



MINUTES OF STOW ON THE WOLD TOWN COUNCIL'S BURIAL BOARD MEETING HELD ON THURSDAY 8TH NOVEMBER 2018 AT THE YOUTH CLUB CENTRE, FOSSEWAY, STOW ON THE WOLD, GLOUCESTERSHIRE GL54 1DW AT 9.30 AM

PRESENT: Councillors: J Scarsbrook (Acting chairman), J Davies, V Davies & Mrs H Siphthorp, Clerk/RFO of the Council

Also in attendance: Advisors: Mr G Golby & Mr D Magson substituting for Rev Short

1. **APOLOGIES FOR ABSENCE:** Cllrs C Smalley, A White & Advisor Rev M Short
2. **DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA:** Members were reminded to declare any interests in items on the agenda as they occur.
3. **MINUTES OF MEETING HELD ON 18TH OCTOBER 2018**
RESOLVED – Proposed Cllr V Davies, seconded by Cllr J Davies that the chairman should sign the minutes as a true and accurate record of the meeting. **RECORD OF VOTING** – All in favour. **Motion carried.**
4. **CHAIRMAN'S ANNOUNCEMENTS**
None.
5. **QUESTIONS FROM MEMBERS OF THE PUBLIC**
None as no public present.
6. **CLERK'S REPORT AND MATTERS ARISING FROM MINUTES OF MEETING HELD ON 18TH OCTOBER 2018**
Not had formal notification as yet on the grant from Tesco though it is assumed the council came third and will therefore get £1,000.
Clerk had contacted Stow Lodge, St Edward's Church & Unicorn Hotel to ask if they owned the sub station in Church Walk. They had all said it was not in their ownership. Western Power is looking into this as they pay a wayleave to someone and they will advise who this is in due course.
Clerk mentioned the possible replacement trees in St Edward's churchyard. Mr Magson said that the PCC are waiting to hear from the Diocese as to what variety they would like planted. Once this information is received it was agreed he or Rev Short would let the clerk know so that it could be placed on a future agenda. Mr Magson confirmed that the money for purchasing the trees and subsequent maintenance had already been received.
Community Payback Team had spent a day clearing vegetation etc in St Edward's churchyard.
Still no date for when the contractor will start the resurfacing of the overflow cemetery car park. Clerk had chased and is awaiting a reply.
Thanks to Cllr J Davies for putting up additional temporary signs to say no parking in the Funeral directors car park area. Clerk said that a number of funerals were coming up and therefore it is essential that the area is clear. Cllr J Davies offered to cone off the area in advance of the funeral. Clerk to let her have dates/times. She had also put up no ball games notices on entrance gate to cemetery meadow too.

Clerk still to action and report on memorial testing by a volunteer and when ready would be placed on a future agenda.

She ended her report to say that a contractor had relocated the tap by the container in cemetery overflow car park. This tap and also the one by the Bier House are dripping and he had advised the best plan of action was to replace both. At the same time he will also prepare a map showing exactly where the stopcocks and pipe work run in the allotments/cemetery for a total cost of £200.

7. TO DISCUSS DRAFT BUDGET FOR NEW FINANCIAL YEAR COMMENCING 1ST APRIL 2019

Clerk presented the draft budget for both income/expenditure. **RESOLVED** – Proposed Cllr J Davies, seconded by Cllr V Davies that a net amount of £8915 is requested. **RECORD OF VOTING** – All in favour. **Motion carried.**

8. TO DISCUSS AND IDENTIFY LONGER TERM PROJECTS TO INCLUDE A 3 YEAR STRATEGIC/FINANCIAL PLAN

Clerk to prepare a draft plan for discussion.

9. TO GIVE UPDATE ON MEETING WITH BRIO SITE MANAGER IN RELATION TO OWNERSHIP OF LARGE DRY STONE WALL ADJACENT TO DEVELOPMENT BOUNDARY

Clerk had met manager on site and he said he would see if he could establish ownership of this wall, which is on the Victorian cemetery boundary. He had subsequently been in touch to say he believed it was in the ownership of Brio and would come back to absolutely confirm as soon as possible.

10. ANY OTHER BUSINESS AND ITEMS FOR THE AGENDA FOR THE NEXT MEETING

None.

11. MEETING CLOSED: At 10.05 am.

12. NEXT MEETING: Thursday 17th January 2019 at 9.30 am.

Signed: _____ Chairman Dated: _____