of members. Chairman ran through the figures. The total for the past 3 months amounted to 27 which when compared with the same period last year showed a significant drop from 57.

8. **REPORT FROM WARD DISTRICT CLLR DILYS NEILL**

Cllr Neill updated members on the progress on the petition for original hours for X ray facilities at the North Cotswold Hospital to be reinstated. She said that they had said this was a temporary measure and once new staff can be recruited things should go back to normal. She said that the new Doctors surgery is progressing. She also said that Tara Antiques had until 14th February 2019 to remove the exterior signs or legal action will be taken by CDC. Cllr Neill said she is still in discussion with Bromford in relation to problems tenants are having reporting repairs and the length



of time taken to do the work and also concerning the empty flats at Chamberlayne House. She said that she had written to Sir Geoffrey Clifton-Brown MP and he is assisting too. Chairman thanked Cllr Neill for her report and continued support of the town.

9. UPDATE ON COMMUNITY SPEEDWATCH RESULTS

A member of the group was present and gave an overview of the aims and what had been achieved to date. He talked about the possibility of having ANPR cameras installed in the town and possibly traffic calming measures including more pedestrian crossings, maybe red tarmac at all entrances to the 20 mph zone were some examples. Members had been sent the results of the data collected over a period of time which clearly confirms there are speeding issues in certain parts of the town. Cllr White thanked the group for their hard work and suggested that they may now wish to give regular updates to the Planning, traffic and parking committee in the future.

10. TO DISCUSS VENUE FOR ANNUAL TOWN MEETING TO TAKE PLACE ON THURSDAY 4TH APRIL 2019 AT 7.00 PM AND TO DISCUSS SUGGESTIONS FOR SPEAKERS

Clerk said that as the council will be in "Purdah" at this juncture it is likely that this meeting will have to be rearranged after the elections. The clerk is taking advice on this and a response is awaited. It was also agreed that the venue would be Stow Social Club providing there is no other event taking place at the same time.

11. TO DISCUSS THE NEIGHBOURHOOD PLAN STEERING GROUP'S PROPOSAL THAT THE COUNCIL SHOULD NOMINATE AND REGISTER THE FIRE STATION & POLICE STATION AS ASSETS OF COMMUNITY VALUE WITH CDC

Clerk read out an email from the Chief Executive of the OPCC for Gloucestershire which confirmed that Stow Police station is not up for sale. He also said that if the council did decide to apply for registration of the police station then both the PCC and Chief Constable would formally object on the grounds that the current use of the building does not meet the statutory criteria as set out in s88 of Localism Act 2011.

RESOLVED – Proposed Cllr White, seconded Cllr Moseley that no action be taken. **RECORD OF VOTING** – All in favour. **Motion carried.**

12. TO DISCUSS THE GOVERNMENT'S "FUTURE OF HIGH STREETS" FUNDING AND TO DECIDE WHETHER COUNCIL SHOULD PUT IN A BID AND IF APPROPRIATE THE WAY FORWARD

Unanimously agreed that no action would be taken.

13. TO REPORT COUNCIL'S NOMINATION (IN RECOGNITION OF HER WORK AS A FORMER MAYOR AND MEMBER OF THIS COUNCIL OVER 24 YEARS) TO GAPTC FOR MISS VERA NORWOOD TO ATTEND A BUCKINGHAM PALACE GARDEN PARTY WAS SUCCESSFULLY DRAWN OUT OF THE HAT

Members noted and were delighted that former Cllr Vera Norwood will be representing Stow on the Wold at a forthcoming garden party along with one other Gloucestershire parish council nominee.

14. REPORT FROM WARD COUNTY CLLR NIGEL MOOR

This item had been deferred by the chairman from item 8 on the agenda as Cllr Moor had not arrived at that point.

Cllr Moor began his report by confirming that GCC's budget for new financial year amounts to £428M. He said with extra spending on children's services and for social care (latter is ring fenced) it meant an increase of £5.13 per month for a Band D property. He said that he intends to extend the Monarch's Way footpath from his community fund in new financial year. He talked briefly about the resurfacing works in Church Street which will commence next week. He praised Local Highways Manager for the extensive work that is currently being done on Stow Hill to widen the footpath and for sweeping the grips/drains etc at the same time. He spoke about the petition



which members of STAC had instigated in relation to supporting the 7.5 weight limit in Sheep Street which he said was gaining momentum. He ended his report asking the council to support GCC in retaining the Fire & Rescue Service and not to allow it to be taken over by the PCC. Clerk to place this on the agenda for the February 2019 meeting.

Cllr Moor took questions. One member of public spoke about a number of concerns and Cllr Moor noted and if appropriate will take these up with officers. Chairman thanked Cllr Moor for his report and continued support of the town.

15. TO DISCUSS FORTHCOMING LOCAL ELECTIONS ON 2ND MAY 2019

Clerk said that a link to information on elections had been placed onto the home page of the council's website. This is where she would be placing any new information for anyone who was interested in standing for election. She had also produced a booklet which will be delivered to every residential property in the town over the coming weeks. Updates would also be included on social media etc too.

16. TO INFORM OF A CURRENT VACANCY FOR A PARISH MEMBER ON THE COTSWOLD CONSERVATION BOARD AND TO ASK IF ANY MEMBER OF COUNCIL WOULD BE INTERESTED IN BEING NOMINATED

No members expressed any interest in being nominated for this vacancy.

17. TO RECEIVE REPORTS FROM THE CHAIRMAN OF THE FOLLOWING COMMITTEES:-

a) Burial Board

Cllr Scarsbrook said that the committee had met on 17th January 2019 and draft minutes had been circulated. She gave an overview of what had been discussed. She said that the cemetery overflow car park had been resurfaced and everyone agreed what a good job had been carried out by the contractor.

b) Finance & General Purposes Committee

i) To approve bank reconciliation to 31st December 2018

RESOLVED – Proposed Cllr Moseley, seconded Cllr White that bank reconciliation for current account is approved for an amount of £46,701.28 when all cheques have been drawn. **RECORD OF VOTING** – All in favour. **Motion carried.**

ii) To approve expenditure to date for January 2019

RESOLVED – Proposed Cllr Moseley, seconded by Cllr White that expenditure is approved for an amount including VAT of £12,932.16 see Appendix 1 on page 158 for details. **RECORD OF VOTING** – All in favour. **Motion carried.**

iii) To report balances in Lloyds Fixed Bond & CCLA account as at 31st December 2018

Cllr Moseley reported that there is £52,549 in the Lloyds Fixed Bond and £41,105.34 in the CCLA account.

iv) To discuss budget compared with actual income/expenditure to 31st December 2018 and any recommendations by Finance & general purpose committee in relation to any appropriate virement of monies from one budget heading to another

Members had been presented with a summary of the figures. Clerk said everything was in order and on plan. Cllr Moseley then spoke with reference to the committee's recommendation to council that the earmarked reserves for Digbeth Street partial pedestrianisation, £5,000 for Monarch's Way footpath and unspent monies of £15,000 from Planning, traffic and parking committee budget be vired to Burial board budget for the resurfacing of the cemetery paths. **RESOLVED** – Cllr Moseley, seconded Cllr



Eddolls that virements approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

- v) **To approve expenditure for clerk to attend a half day training session at RBS on accounting package at a cost of £90 + VAT & £10 for her to attend a seminar organised by Pear Technology (company council uses for electronic cemetery records)**
RESOLVED – Proposed Cllr Eddolls, seconded Cllr V Davies that expenditure is approved. **RECORD OF VOTING** – All in favour. **Motion carried.**
- vi) **To discuss internal auditor's report carried out on 18th January 2019**
Clerk had circulated the report to all members. Cllr Moseley drew members' attention to three minor items which the clerk will action.
- vii) **To discuss grant application from North Cotswold Rotary Club for £250 to cover the cost of a full day drama workshop at Stow Primary School to help Year 6 pupils with their transition to a comprehensive school or similar**
RESOLVED – Grant approved. **RECORD OF VOTING** – All in favour. **Motion carried.**

c) Parks & Square Committee

No report as Cllr J Davies was not present. Clerk said the committee had met on 17th January 2019 and draft minutes had been circulated to all members.

d) Planning, Traffic & Parking Committee

Cllr White said the committee had met on 15th January 2019 and draft minutes had been circulated to all members. At the latter meeting it was announced that CDC had put a pollution monitoring device on the Unicorn junction and results of the data will be available in 12 months time. Committee had also met on 5th February 2019 and draft minutes would be circulated in due course. He ended his report referring to the numerous dog fouling posters that had gone up around the town and it had come to light that a number of currently unknown residents had organised the campaign. The message on the posters was very good but some inappropriate language had been used which had caused offence to many residents. He also pointed out that this is classed as fly tipping which is a criminal offence. He urged the individuals to come forward and to work with the council on trying to eradicate dog fouling in the town.

e) Neighbourhood Development Plan Group

- i) **To discuss and resolve if the council feel it would be appropriate to put the plan on hold until after the elections on 2nd May 2019**

A member of public who is also a member of the NDP group spoke saying that he felt it was important the group should carry on as if not he feared it would further delay the draft plan by some months.

RESOLVED – Proposed Cllr Clarke, seconded Cllr V Davies that the group continue to work on the draft plan. However, no decisions would be taken on any revised draft until after the elections on 2nd May 2019. **RECORD OF VOTING** – All in favour. **Motion carried.**

18. REPORT BY ANY MEMBERS WHO HAVE HAD A MEETING OR ATTENDED ANY EVENT ON BEHALF OF COUNCIL

Nothing to report.

19. ANY OTHER BUSINESS - ITEMS TO BE DISCUSSED AT THE NEXT MEETING

A member of public said that a petition is going around the town in support of a 7.5 tonne weight limit for Sheep Street and urged everyone to sign.



20. MEETING CLOSED: 8.47 pm.

21. NEXT MEETING: Thursday 28th February 2019 at 7.00 pm and not as indicated on the agenda as 22nd February 2019.

Appendix 1

CHEQUES/DIRECT DEBITS DECEMBER 2018					
Number	Name	Description	Net	VAT	Gross
3255	Community Heartbeat Trust	New defibrillator for Stow Pharmacy exterior	£875.00	£175.00	£1,050.00
3256	Mr A Chambers	IT support for office	£75.00		£75.00
3257	Mr J Wise	January playparks litter picks	£35.00		£35.00
3258	T20 Media	VIC website	£50.00		£50.00
3259	GCC	VIC grant	£2,500.00		£2,500.00
3260	Kendall & Davies	Search fees for Youth Centre purchase	£500.00		£500.00
3261	Mr W Lockey	Repair to wall on QEII playing field	£725.00		£725.00
3262	Richard Coglan Limited	Photocopier charges for December 2018	£22.11	£4.42	£26.53
3263	Cotswold Times	Page in February issue	£287.50	£57.50	£345.00
3264	Cancelled				
3265/69	Administration costs	Staff costs	£2,749.54		£2,749.54
3266	Mr W Riley	Relinquishing 2 burial plots gesture payment	£10.00		£10.00
3267	Mrs B Bowen	Interim internal audit	£200.00		£200.00
3268	Viking	Stationery	£101.96	£20.39	£122.35
DD442019	Grenke	Quarterly lease charge for photocopier	£170.70	£34.14	£204.84
DD452019	British Telecom	Phone/internet charges	£209.44	£18.67	£228.11
DD462019	HMRC	Q3 PAYE & national insurance	£2,581.13	£0.00	£2,581.13
DD472019	Lloyds Charge Card	Cherry picker hire etc	£591.76	£98.92	£690.68
DD482019	PWLB	Cemetery loan	£664.80		£664.80
DD492019	Sirus Limited	Phone/internet charges for December 2018	£51.85	£10.37	£62.22
DD502019	Grundon Waste	Cemetery waste collection	£40.54	£8.11	£48.65
DD502019	Grundon Waste	Office waste collection	£52.76	£10.55	£63.31
TOTALS			£12,494.09	£438.07	£12,932.16

Signed: _____ Chairman

Dated: _____