



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S BURIAL BOARD MEETING HELD ON THURSDAY 17TH JANUARY 2019 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 9.30 AM

PRESENT: Councillors: J Scarsbrook (Acting chairman), J Davies, V Davies & Mrs H Siphthorp, Clerk/RFO of the Council

Also in attendance: Advisor: Mr G Golby

1. **APOLOGIES FOR ABSENCE:** Cllr A White & Advisor Rev M Short & his substitute Mr D Magson.
2. **DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA:** Members were reminded to declare any interests in items on the agenda as they occur.
3. **MINUTES OF MEETING HELD ON 8TH NOVEMBER 2018**
RESOLVED – Proposed Cllr V Davies, seconded by Cllr J Davies that the chairman should sign the minutes as a true and accurate record of the meeting. **RECORD OF VOTING** – All in favour. **Motion carried.**
4. **CHAIRMAN'S ANNOUNCEMENTS**
None.
5. **QUESTIONS FROM MEMBERS OF THE PUBLIC**
None as no public present.
6. **CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 8TH NOVEMBER 2018**
The wall in Church Walk which is in need of repair (barrier fencing in place for some months) and the clerk has still not managed to get any action taken by Western Power. In view of this the clerk has passed this to GCC to deal with directly with Western Power.
Overflow cemetery car park resurfacing started yesterday.
The board's budget submitted to council was approved without change.
Clerk still to action 3 year strategic/financial plan.
Brio have confirmed that the wall that is in need of repair on the boundary with cemetery is in their ownership. They have put up barrier fencing. The whole wall along this boundary is being rebuilt by Brio as part of the development and clerk has been advised that work will commence on this by the end of the month.
The yew trees have been trimmed in the cemeteries.
7. **TO DISCUSS BUDGET COMPARED TO ACTUAL INCOME/EXPENDITURE TO 31ST DECEMBER 2018**
Clerk ran through the spreadsheets and basically everything is in order with the exception of the income being down but this has already been discussed and addressed for new financial year budget where an average over the past three years has been taken.

8. FUNDING OF RESURFACING FIRST SECTION OF CEMETERY PATH FROM LYNCH GATE TO BIER HOUSE

Council has received the £1,000 grant awarded via the Tesco Carrier Bag fund. In order for this work to commence another circa £4,000 is required. Unanimously agreed that the clerk will ask the Finance & general purpose committee at their next meeting, if any unspent monies could be vired across to enable this project to go ahead.

9. TO DISCUSS WAY AHEAD IN REFORMATTING PLOTS IN GARDEN OF REMEMBRANCE SECTION OF CEMETERY

Clerk to obtain a cost for replotting the existing plan taking out all the areas currently allocated for shrubs. At the same time it was also agreed that in view of this action the ashes plots adjacent to normal burial plots in this area would be removed and would be substituted with more normal size burial plots.

10. TO DISCUSS ACTION REQUIRED TO MARK OUT PLOTS FOR CEMETERY MEADOW AS NEW CEMETERY IS NEARLY FULL

There are very few plots vacant in the New Cemetery so it will not be long before the council will have to start using Cemetery Meadow. Clerk to obtain a cost for getting the plan populated with the plots and respective numbers. The members will discuss the rules in relation to what type of memorial will be allowed in this new area at the next meeting. Clerk to send all members of copy of current Rules & Regulations booklet.

11. TO DISCUSS LETTER FROM THE OWNER OF TWO RESERVED BURIAL PLOTS IN VICTORIAN CEMETERY WHO WISHES TO RELINQUISH BACK TO COUNCIL AND TO DISCUSS HIS REQUEST FOR A GESTURE PAYMENT OF £5 TO BE MADE

RESOLVED – Proposed Cllr Scarsbrook, second Cllr V Davies that the council pay £5 per plot as a gesture for advising the council that he wished to relinquish the two plots. **RECORD OF VOTING** – All in favour. **Motion carried.**

12. ANY OTHER BUSINESS AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING

To review the burial fees effective 1st April 2019.

To review the Cemetery Rules & Regulations in relation to memorials in Cemetery meadow.

To arrange a date for a clean up of grave furniture at cemeteries.

13. MEETING CLOSED: At 10.15 am.

14. NEXT MEETING: Thursday 21st February 2019 at 9.30 am.

Signed: _____ Chairman Dated: _____