



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PARKS & SQUARE COMMITTEE MEETING HELD ON THURSDAY 17TH JANUARY 2019 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM

PRESENT: Councillors: J Davies (Chairman), S Green (Vice chairman), S Clarke, P Day & Mrs H Siphthorp, Clerk/RFO of the Council & 1 member of the public

Also in attendance: Advisor Mr N Surman

1. **APOLOGIES FOR ABSENCE:** Cllrs J Scarsbrook, M Curtis & V Davies
2. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:** Members were reminded to declare any interests in items on the agenda as the meeting progressed.
3. **CHAIRMAN'S ANNOUNCEMENTS**
None.
4. **QUESTIONS FROM MEMBERS OF THE PUBLIC PRESENT**
None.
5. **TO SIGN AS CORRECT THE MINUTES OF MEETING HELD ON 8TH NOVEMBER 2018**
RESOLVED – Proposed Cllr Green, seconded Cllr Clarke that the minutes be signed by the chairman as a true and accurate record. **RECORD OF VOTING** – All in favour. **Motion carried.**
6. **CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 8TH NOVEMBER 2018**
New noticeboard adjacent to Maugersbury Road car park had been installed. The new poster has been produced and should be delivered to Moreton Area Centre within the next week and the clerk will collect. Clerk said she had received good feedback on the new artwork in the noticeboard adjacent to Tesco shoppers car park.
New town leaflet has been reprinted and stocks held at council office.
Dog bin at Well Lane has been relocated. Cllr J Davies said it is being used.
Comments on CDC's consultation on green infrastructure, open space and play strategy had been sent off.
Missing coping stone at one of the wells had been replaced.
Stone wall at bottom of QEII playing field had been repaired.
Clerk said she had read in the national press that Government are consulting on plans to introduce new measures for felling street trees and gave brief details.
She ended her report saying that a remittance of £745 had been received from Made in Stroud in relation to the Farmers Market fees.
7. **REVIEW OF CHRISTMAS 2018**
 - i) **Christmas lights**
It was difficult year as the weather was cold and wet when the electricians were doing the lights. They should have replaced all the existing bulbs with LED's but this had not been possible as they encountered problems with the strings of lights tripping when they were turned on. Hopefully this issue has been resolved by using different programmers. They will return in the Spring to finish off this work.
It was unanimously agreed that the owners of buildings supplying power for the string of lights would be paid £10 per string if all LED bulbs and for those who still have normal bulbs they would continue to be paid £37 per string. Cllr Clarke said that Christopher Clarke Antiques would not require paying as they would be happy to donate the power free of charge.

It was also noted that the stars on St Edward's Hall need replacing. Clerk then read out an email from a business in the town asking if the lights could remain on during the winter months from say 4 pm. It was agreed that a meeting would be arranged just to talk about Christmas lights and would be arranged as soon as possible.

ii) Christmas tree lights switch on event Friday 7th December 2018

Again a very successful evening which resulted in c£160 in donations for the free soup and mince pies. It was agreed that perhaps this event should be changed in format. It was also suggested that the tree should be decorated and that perhaps the children could write on baubles and put them on the tree. It was also suggested that perhaps it should be moved to a Sunday afternoon rather than a Friday evening. Clerk to discuss this possibility with Stow Primary School to get their feedback as to whether they think it would work.

8. VISITOR INFORMATION CENTRE – STATISTICS FOR DECEMBER 2018

Members were given a copy of the spreadsheet and it was noted that footfall numbers were up on the same period last year.

9. TO DISCUSS BUDGET AGAINST ACTUAL INCOME/EXPENDITURE TO 31ST DECEMBER 2018

Clerk presented a spreadsheet and it was agreed everything is going to plan and no issues.

10. UPDATE ON WORKING PARTY MEETING IN RELATION TO COMMITTEE'S 3 YEAR STRATEGY INCLUDING FINANCIAL PLAN

Chairman thanked Cllr Day for preparing a report on the meeting. It was agreed that the clerk would circulate this to all members for them to check that nothing had been missed off. Another working party meeting would have to be organised to identify the projects for each year over the next 3 years, along with the costs as this will also work as a financial plan too.

11. IMPROVEMENTS TO MONARCH'S WAY SIGNAGE UPDATE FROM CLLR GREEN

Cllr Green apologised because she had not had time to further research the existing signage. It was therefore agreed that Cllr J Davies, Mr Surman & the clerk would walk the route in the town and report back.

12. TO SET DATES FOR LITTER PICK AND DOG FOUL CAMPAIGNS FOR THE TOWN

It was agreed that a date for a dog fouling campaign would be confirmed at a later date with a view to doing it sometime in the Autumn. A litter campaign will take place on 11th April 2019 at 6.30 pm.

13. ALLOTMENTS

i) Collection of rents

Rents are coming in and deadline for payment is 31st January 2019.

ii) Ongoing problem of dogs on the allotment land

This was discussed at length and it was agreed that this would be readdressed when the committee do their annual review of the Tenancy Agreement later this year.

iii) To discuss letter from tenant in relation to overgrown plots

Members were sympathetic to this tenant's complaint. It was agreed that the clerk would speak to the chairman of the Spring Gardens Allotments Association to emphasise that the rules of the Tenancy Agreement must be adhered to.

iv) To report on work of the Community Payback Team

The team have been working at the allotments for the past few weeks and are making good progress.

14. BICYCLE RACK FOR THE SQUARE

Clerk said that utilising one of the disabled bays adjacent to Stow Lodge Hotel entrance was a non starter as it would involve changing the TRO which would mean expenditure in the region of £15-20K. **RESOLVED** – Proposed Cllr Green, seconded Cllr Clarke that the white hatched area adjacent to disabled bays by Hideways in the square would be the chosen location. **RECORD OF VOTING** – 3 in favour, 1 objection. **Motion carried.** Clerk to move forward with GCC.

15. TO DISCUSS LEAKING CONTAINER ON CEMETERY OVERFLOW CAR PARK AND ACTION REQUIRED

Clerk said that it had been drawn to her attention that the container is leaking. Cllr Eddolls had taken a look and nothing obvious could be identified and the situation would be monitored.

16. ANY OTHER BUSINESS AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING

None.

17. MEETING CLOSED: 8.15 pm.

18. NEXT MEETING: Thursday 21st March 2019 at 7.00 pm.

Signed: _____ Chairman Dated: _____