



Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseyway, Stow-on-the-Wold, GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

To: All members of Stow on the Wold Town Council

You are hereby summoned to the **MONTHLY COUNCIL** to be held at the above address on **THURSDAY 29th NOVEMBER 2018 at 7.00 pm** for the purposes of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

Dated: 22nd November 2018

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of council meeting held on 25th October 2018
4. Chairman's announcements
5. Questions from members of the public*
6. Clerk's report & matters arising from minutes of council meeting held on 25th October 2018
7. Police report
8. Report from Ward County Cllr Nigel Moor
9. Report from Ward District Cllr Dilys Neill
10. To discuss & adopt draft of new Risk Management policy document
11. To discuss & adopt draft of Health & Safety policy document
12. To set up a working party to discuss and answer questions posed by CDC in relation to council leasing the vacant building, adjacent to public conveniences, to use as storage
13. To receive reports from the chairman of the following committees:
 - a) **Burial Board**
 - b) **Finance & General Purpose Committee**
 - i) To approve bank reconciliation to 31st October 2018
 - ii) To approve expenditure to date for November 2018
 - iii) Review of Bonfire event and to discuss and a decision taken as to whether the event should take place again on first Friday in November 2019
 - iv) To readopt without change the council's Code of Conduct policy document as recommend by the committee
 - c) **Parks & Square Committee**
 - d) **Planning, Traffic & Parking Committee**
 - e) **Neighbourhood Development Plan Group**
14. Report by any members who have had a meeting or attended any event on behalf of council
15. To discuss the following correspondence received by council:
 - a) To discuss and comment on letter from NHS England in relation to application for a relocation of premises after outline consent has taken effect by Stow Surgery from Well Lane, Stow on the Wold to Mangersbury Road, Stow on the Wold
16. Any other business (items to be discussed at the next meeting)
17. Meeting closed
18. Date of next meeting – **Thursday 20th December 2018 at 7.00 pm**

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.

Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.