



## Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseyway, Stow-on-the-Wold, GL54 1DW  
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Clerk & RFO - Heather Siphthorp

To: All members of Stow on the Wold Town Council

You are hereby summoned to the **MONTHLY COUNCIL** to be held at the above address on **THURSDAY 20<sup>th</sup> DECEMBER 2018 at 7.00 pm** for the purposes of transacting the following business

Heather Siphthorp  
Clerk & RFO of the Council

Dated: 13<sup>th</sup> December 2018

## A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of council meeting held on 29<sup>th</sup> November 2018
4. Chairman's announcements
5. Questions from members of the public\*
6. Clerk's report & matters arising from minutes of council meeting held on 29<sup>th</sup> November 2018
7. Police report
8. Report from Ward County Cllr Nigel Moor
9. Report from Ward District Cllr Dilys Neill
10. To discuss draft budget for new financial year effective 1<sup>st</sup> April 2019 and to set the precept
11. To discuss and adopt the following documents:-
  - a) Equal opportunities policy
  - b) Media policy
  - c) Dignity at work, bullying & harassment policy
12. Update on Community Speedwatch results
13. To receive reports from the chairman of the following committees:
  - a) **Burial Board**
  - b) **Finance & General Purpose Committee**
    - i) To approve bank reconciliation to 30<sup>th</sup> November 2018
    - ii) To approve expenditure to date for December 2018
    - iii) To report balances in Lloyds fixed bond & CCLA account as at 30<sup>th</sup> November 2018
  - c) **Parks & Square Committee**
  - d) **Planning, Traffic & Parking Committee**
  - e) **Neighbourhood Development Plan Group**
14. Report by any members who have had a meeting or attended any event on behalf of council
15. Any other business (items to be discussed at the next meeting)
16. Meeting closed
17. Date of next meeting – **Thursday 31<sup>st</sup> January 2019 at 7.00 pm**

**\*Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.