



Stow-on-the-Wold Town Council

Stow Youth Centre, Fosseway, Stow-on-the-Wold, GL54 1DW
Email: info@stowonthewold-tc.gov.uk Tel: 01451 832 585

Clerk & RFO - Heather Siphthorp

You are hereby summoned to a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held at the above address on **WEDNESDAY 31ST OCTOBER 2018** at **6.30 pm** for the purposes of transacting the following business

Heather Siphthorp
Clerk & RFO of the Council

Dated: 25th October 2018

A G E N D A

1. Apologies for absence
2. Declarations of interests on items on the agenda
3. Minutes – to sign as a correct record the minutes of meeting held on 20th September 2018
4. Questions from members of the public*
5. Chairman's announcements
6. Clerk's report and matters arising from minutes of meeting held on 20th September 2018
7. Purchase of Youth Centre
 - i) To discuss estimate for roof repairs
 - ii) To discuss survey of residents in relation to other community uses of Youth Centre when the council owns the building
8. To discuss reinstatement costs for council's structural assets
9. Update on progress of draft budget for new financial year effective 1st April 2018
10. To review council's Code of Conduct policy
11. To discuss draft Grievance Procedure policy document
12. To discuss draft of revised Risk Management policy document
13. To discuss formulation of Investment strategy policy document
14. To consider introducing a de-minimus limited below which assets are not recorded separately
15. To review what council grants have been issued to date and the balance outstanding
16. To discuss current Grant Awarding policy in relation to having one deadline date for applications each financial year & to review grants awarded to date and balance outstanding for current financial year
17. To discuss formulation of Investment Strategy policy document
18. Any other business & any items to be discussed at the next meeting
19. Date of Next Meeting – To be arranged
20. Meeting closed

***Public participation** (up to 15 minutes) – If you wish to speak about any concerns you wish to draw to the Council's attention, you may speak for up to 3 minutes, when directed to do so by the Chairman.
Rules dictate that members of the public may not take part in the Town Council Meeting unless invited to do so by the Chairman and that Councillors can only make decisions on items included on the Agenda.