



**MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S PLANNING, TRAFFIC & PARKING COMMITTEE MEETING HELD ON TUESDAY 27<sup>th</sup> NOVEMBER 2018 AT THE STOW YOUTH CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 7.00 PM**

**PRESENT:** Councillors: A White (Chairman), P Day, S Clarke, J Scarsbrook, V Davies, B Eddolls (Chairman of council), Mrs H Siphthorp, Clerk/RFO of the council & 2 members of public

**Also in attendance:** Advisors: Messrs C Ayers, G Parke, J Baggott; Ward District Cllr D Neill & Ms E Sajewicz, Deputy clerk of the council.

The meeting commenced at 7.05 pm due to the late arrival of the chairman. Cllr White apologised for being late.

**1. APOLOGIES FOR ABSENCE:** Cllr M Moseley

**2. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

Members were reminded to declare any interests in items on the agenda as the meeting progressed.

**3. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF MEETING HELD ON 6<sup>TH</sup> NOVEMBER 2018**

**RESOLVED** – Proposed Cllr V Davies, seconded Cllr Day that the minutes should be signed by the chairman as a true and accurate record of the meeting. **RECORD OF VOTING** – 5 in favour, 1 abstention. **Motion carried.**

**4. CHAIRMAN'S ANNOUNCEMENTS**

Chairman made a personal announcement that CDC had approved the planned ground floor extension to his home confirming it did come under permitted development and work can now commence. He wished to make the committee aware given his position on council.

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

A member of public present said he wished to speak about clearing drains and gullies in the town as some appear blocked. Several other locations were mentioned by members and it was agreed that the clerk would report these to GCC Highways. At the same time she would ascertain how often the gully cleaner comes to the town.

**6. TO CONSIDER CLERK'S REPORT & MATTERS ARISING FROM MINUTES OF MEETING HELD ON 6<sup>TH</sup> NOVEMBER 2018**

Fountain footpath – GCC Highways would need to install temporary 4 way traffic signals to provide for pedestrian access whilst the slabs are removed and replaced with a tarmac surface. However this has proved to be impractical because the traffic signals in Stow are all linked. They have decided instead to trial a grooving machine on the existing slabs and then monitor effectiveness.

A boards – Clerk had contacted CDC about the possibility of them delegating the licensing power to this council and it had been acknowledged and passed to an alternative department.

Air quality monitoring equipment – Clerk had pursued the request to CDC for the equipment to be relocated from the Fountain junction, to Unicorn junction and as a result an officer will visit the site and will report back.

Hawkesbury Place advertising hoardings – These had been removed thanks to the efforts of Mr Skillern, GCC Highways, with the support of Ward County Cllr Nigel Moor.

**7. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS:-**

- a) **Planning Application No 18/03451/LBC – Close Cottage, Sheep Street** – Replacement of two windows, internal structural roof repair and replacement of roof light  
Cllr Eddolls declared an interest as his company is involved with this work. He therefore withdrew from the discussion and the vote.

**RESOLVED** – Proposed Cllr White, seconded Cllr V Davies no objection. **RECORD OF VOTING** – 5 in favour, 1 abstention. **Motion carried.**

- b) **Planning Application No 18/04091/FUL – 4 Mangersbury Park** – Erection of a dormer with door, addition of balcony on existing flat roof and associated alterations  
**RESOLVED** – Proposed Cllr White, seconded Cllr Eddolls that council make a couple of observations in relation to the balcony. Members were concerned that due to its size it could invade on neighbouring properties privacy. They also question if the roof is substantial enough to carry any weight. **RECORD OF VOTING** – All in favour. **Motion carried.**

- c) **Planning Application No 18/04363/TPO – Ashton House, Union Street** – Hornbeam – removal of the dead central part of the canopy and 1 metre reduction of lateral branches to hopefully allow a new canopy to form

**RESOLVED** – Proposed Cllr Day, seconded Cllr Eddolls no objection. **RECORD OF VOTING** – All in favour. **Motion carried.**

**8. TO NOTE DECISION NOTICES**

None.

**9. TO DISCUSS AND APPROVE A MORE IN DEPTH PARKING SURVEY BY PEOPLE & PLACES AT A COST OF C£2,000**

Members discussed a number of potential uses and benefits of an in depth parking survey for the town.

**RESOLVED** – Proposed Cllr White, seconded Cllr Eddolls that the motion is approved and funds be allocated in the draft budget for the new financial year. **RECORD OF VOTING** – All in favour. **Motion carried.**

In the meantime the clerk is to ascertain exactly how this survey is carried out and over what period etc.

**10. TO REVIEW INCOME & EXPENDITURE TO 30<sup>TH</sup> SEPTEMBER 2018 COMPARED TO BUDGET AND TO DISCUSS ACTION IN TERMS OF OUTSTANDING UNSPENT MONIES AND RECOMMENDATION TO FINANCE & GENERAL PURPOSES COMMITTEE IN FIRST INSTANCE**

**RESOLVED** – Proposed Cllr White, seconded Cllr Day that any unspent monies left in the budget should be considered by the Finance & general purpose committee to vire across to other budgets in need of extra monies. **RECORD OF VOTING** – All in favour. **Motion carried.**

**11. TO REVIEW EARMARKED RESERVES RELATIVE TO THE COMMITTEE AND ANY ACTIONS REQUIRED**

**RESOLVED** – Proposed Cllr White, seconded Cllr Day that Monarch's Way £5000 and Digbeth Street £15,000 reserves are no longer required and therefore should return to General Reserves fund at end of financial year. The £20,000 earmarked for off street parking is to remain in place.

**RECORD OF VOTING** – All in favour. **Motion carried**

**12. TO REPORT ON COMMENTS MADE BY WORKING PARTY ON CDC'S REQUEST FOR UPDATED INFORMATION ON STOW'S GREEN INFRASTRUCTURE, OPEN SPACE AND PLAY STRATEGY AS DEFINED IN NPPF**

Working party meeting had had to be cancelled. Clerk had asked for an extension on the deadline date and was drawing together comments from members. Once comments are finalised a copy would be sent out to all members.

**13. ANY OTHER BUSINESS (items to be placed on the agenda for the next meeting)**

A member of public spoke about the speed limit signs on the A429 heading south from Stow where the speed limit changes from 30 to 40 mph. He thought the 30 mph limit should be moved to beyond

the entrance to the Brio development. Chairman said this had been raised and GCC are currently looking into this.

An advisor said one the 40mph signs on the A429 heading south from Stow had been covered for several months. Clerk to investigate.

Some maintenance items in the town were mentioned for the clerk to follow up including grass verge beyond Lych Gate, Station Road, which should have been attended to by the developer, blocked drains (various locations), Roly's Fudge shop frontage still UPVC, H boxes and markings generally in the square need repainting.

Damaged kerb on A429 at Evesham Road traffic lights was mentioned. Clerk said it had been reported to GCC Highways.

**14. DATE OF NEXT MEETING** – Tuesday 18<sup>th</sup> December 2018 at 7.00 pm.

**15. MEETING CLOSED:** At 7.50 pm.

Signed: \_\_\_\_\_ Chairman Dated: \_\_\_\_\_

DRAFT