



Stow-on-the-Wold Town Council
Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW
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Clerk & RFO - Heather Siphthorp

To: Cllrs A White (Chairman), P Day (Vice Chairman), V Davies, J Scarsbrook, M Moseley & S Clarke

You are hereby summoned to a meeting of the **PLANNING, TRAFFIC AND PARKING COMMITTEE** to be held at the above address on **TUESDAY 15TH JANUARY 2019 at 7.00 pm** for the purposes of transacting the following business.

Heather Siphthorp
Clerk & RFO of the Council

Dated: 9th January 2019

A G E N D A

1. Apologies for absence
2. Declarations of interests in items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 18th December 2018
4. Chairman's announcements
5. Questions from members of the public*
6. Mr Mike King, People & Places Insight Limited, will give an overview of the process of carrying out a more in depth parking survey in the town based on the results of the recent Benchmarking survey
7. To consider the clerk's report & matters arising from minutes of meeting held on 18th December 2018
8. To consider & comment on the following planning applications:-
 - a) **Planning Application No 18/04454/FUL – Tall Trees, Oddington Road** – Single storey kitchen extension and to retrospectively report that the council sent in a no objection to this application.
 - b) **Planning Application No 18/02884/FUL – St Edwards House, The Square** – Change of use of ground floor and basement from A3 to use as either A3 (restaurants/cafes) or A1 (shop) and change of use of first and second floor from office (B1a) to flat (C3). External alterations including the replacement of existing windows to the front elevation with new timber sashes and reface of existing rear steps in stone. (Part retrospective)
 - c) **Planning Application No 18/02885/LBC – St Edwards House, The Square** – External alterations including the replacement of existing windows to the front elevation with new timber sashes, reface of existing rear steps in stone, replace existing external lettering to front facade with new individually fixed lettering. Internal alterations including upgrading services, installation of fire protection measures between floors, structural repairs to building fabric, removal of modern partitions and introduction of new floor finishes. Stone repairs to front façade. (Part retrospective)
9. To note decision notices
10. To note temporary road closure of Church Street for footway resurfacing from 11th to 22nd February 2019
11. Any other business (items to be placed on the agenda for next meeting)
12. Date of Next Meeting – Tuesday 5th February 2019 at 7.00 pm
13. Meeting closed

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.
Rules dictate that members of the public may not take part in the council or committee meetings unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.